

Village of Balsam Lake  
Public Protection Committee  
Monday April 17, 2017 9:00 am – 11:30 am

Meeting called to order by Chairman Steve Biza.

Members present: Steve Biza, Caroline Rediske, Kathy Poirier  
Others present: Police Chief Thompson

Public comments: Dave Knutson stated that the ordinance violation notice sent to Josh Klocker at 101 First Ave E for a dumpster that does not have a secured lid causing trash and debris to blow around the neighborhood, in his opinion is not in compliance as of today. He also noted that the ordinance violation notice sent to Doreen Hendrickson at 305 Mill Street regarding two sheds, in his opinion is not in compliance as of today.

Discussion was held regarding premise descriptions on the alcohol beverage license applications. It was noted by the Village Attorney that bar owners are limited to serving alcohol in the premises described in their license. This description needs to be as specific as possible. Any consumption or serving of alcohol outside of the premise description would be a ticketable offense. It was also noted by the Village Attorney that an alcohol beverage license cannot be renewed so long as the property owner is delinquent on any bills owed to the Village. This is controlled by 180-5 of the municipal code, and includes not only property taxes but any fees owed by the license holder to the Village. The Public Protection Committee will invite business owners who hold an alcohol beverage license to an informational meeting on Monday April 24, 2017 at 5:00 pm regarding filling out item #C.4 Premise description. The alcohol beverage license packets will be sent out asap with the invite and agenda. An additional item discussed was creating a page for the applicant to draw out the premise location where the alcohol is stored and served. The clerk will contact the Village Attorney to attend this meeting if possible.

Discussion was held on the enforcement of the occupancy limit capacity. More research will be done to obtain information regarding occupancy limit capacity enforcement from an ordinance or state statute. A letter will be sent to the businesses with the occupancy limit and any requirements. The occupancy limit capacity were conducted and set by Cliff Manwiller, building inspector. Add this item to the agenda for next week's meeting.

Discussion was held regarding ordinance citation process. 300-34 Violations and penalties will be followed which designates the Zoning Administrator, with the aid of the Police Department, shall enforce the provisions of Chapter 300 Zoning.

Painting of the fire hall interior bids will be tabled to next week's meeting.

Discussion was held regarding part time police officers eligibility for benefits. A meeting with the Village attorney will be scheduled to answer questions regarding benefits, retirement benefits, overtime, the Employee Handbook and complying with the Affordable Care Act. Also, the committee would like clarification regarding the Employee Handbook and the volunteer fire department employees.

Motion by Kathy Poirier to adjourn. Seconded by Caroline Rediske. Carried.

Lori Duncan, Clerk Treasurer