

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Caroline Rediske, Kathy Poirier, Jeff Reed, Faye Brittan, Glen Jones. Members absent: Vera Bollinger

Public Comments: Chris Nelson announced his candidacy for County Supervisor District 4. Dave Robinson commented on no legal counsel present at Village Board monthly meetings and issues with the reserved liquor license. Brandan Schauer announced he is running for the Village Board Trustee position as a write in candidate.

Motion by Kathy Poirier to approve the agenda as presented. Seconded by Jeff Reed. All in favor. Carried. Motion by Glen Jones to approve February 1, 2016 regular board meeting minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.

Monthly Fire Report presented by Fire Chief Anderson.

Monthly Police Report presented by Police Chief Thompson.

Monthly Library Report presented by Director Linda Heimstead.

Monthly Chamber of Commerce Report presented by President Steve Williams.

To consider and possibly act to approve Associated Appraisal Consultants Electronic Data Compliance Agreement. The municipality shall pay the assessor a one-time fee of \$5,000.00 for the assessor to convert all municipal assessment data to an electronic format that satisfies the requirements set forth by the Department of Revenue for electronic assessment data compliance.

Motion by Kathy Poirier to approve the Electronic Data Compliance Agreement as presented. Seconded by Faye Brittan. All in favor. Carried.

To consider and possibly act to approve Zoning District Regulation change request at 820 West Main Street. **Motion by Jeff Reed to table the request. Seconded by Caroline Rediske. All in favor. Carried.**

The Village Board will seek legal counsel opinion and the Public Works committee will meet on Tuesday March 22nd at 5:00 pm for further discussion.

Public Protection Committee Report given by Glen Jones. Discussion was held on sandwich board signs and the possibility of a revision to the sign ordinance to allow businesses to display a sandwich board sign during business hours only. Discussion was held on the procedure of sending out property maintenance violation notices and the 10 day notice to comply. If the violator has not complied within the 10 day notice period Chief Thompson will enforce the issuance of a municipal citation with a forfeiture of \$156.50 for each violation. The Village Clerk will send out all property maintenance violation notices by certified mail. Members agreed that an increase of a few more feet will be added at the intersection of Main Street and Mill Street for no parking. Certified letters were sent out to all known owners of rental property regarding Ordinance 247 Rental Licensing-Residential. The applications need to be returned to the Village Office by the end of March or a \$50.00 penalty will occur.

To consider and possibly act to approve Ordinance Amendment 2016-02 Criminal History Record Information Search Authorization. This ordinance will allow Chief Thompson to perform a criminal history record information search when it is required for an approval of a liquor or operator's license or hiring of new employees. **Motion by Caroline Rediske to approve Ordinance Amendment 2016-02. Seconded by Faye Brittan. On roll call: Caroline Rediske, yes; Kathy Poirier, yes; Jeff Reed, yes; Faye Brittan, yes; Glen Jones, yes; Geno D'Agostino, yes. Carried.**

Smart Growth & EDC Commission report given by Jeff Reed. Discussion was held with Dave Rasmussen, MSA regarding the Downtown Redevelopment Project Draft Blight Criteria. Defining blighted buildings or parcels in downtown Balsam Lake. Maps of the Downtown Redevelopment Plan Boundaries, Zoning, Improvement Value to Land Value Ratio and the Existing Land Use were reviewed and discussed.

To consider and possibly act to approve February 2016 Treasurers Report. **Motion by Jeff Reed to approve February 2016 Treasurers Report. Seconded by Caroline Rediske. All in favor. Carried.**

To consider and possibly act to approve February 2016 operator report. **Motion by Glen Jones to approve Operator license 925-927. Seconded by Faye Brittan. All in favor. Carried.**

The Smart Growth Commission will meet on Monday March 14th at 11:00 am.

The Public Works Committee will meet on Tuesday March 15th at 5:00 pm.

The Public Protection Committee will meet on Tuesday March 22nd at 7:00 pm.

Spring Clean Up Day is tentatively scheduled for May 14th.

Motion to adjourn by Faye Brittan. Seconded by Kathy Poirier. Carried.

Lori Duncan, Clerk-Treasurer

Unapproved minutes.