

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Caroline Rediske, Vera Bollinger, Josh Hallberg, Jeff Reed, Chris Sondrol, Keith Swenson.

**Motion by Keith Swenson to approve the agenda as presented. Seconded by Vera Bollinger. All in favor. Carried.**

Minutes from previous Village Board meeting were presented. **Motion by Vera Bollinger to approve minutes as presented. Seconded by Josh Hallberg. All in favor. Carried.**

No monthly Fire Report was given.

Monthly Police Report presented by Police Chief Tom Thompson. The traffic grant program has stopped as Federal funding was not received. Chief Thompson suggested residents use 911 or the county non-emergency phone number for immediate attention and response when issues arise within the Village.

Monthly Library Report was presented by Linda Heimstead. The library currently has higher volumes of use at this time of year.

Monthly Chamber of Commerce Report presented by Chamber President Glen Jones. Pat Moore is the Grand Marshall this year for Freedom Fest Parade. Cruisin' Fest will again be held Labor Day weekend and the rustic building raffle is continuing. Chamber member Chris Nelson reported that the Chamber is sending out a letter to residents to request monetary support for the bridge project.

Preliminary Resolution NO. 2013-03 regarding the process for a special assessment upon properties on the Millpond to finance the replacement of the bridge on County Road I was explained by Village attorney Adam Jarchow. Upon approval of the preliminary resolution and once exact cost of the bridge project is obtained, a public hearing will be held and the final resolution will be put before the Board at the August Board meeting. **Motion by Jeff Reed to proceed with the process of preparing Resolution NO. 2013-03. Seconded by Caroline Rediske. All in favor. Carried.**

Interim bridge financing was explained by Village attorney Adam Jarchow. Banks have been contacted and quotes received for a loan up to the amount of \$200,000. **Motion by Jeff Reed to proceed with the process for interim bridge financing obtaining a loan with the lowest interest rate. Seconded by Chris Sondrol. All in favor. Carried.**

An application received by the Village Clerk for an Alcohol Beverage License from Michael Burton for a Class "A" Beer and Class "A" Intoxicating Liquor License, 218 Main Street, Balsam Lake tabled at the June Board meeting was brought before the Board. Village attorney Adam Jarchow was consulted regarding the application. Jarchow stated a previous Board decision to not grant an alcohol license to an applicant in order to reserve the license for a grocery store set a precedent in granting a license. Discussion was held on the type of business, time frame and policy. **Motion by Jeff Reed to not grant an off sale liquor license to Michael Burton at this time, to be reviewed January 2014. Seconded by Caroline Rediske. All in favor. Carried.**

An application was received by the Village Clerk for a Temporary Class "B" Beer License #47 from American Legion Post 278 for the Freedom Fest held on July 7, 2013 at 309 Tuttle Street. **Motion by Keith Swenson to approve Temporary Class "B" Beer License #47 as presented. Seconded by Vera Bollinger. All in favor. Carried.**

Utilization of the updated County Emergency Operation Plan was explained by Village President D'Agostino. **Motion by Jeff Reed to approve utilization of the County Emergency Operation Plan by the Village. Seconded by Vera Bollinger. All in favor. Carried.**

Details regarding Community Venture Network membership and request for renewal was presented by Josh Hallberg. **Motion by Keith Swenson to approve membership renewal with Community Venture Network. Seconded by Vera Bollinger. All in favor. Carried.**

A request received by the Balsam Lake Bass Classic for use of the beach for weigh-ins was reviewed. **Motion by Josh Hallberg to approve use of the beach by the Balsam Lake Bass Classic. Seconded by Keith Swenson. All in favor. Carried.**

Building Committee Report was given by Chairman Geno D'Agostino. The committee approved the bid for the air conditioning unit from Joe's Heating & Air Conditioning for \$26,713.00 as the bid was complete and bid was for 25 ton and 2 stage cooling. The committee will meet with the Library Board to review recommendations presented by John Thompson, Director of the Indianhead Federated Library System. The committee reviewed a Meeting Room Policy and recommended implementation of the policy to the Board. The policy is designed to encourage use by a variety of community groups while ensuring access for the Village and Library. The policy covers the description of room, restrictions on use, reservations for the room along with an application form, cancellations, hours available, use of facilities, use of equipment and disclaimers. **Motion by Caroline Rediske to approve implementation of the Meeting Room Policy. Seconded by Keith Swenson. All in favor. Carried.**

Park/Dam Committee Report was given by Chairman Caroline Rediske. Notification was received that Balsam Lake was not chosen as a grant recipient. A meeting with the grant committee chair is scheduled for August 28<sup>th</sup> to obtain information and guidance. Ball Park Concession Stand is tabled until more information is obtained from other groups involved. The committee made a decision to delay repair of the tennis court and bring it before the Finance Committee for review at budget time. In response to a complaint regarding a secondary access the committee made a motion to not upgrade or repair a secondary lake access at this time; priority to be given to primary accesses. The committee approved maintenance work to be done on the piping at the American Legion building. The finishing touches with shrubs and plantings have been made at the Highway 46 infiltration pit.

Smart Growth Committee report was given by Chairman Jeff Reed. The committee met with Dave Rasmussen, Senior Planner, MSA Professional Services regarding a Downtown Development Plan. A recommendation was made for the Village Board to review the Downtown Development Plan by MSA. Director of Public Works, Darryl Ince has been in communication with Dave Rasmussen regarding use of TIF Districts to fund projects. As a result, review and adoption of the MSA plan is tabled until August. The committee reviewed amending the sign ordinance pertaining to banners; it was found to be sufficient and enforcement will solve the issue. A recommendation was made to the Village Board to leave the sign ordinance as it is.

Finance Committee Report was given by Chairman Jeff Reed. Kirk Anderson of Interactive Business Solutions presented a proposal for setting up the Village Board tablets and training utilizing Google Drive applications. The committee approved bid proposal from Interactive Business Solutions for the amount \$1,320.00 to include setup and optional scope of work, to be funded out of the franchise fee funds.

Street Committee Report was given by Chairman Keith Swenson. Discussion was held on street repair work by the Thirsty Otter Tavern that will coincide with the County Road I project. Attorney Adam Jarchow was present at the meeting to discuss the special assessment procedure and financing of the bridge/culvert project.

Public Protection Committee report was given by Chairman Chris Sondrol. A teleconference was held with Bakke Norman regarding multi-family rental property issues. If an amendment to the ordinance is written & approved it would allow licensing and safety inspections. The committee made a recommendation to the Board to contact Bakke Norman to write an amendment to the ordinance to allow licensing and safety inspections to multi-family buildings and to amend the Village nonconforming structure ordinance. Attorney Jarchow was present at the Board meeting and explained additional details of an amendment keeping current with state law. Darryl Ince and Chief Tom Thompson voiced their concerns & reasons for an amendment. Discussion was held on the licensing fee and using a scale with fees increasing according to the number of units in a building.

**Motion by Caroline Rediske to move forward with Bakke Norman to write an amendment to the ordinance to allow licensing and safety inspections to multi-family buildings and to amend the Village nonconforming structure ordinance. Seconded by Vera Bollinger. All in favor. Carried.** Attorney Jarchow mentioned the amendment may not be completed until September or October.

Sewer/Water Committee Report was given by Chairman Josh Hallberg. The committee reviewed the Compliance Maintenance Annual Report for the sewer plant. Jim Duncan explained the components of the report and grading, with the Village plant receiving a score of 3.74 out of a possible 4.0. The Village is beginning the process to obtain the sewer plant permit which has to be applied for every 5 years. Changes will be forth coming in order to be in compliance to obtain a permit renewal. Discussion was held on Polk County requesting allowing rain water runoff from the Polk County Highway Department Building to be run into the Village sanitary system. Currently it is not. The committee discussed the request and agreed that the sanitary system could not handle the volume and will not consider it at this time.

Committee Meetings set for July

Smart Growth	Cancelled for this month	
Park/Dam Committee	July 8 <sup>th</sup>	5:00 pm
Building Committee	July 8 <sup>th</sup>	5:30 pm
Finance Committee	July 8 <sup>th</sup>	6:00 pm
Zoning	July 9 <sup>th</sup>	7:00 pm
Public Protection Committee	July 15 <sup>th</sup>	6:00 pm
Street Committee	July 29 <sup>th</sup>	6:00 pm

Vouchers were presented to the board. **Motion made by Jeff Reed to approve vouchers as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Treasurers Report was presented to the board. **Motion made by Keith Swenson to approve the Treasurers Report as presented. Seconded by Vera Bollinger. All in favor. Carried.**

Clerk and Crew Report

Building Permits #13-12 and #13-13 were presented to the Board. **Motion by Jeff Reed to approve building permits as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Operator License Report was presented to the Board. **Motion by Caroline Rediske to approve Operator License #754 as presented. Seconded by Keith Swenson. All in favor. Carried**

Announcements: Geno D'Agostino reminded everyone to celebrate the 4<sup>th</sup> of July Freedom Fest.

Motion to adjourn by Jeff Reed. Seconded by Keith Swenson. All in favor. Carried.

Mary Kjeseth, Deputy Clerk Treasurer