

Request for Water and Sewer Final Billing: Tenant Change

Service Address: _____

Date you want meter read for final billing: _____
(Please be aware that the meter will be read within 3 working days of requested date, also a meter reading cannot be post-date (cannot enter a date prior to today's date))

Property Owner Name: _____

Property Owner Phone #: _____

Current Tenant Name: _____

New Tenant Name: _____

New Tenant Phone Number: _____

Final bill will be sent out the following working day

Fill in one of the following sections:

Mail Final Bill to:

Name: _____

Address: _____

Fax Final Bill to:

Name: _____

Fax Number (with area code): _____

Email Final Bill to:

Name: _____

Email address: _____

Today's Date: _____

Requested by (Your Name): _____

Requester Phone Number: _____