

Meeting called to order by President Geno D'Agostino.

Unapproved minutes

Members present: Geno D'Agostino, Caroline Rediske, Vera Bollinger, Josh Hallberg, Keith Swenson, Glen Jones. Members absent: Jeff Reed.

Public Comments: Comments were made in support of an additional dock placed on the Mill Pond for public use.

Motion by Keith Swenson to approve the agenda as presented. Seconded by Vera Bollinger. All in favor. Carried.

Minutes from the July 7th regular board meeting, the July 15th special board meeting and the July 24th special board meeting were presented. **Motion by Caroline Rediske to approve the board minutes as presented. Seconded by Glen Jones. All in favor. Carried.**

Monthly Fire Report presented by Treasurer Naomi Williamson.

Monthly Police Report presented by Police Chief Thompson.

No Monthly Library Report.

Monthly Chamber of Commerce Report presented by Glen Jones.

To consider and possibly act to approve Temporary Class B Beer License to Our Lady of the Lakes Church for a Parish Festival held Sunday August 10th at 507 West Main Street. **Motion by Josh Hallberg to approve the Temporary Class B Beer License to Our Lady of the Lakes Church. Seconded by Vera Bollinger. All in favor. Carried.**

To consider and possibly act to approve Temporary Class B Beer License to the Balsam Lake Fire Department for the Demo Derby held Saturday August 30th at 931 Mallard Lane. **Motion by Josh Hallberg to approve the Temporary Class B Beer License to the Balsam Lake Fire Department. Seconded by Vera Bollinger. All in favor. Carried.**

Smart Growth Committee report was given by Josh Hallberg. The committee met with Justin Erickson, Essex Capital pertaining to an agreement for professional services between the Village and Essex Capital for membership in the Community Venture Network. This is an annual agreement beginning August 1st in the amount of \$3,000.00. The annual fee is in the 2014 budget. The committee members believe the membership is a valuable tool in recruiting prospective businesses to the Village and recommend to the Village Board to approve the annual agreement with Essex Capital.

To consider and possibly act to approve Essex Capital Professional Service Agreement-Membership in the Community Venture Network. **Motion by Caroline Rediske to approve membership in the Community Venture Network for the period of 8-1-14 to 7-30-15 for \$3,000.00. Seconded by Glen Jones. All in favor. Carried.**

Parks and Recreation Committee report was given by Caroline Rediske. The committee heard public comments regarding enforcement of an ordinance and signage prohibiting jumping off the bridge and no fishing off the bridge. CWS Security Watch, Ryan Peterson & Peter Ward presented to the committee two proposals for security cameras for Pine Park and the Balsam Lake Beach. The committee accepted the proposal for the Balsam Lake Beach House security cameras for the price of \$2,313.00 and to accept the donation from Dave Knutson to purchase the upgrade to 8 cameras for \$250.00 and the Pine Park security cameras for the price of \$1,867.00. The security cameras have been installed. A proposed new ordinance for Parks and Recreation was discussed and recommended by the committee to go before the Village Board. The committee heard public

comments in favor and not in favor regarding a possible dock placed on the Mill Pond. The Village crew will patch and repair the tennis court floor and the tennis court will remain open to the public until it becomes a matter of safety. If at any time in the future the tennis court becomes a safety issue the tennis court will be shut down. The cost to maintain the tennis court is at least \$25,000.00 and there are no funds set aside now or in future budgets to upgrade the tennis court. Scott Anderson & family will donate \$500.00 to go towards construction of a 4x8 cement pad for each of the 9 disc gulf baskets. The remaining cost will be paid from the parks budget. Andrew Ward, Eagle Scout will donate time and material to build nine benches to be placed by the 9 disc gulf pads and to build a Kiosk. The Kiosk will provide for the centralized posting of multiple signs on stainless steel woven mesh backing to be placed in Pine Park.

To consider and possibly act to approve the new Chapter Parks and Recreation and forward to the Village Attorney to prepare the ordinance. **Motion by Keith Swenson to direct the Village Attorney to prepare the ordinance to incorporate the Chapter Parks and Recreation into the code book. Seconded by Vera Bollinger. All in favor. Carried.**

To consider and possibly act to approve additional docks on Village owned land on the west side of the Mill Pond. A representative from the Balsam Lake Homeowners addressed the Village Board regarding placing a dock for public use, not as a boat launch but as a means to secure their boats to the dock so they are able to walk up town to shop and dine out. The Balsam Lake Homeowners would like to donate to the Village a floating dock (approximately 40' ramp and 40' floating dock) to be placed on the west side of the Mill Pond. **Motion by Keith Swenson to accept the gift of a dock from the Balsam Lake Homeowners to be placed on the west side of the Mill Pond. Seconded by Josh Hallberg. All in favor. Carried.**

Public Protection Committee report was given by Glen Jones. An increase to the Police budget for additional part time police officers hours in 2015 will be presented to the Finance committee at the budget meeting. The committee approved purchasing two new computers for both vehicles from the 2014 budget and both computers should be hooked up to the state and county systems. Prices for each computer are \$3,410.00 and approval will be brought before the board at the September board meeting.

To consider and possibly act to approve Village Attorney to prepare ordinance to prevent people from jumping off the bridge and swimming in the passage way of the bridge. The bridge will be turned over to the County. Since the Village will not own the bridge an ordinance will not be prepared. Glen Jones recommends that Police Chief Thompson meet with the County to pursue enforcement to prevent jumping off the bridge, swimming in the passage way and no fishing off the bridge.

Attorney Opinion regarding multiple towing companies was reviewed by the Village Board. It states because municipalities are not legally obligated to utilize multiple tow providers, the Village may use one tow service provider to enforce its ordinances if it is in the best interest of the public to do so. The Village Board stands behind the decision made by the Public Protection Committee at their December 2011 meeting when they made a motion to allow the Police Department at their discretion to offer to citizen's a preference to call Lake Services for towing vehicles.

Finance Labor Committee report was given by Josh Hallberg. Maintenance Assessment Agreement proposals for 2015 were opened. The Village received three proposals and will review the proposals at the next committee meeting. Village trustees at their request may be paid quarterly or annually. A recommendation was made to approve a wage rate increase of \$.25 to Cody Korsan effective August 5th, 2014.

To consider and possibly act to approve a wage rate increase to Cody Korsan. **Motion by Keith Swenson to approve a \$.25 wage rate increase to Cody Korsan effective August 5th, 2014. Seconded by Caroline Rediske. All in favor. Carried.**

Public Works Committee report was given by Keith Swenson. Discussion was held with Ryan Peterson, CWS Security Watch in regards to setting up a security system in the municipal building including the library. Two proposals for security systems were presented. Committee members would like to discuss the security systems with the library board before a recommendation is made to the board. Discussion was held with a resident of Balsam Lake regarding a fee they received for a grinder pressure pump for \$250.00. An ordinance is in place regarding the fee and after receiving this explanation they agreed to pay the fee. The committee recommends to the Village Board to accept a proposal from Johnson Controls to upgrade the municipal building automation system to Metasys Version 6.5 for \$2,945.00. The price includes labor, software and database conversion. The committee is recommends to the Village Board to accept the proposal for electronic payment service with PSN and pay the annual fee of \$89.00. Utility customers may use this service to pay their utility bill. Our previous e-pay service will shut down as of August 22nd, 2014.

To consider and possibly act to approve proposal from Johnson Controls for an upgrade to the municipal building automation system. **Motion by Josh Hallberg to approve the proposal from Johnson Controls for \$2,945.00. Seconded by Caroline Rediske. All in favor. Carried.**

To consider and possibly act to approve proposal from PSN for e-services. **Motion by Glen Jones to approve the proposal from PSN for e-services. Seconded by Keith Swenson. All in favor. Carried.**

To consider and possibly act to approve recommendation from Cedar Corporation to award bid on the Mill Street reconstruction project. One contractor submitted a public bid on July 31, 2014. BS Construction, Inc. of Elmwood, Wisconsin in the amount of \$178,441.00. **Motion by Keith Swenson to accept the bid from BS Construction in the amount of \$178,441.00. Seconded by Caroline Rediske. All in favor. Carried.**

To consider and possibly act to approve Sign Permit #14-21 from John Volgren, 312 Main Street for a sign advertising his insurance business. The sign is in compliance with the sign ordinance. **Motion by Caroline Rediske to approve Sign Permit #14-21 to John Volgren. Seconded by Vera Bollinger. All in favor. Carried.**

To consider and possibly act to approve July 2014 Treasurers Report. **Motion by Josh Hallberg to approve July 2014 Treasurers Report. Seconded by Keith Swenson. All in favor. Carried.**

To consider and possibly act to approve July 2014 Operators Report. **Motion by Caroline Rediske to approve July 2014 Operators Report. Seconded by Vera Bollinger. All in favor. Carried.**

Committee meetings set for August

Smart Growth Committee August 11th 11:00 am

Motion to adjourn by Josh Hallberg. Seconded by Keith Swenson. Carried.

Lori Duncan, Clerk-Treasurer