

Village of Balsam Lake  
Finance/Labor Committee Meeting  
Monday April 10, 2017 5:05 pm – 6:00 pm

Meeting called to order by Kathy Poirier.

Members present: Kathy Poirier, Geno D'Agostino, Jeff Reed  
Other Board member present: Steve Biza

Cliff Manwiller, Village Building Inspector announced his retirement and discussion was held on hiring a new building inspector and possibly a zoning administrator. Cliff Manwiller suggested contacting other villages/municipalities that he serves to see if there would be interest in combining efforts in the search for a new inspector. Chairman Poirier directed the Village office to contact Manwiller requesting a list of municipalities and recommend levels of certification. It was agreed to contact other municipalities, contractors and electricians for information. Currently the Director of Public Works is the zoning administrator. The work load and duties of the DPW doesn't allow time to properly address zoning issues. Discussion was held on contacting someone with knowledge of the Village zoning ordinances about this position.

Discussion was held on hiring summer help for the Public Works Department. It was agreed the person should be 18 years old. The committee requested an ad be placed in the paper.

Questions regarding part time police officers being covered by the Balsam Lake Employee Handbook and benefits were discussed. It was agreed to create a section or addendum pertaining to law enforcement to be added to the Employee Handbook. Chairman Poirier will obtain a copy of the part time police handbook from Polk County. Discussion was held on administration of the number of hours part time officers work.

Motion by Geno D'Agostino to adjourn. Seconded by Jeff Reed. Carried.

Mary Kjeseth, Deputy Clerk Treasurer