

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Caroline Rediske, Josh Hallberg, Jeff Reed, Chris Sondrol, Keith Swenson.

Member absent: Vera Bollinger.

**Motion by Jeff Reed to approve the agenda as presented. Seconded by Keith Swenson. All in favor. Carried.**

Minutes from previous Village Board meeting were presented. **Motion by Keith Swenson to approve minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

No Monthly Fire Report was given.

Monthly Police Report presented by Police Chief Tom Thompson.

Monthly Library Report was presented by Linda Heimstead.

Monthly Chamber of Commerce Report presented by Chamber President Glen Jones. Plans are proceeding for Winterfest, Santa coming to Now & Then Photography and Christmas Day dinner at Paradise Landing. Jones stated volunteers are needed to help with the Christmas dinner. The next Chamber meeting will be held on November 18<sup>th</sup>.

Glen Jones, Chamber President, on behalf of the Balsam Lake Chamber of Commerce presented the Village with a check for \$1,300.00 to be used as needed for the bridge project.

Barb Zempel, Zempel Appraisal Service presented to the Village Board a 2014 Maintenance Assessment Agreement and informed the Board of required changes forthcoming regarding digitized sketches and photos. She will conduct the 2014 annual maintenance assessment for the Village for a sum of \$11,400 for one year beginning January 1, 2014. **Motion by Jeff Reed to approve the 2014 Maintenance Assessment Agreement in the amount of \$11,400. Seconded by Caroline Rediske. All in favor. Carried.**

Josh Hallberg updated Board members on use and operation of the tablets. Sample electronic media device use policies are on the tablets for members to review and consider.

Western Wisconsin EMS, Unity Area Ambulance Service contract was submitted for consideration and approval. The service contract is a 3 year term, January 1, 2014 to December 31, 2016 at \$10.00 per capita. **Motion by Jeff Reed to approve the Ambulance Service Contract as presented. Seconded by Keith Swenson. All in favor. Carried.**

For Board consideration was Ordinance Amendment 2013-02, Amendment to 140-1 Curfew established; exceptions. The Village of Balsam Lake Ordinance 140-1 (A) is amended to read: No child under the age of 18 years shall loiter, idle or remain upon any street, alley or other public place or be in a parked motor vehicle in the Village between the hours of 10:00 p.m. and 6:00 a.m. unless such child is accompanied by his parent, legal guardian or other adult person having legal custody of such child. **Motion by Josh Hallberg to approve Ordinance Amendment 2013-02, Amendment to 140-1 Curfew established; exceptions as presented. Seconded by Keith Swenson. All in favor. Carried.**

Soil testing at Village owned area of the beach was explained by Caroline Rediske. No action is required as the Balsam Lake Rehab District will be handling the potential project.

Finance Committee report was given by Jeff Reed. The committee met twice to make adjustments to the 2014 proposed budget to meet the levy limit. A difference of \$21,024 in adjustments were made to the 2014 proposed budget and approved by the committee. The proposed budget with a tax levy of \$595,153 was presented at a public hearing held before the Board meeting.

The proposed budget for 2014 was presented for approval. **Motion by Keith Swenson to approve the proposed budget for 2014 as presented with a tax levy of \$595,153. Seconded by Caroline Rediske. All in favor. Carried.**

Smart Growth Committee report was given by Jeff Reed. The Strategic Action Plan is in the process of being updated under the direction of Bob Kazmierski, community Resource Agent, Polk County UW Extension. To complete the update two more meetings will be held with Kazmierski. The next meeting will be on Monday, November 11, 2013.

Labor Committee report was given by Geno D'Agostino. The committee met to review and amend the Employee Handbook. Another meeting will be held this month to continue the process.

Planning Commission report was given by Geno D'Agostino. The Commission met to consider Conditional Use Permit Application #58 to Charles Hoehne to construct a 30' x 45' pole shed addition onto existing garage located at 105 Pine Crest Road. The reason for the conditional use is the garage addition will be a pole shed structure which does not comply with Village Code 300-6 Village Residential B. Conditional Use (16) Wood-frame, pole-type accessory building. The Planning Commission recommends to the Village Board to approve Conditional Use Permit #58 to Charles Hoehne to construct a 30' x 45' pole shed addition onto existing garage located at 105 Pine Crest Road subject to the following; Obtaining a building permit; one existing accessory building removed; no windows on the south (back) side of the structure; if an abandoned well is on the property, it must be properly capped.

**Motion by Josh Hallberg to approve Conditional Use Permit #58 to Charles Hoehne, 105 Pine Crest Road as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Street Committee report given by Keith Swenson. The committee met to address bridge project over runs with the parties responsible for payment. Representatives from the Village, Polk County, Polk County Highway Department and Balsam Lake Protection & Rehab District were in attendance. Major over runs included the rip rap and burrow/earth material to fill and raise road bed. The overage was estimated to be \$32,000 to \$33,000. It was agreed to allocate a percentage of the overage according to what part of the project the overage occurred. It was determined that the Balsam Lake Rehab District is responsible for 50%, the Village of Balsam Lake is responsible for 25% and Polk County is responsible for 25% of the balance of the overages.

Sewer/Water report was given by Josh Hallberg. The committee met and discussed gaining a clearer understanding of the utility departments cost of operations. A meeting will be held with Brock Geyen of CliftonLarsonAllen accounting firm to clarify utility accounts. Jim Duncan and Darryl Ince updated the committee on status of WPDES Clean Water Permit. Jim Duncan explained disposable wipes in sewer lines is a worldwide problem that sewer facilities are confronting. The wipes plug the pumps resulting in costly repairs. Discussion was held on the large number of pumps that the Village has compared to other municipalities. A mailing to Village residents is being considered to educate the public on the problem.

Committee Meetings set for November

Smart Growth	November 11 <sup>th</sup>	11:00 am
Labor Committee	November 19 <sup>th</sup>	6:00 pm
Street Committee	To Be Determined	
Sewer/Water Committee	To Be Determined	

Vouchers were presented to the board. **Motion made by Keith Swenson to approve vouchers as presented. Seconded by Jeff Reed. All in favor. Carried.**

Treasurers Report was presented to the board. **Motion made by Jeff Reed to approve the Treasurers Report as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Motion to adjourn by Josh Hallberg. Seconded by Keith Swenson. All in favor. Carried.

Mary Kjeseth, Deputy Clerk Treasurer