

Village of Balsam Lake  
Public Works Committee  
Monday July 28, 2014 6:00 pm to 6:30 pm

Meeting called to order by Keith Swenson.

Members present: Keith Swenson, Glen Jones, Vera Bollinger  
Others present: Geno D'Agostino

A proposal from CWS Security Watch was reviewed by the Committee and discussion was held with Ryan Peterson in regards to setting up a security system in the municipal building including the library. The first proposal is for a security system without visual or audio for a total cost of \$857.88 including equipment and monitoring service for one year. The second proposal is for a security system with visual cameras for a total cost of \$1,427.73. Committee members would like to discuss the security systems with the library board before a recommendation is made to the board. A meeting will be set up for next month.

Kelvin and Marie Carlson attended the committee meeting to discuss a charge they received for a grinder pressure pump for \$250.00. Ordinance Amendment 2012-06 states "in the event that a grinder pressure pump must be repaired or replaced, there shall be a minimum flat fee charged to the property owner of \$250.00." The grinder pressure pump was replaced at their residence that cost over \$2,000.00. After receiving this explanation the Carlson's agreed to pay the fee.

A proposal from Johnson Controls to upgrade the municipal building automation system to Metasys Version 6.5 was reviewed by the committee and discussed with Darryl Ince DPW. The price of \$2,945.00 includes labor, software and database conversion. The proposal states that pricing has been significantly discounted due to the realization that this upgrade is unexpected and not budgeted. **Motion by Vera Bollinger to recommend to the Village Board to accept the proposal to upgrade the municipal building automation system to Metasys Version 6.5 for \$2,945.00. Seconded by Glen Jones. All in favor. Carried.**

The Village has had an electronic payment service called Wisconsin Payments as a payment option for the utility customers. We were notified July 14<sup>th</sup> that Wisconsin Payments will shut down as of August 22<sup>nd</sup>, 2014. Mary Kjeseth spoke with a sales director David Batterman of PSN regarding a similar service. PSN (Payment Service Network) provides a vast range of eServices for payment processing, billing and customer communication. The set up cost of \$199.00 would be waived if we sign up on or before 8-31-14. The annual fee for covering costs associated with security maintenance would be \$89.00. **Motion by Glen Jones to recommend to the Village Board to accept the proposal for electronic payment service with PSN and pay the annual fee of \$89.00. Seconded by Vera Bollinger. All in favor. Carried.**

Motion to adjourn by Glen Jones. Seconded by Vera Bollinger. Carried.

Lori Duncan, Clerk Treasurer