

Village of Balsam Lake
Building Committee
Thursday June 6, 2013 1:00 pm – 2:00 pm

Members present: Geno D'Agostino, Keith Swenson, Vera Bollinger

Meeting called to order by Geno D'Agostino.

Air Conditioner Unit for Municipal Building. Three bids were reviewed: Benedict Refrigeration \$18,918.00, Joe's Heating & Air Conditioning \$26,713.00, Maxwell Heating & Air Conditioning \$28,570.00. **Motion by Keith Swenson to approve the bid from Joe's Heating & Air Conditioning for \$26,713.00 as the bid was complete and bid was for 25 ton and 2 stage cooling. Seconded by Vera Bollinger. All in favor. Carried.**

Committee members reviewed recommendations presented by John Thompson, Director of the Indianhead Federated Library System based upon his impression of the municipal building with regards to library services. **Motion made by Keith Swenson to meet with the Library Board & Linda Heimstead to review the recommendations. Seconded by Vera Bollinger. All in favor. Carried.**

A Meeting Room Policy was presented to the board to consider implementing. This policy is designed to encourage use by a variety of community groups while ensuring access for the Village and Library. The policy covers the description of room, restrictions on use, reservations for the room along with an application form, cancellations, hours available, use of facilities, use of equipment and disclaimers. **Motion by Vera Bollinger to recommend to the board to implement the meeting room policy. Seconded by Keith Swenson. All in favor. Carried.**

Motion made by Vera Bollinger to adjourn. Seconded by Keith Swenson. Carried.

Lori Duncan, Village Clerk-Treasurer