

Village of Balsam Lake
Smart Growth & Economic Development Commission
Monday August 11, 2014 11:00 am – 12:30 pm

Meeting called to order by Jeff Reed.

Members present: Jeff Reed, Caroline Rediske, Josh Hallberg.

Volunteer members present: Karen Aubin, Chris Nelson, Chris Sondrol, Steve Williams, Jim Heller, Kris Harder, Steve Healy, Roger Kiemele

Motion by Karen Aubin to move agenda item #5 to #7. Seconded by Caroline Rediske. All in favor. Carried.

Discussion was held on the Lakes Market project proposed building and site plan. A plan of the proposed building was reviewed. The proposed building will consist of a 1500 square foot meat market, a 9200 square foot grocery store and two office/retail spaces. There is an interested party for the meat market.

Goal #3 Downtown Revitalization. Discussion was held with Dave Rasmussen, MSA. His firm has been hired by the Village to work on a Balsam Lake Downtown Revitalization Plan & to apply for a Community Development Investment Grant through the Wisconsin Economic Development Corporation. The grant would pay for 25% of the development costs and the other 75% would be paid for by the developer. The redevelopment plan will summarize the analysis of potential redevelopment sites and a conceptual plan showing potential redevelopment sites within the downtown area. The grant application will be submitted by the end of October. Chris Nelson will submit to MSA a copy of the Lakes Market project proposed building, site plan and project costs.

Goal # 2 Hire Village Administrator. One of the goals of the Smart Growth action plan is to build support for hiring a Village Administrator. A few members of the committee recently visited other communities to receive feedback on the administrator position within their cities. Discussion was held and questions were asked in regards to action steps #9-10 developing a list of community needs/projects that a Village Administrator would assume and developing a clearly defined job description/responsibilities and work plan. **Motion by Chris Nelson to bring to the Finance Labor Committee a discussion on hiring a Village Administrator. Seconded by Josh Hallberg. All in favor. Carried.**

Motion by Caroline Rediske to adjourn. Seconded by Chris Sondrol. Carried.

Lori Duncan, Village Clerk Treasurer