

Meeting called to order by President Geno D'Agostino.

Unapproved minutes

Members present: Geno D'Agostino, Caroline Rediske, Vera Bollinger, Josh Hallberg, Jeff Reed, Keith Swenson, Chris Sondrol.

Motion by Josh Hallberg to approve the agenda as presented. Seconded by Jeff Reed. All in favor. Carried.

Minutes from the previous board meeting were presented. **Motion by Jeff Reed to approve the board minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

No Monthly Fire Report presented.

Monthly Police Report presented by President Geno D'Agostino.

Monthly Library Report presented by Director Linda Heimstead.

Monthly Chamber of Commerce Report presented by Glen Jones. The Christmas Dinner will be held on Christmas Day at Paradise Landing Restaurant from 11:00 am to 1:00 pm. WinterFest will be held the weekend of January 31st. The BLCC with help from the Village Crew will be erecting two steel poles on Main Street. Promotional banners will be stretched across Main Street. The Village Crew will also help with storage of the promotional banners along with putting the banners up and taking the banners down.

Motion by Keith Swenson to approve a Temporary Class B Beer License to the Balsam Lake Chamber of Commerce for WinterFest held on January 31st – February 1st, 2013. Seconded by Vera Bollinger. All in favor. Carried.

Western Wisconsin EMS, Unity Area Ambulance Service will consolidate with St Croix Valley EMS in 2014. The ambulance service will then be named St Croix Valley EMS. The ambulance service contract for 2014-2017 that was previously approved by the board will be voided because of the consolidation. **Motion by Keith Swenson to extend the current ambulance service contract with an ending date of December 31st, 2013 for 3 more months and to give Geno D'Agostino the authority to sign the amended ambulance service contract. Seconded by Caroline Rediske. All in favor. Carried.**

Smart Growth Committee report was given by Jeff Reed.

Committee members met with Bob Kazmierski for the Strategic Action Plan Review and Revision, Part Two. The top six issues were discussed and practical initiatives and action steps were addressed. The top 6 issues: How to secure the Anderson property and beach, How to build support to hire a Village Administrator, How to develop a downtown revitalization plan, How to get more visitors and residents to spend more money/time in Balsam Lake, How to get more capital invested in Balsam Lake and How to update the existing campground and trail network. Part three of the Strategic Action Plan Review and Revision will be held on December 9th at 11:00 am.

Street Committee report was given by Keith Swenson.

Committee members discussed with two members of Faith Lutheran Church their concerns regarding the Faith Lutheran Church parking lot and the damage to the parking lot which was used as a staging area by the bridge project construction company. The committee will make a phone call to the construction company and suggest making a courtesy call to Faith Lutheran to discuss the parking lot damage. Discussion was held on the proposed Mill Street Improvements design and reconstruction. The project will consist of reconstructing Mill Street from County Road I to 4th Avenue. The committee recommends accepting the low bid of \$15,800.00 for engineering services from

Cedar Corporation. **Motion by Caroline Rediske to approve the bid of \$15,800.00 for engineering services from Cedar Corporation. Seconded by Keith Swenson. All in favor. Carried.**

Labor Committee report was given by Vera Bollinger.

The committee recommends approving the Employee Handbook with the proposed changes and adoption of the handbook as presented. The committee recommends moving forward with the adoption of amending Ordinance 95-5 Standing Committees.

Attorney Jarchow stated two concerns he had with the Employee Handbook's latest revision. The standard at will language that was taken out of the latest revision should be reinstated and the seniority language that was added in the latest revision should be removed. He stated his concerns on the potential litigation this could bring to the Village and the implementation of ACT 10. **Motion by Jeff Reed to approve the Employee Handbook with the addition of the at-will language and the removal of the seniority language. Seconded by Keith Swenson. Geno D'Agostino voted no all else vote yes. Carried.**

Discussion was held with Keith Swenson on the amendment to 95-5 Standing Committees. The proposed amendment will change the standing committees as follows:

Finance Committee: combine the Labor Committee and the Finance Committee

Public Works Committee: combine the Street Committee, the Sewer & Water Committee and the Building Committee

Public Protection Committee: will stay the same

Public Welfare Committee: combine the Park/Dam Committee, TIF District Committee and the Smart Growth Committee. **Motion by Vera Bollinger to implement the new standing committees effective at the start of the new term in April.** Lack of a second. Vera withdraws her motion. **Motion by Keith Swenson to table the proposed amendment to the January board meeting. Seconded by Chris Sondrol. All in favor. Carried.**

Motion by Keith Swenson to appoint Pat Stark & Carolyn Stone as Chief Election Inspectors and Erlene Johnson, Roxanne Moore and Audrey Laue as Election Workers for the term January 1st thru December 31st 2014. Seconded by Vera Bollinger. All in favor. Carried.

The caucus will be held January 7th, 2014 at the Fire Hall at 6:00 pm.

Committee meetings set for December

Water Sewer Committee December 16th 11:00 am

Vouchers were presented to the board. **Motion made by Chris Sondrol to approve vouchers as presented. Seconded by Keith Swenson. All in favor. Carried.**

Treasurers Report was presented to the board. **Motion made by Keith Swenson to approve the Treasurers Report as presented. Seconded by Vera Bollinger. All in favor. Carried.**

Motion by Keith Swenson to go into closed session under State Statute 19.85 Exemptions (1)(e) Deliberating or negotiating purchase of public properties, investing public funds, other specific business. Seconded by Caroline Rediske. All in favor. Carried.

Motion by Jeff Reed to go into open session. Seconded by Josh Hallberg. All in favor. Carried. A creation of a letter of intent for a potential industrial park business was discussed.

Motion to adjourn by V. Bollinger. Seconded by K. Swenson. Carried. Lori Duncan, Clerk-Treasurer