

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Caroline Rediske, Vera Bollinger, Kathy Poirier, Jeff Reed, Faye Brittan, Steve Biza.

No Public comments.

Motion by Faye Brittan to approve the agenda as presented. Seconded by Vera Bollinger. All in favor. Carried. Minutes from the previous board meeting & special board meeting were presented. **Motion by Kathy Poirier to approve the board minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Monthly Fire Report presented by Fire Chief Mark Anderson. Discussion was held on Ordinance 132 Burning, Open 132-2 Exceptions A-C. A Balsam Lake Fire Department Burning Permit Form was drawn up by Fire Chief Anderson to give to residents that request to burn larger than a 3x3 size. The form will be forwarded to the Public Protection Committee for further review.

Monthly Police Report presented by Police Chief Thompson.

Monthly Library Report presented by Director Linda Heimstead.

No Monthly Chamber of Commerce Report.

Bryce Thomson, representative for the Dixie Forest Sanitary District will present a check to the Village for \$1600.00 from the district to go towards sewer line maintenance costs. **Motion by Kathy Poirer to accept the donation of \$1600.00 to go towards sewer line maintenance. Seconded by Faye Brittan. All in favor. Carried.**

To consider and possibly act to approve a Lease Agreement between the Village of Balsam Lake and the Balsam Lake Protection and Rehabilitation District to lease a parcel of land (located by the sewer plant and the snowmobile club building) for 20 years at a cost of \$1.00. **Motion by Caroline Rediske to approve the lease agreement with the BLPRD pending a review of the agreement by the Village Attorney. Seconded by Vera Bollinger. All in favor. Carried.**

Finance Labor Committee Report given by Kathy Poirier. Committee members met twice during the month for discussions and recommendations regarding employee raises and the 2017 budget.

To consider and possibly act to approve 2% raise for Village employees. **Motion by Kathy Poirier to approve a 2% raise for the clerk treasurer, deputy clerk treasurer, director of public works, assistant director of public works, public work crew, police chief and part time police officers as of January 1, 2017. Seconded by Jeff Reed. All in favor. Carried.**

To consider and possibly act to approve on call pay additional hours. **Motion by Faye Brittan to approve additional hours from Friday beginning at 3:30 pm to 12:00 am (8.5 hours) on call pay to the public work department as of January 1, 2017. Seconded by Vera Bollinger. All in favor. Carried.**

To consider and possibly act to approve the 2017 proposed budget with a village tax levy of \$610,580. **Motion by Faye Brittan to approve the 2017 proposed budget with a village tax levy of \$610,580. Seconded by Caroline Rediske. All vote yes except Steve Biza who voted no. Carried.**

Smart Growth & EDC report given by Jeff Reed. Committee members met with Dan Hebert and associate from the Gaughan Company to discuss marketing strategies in regards to the Balsam Lake Redevelopment Plan. The Gaughan Company provides professional expertise in community association property management and commercial real estate services including sales and leasing, property management, construction and maintenance. Members will further discuss creating more public parking at Juneberry Park at the December meeting. A recommendation to the Park Rec Committee to discuss eliminating the public campground in Pine Park was made by the committee. The Village Board of Trustees stated to add this item to the monthly board meeting agenda in December.

Public Protection Committee report given by Steve Biza. Committee members met twice during the month for discussions and recommendations regarding employee raises and the 2017 budget. The committee approved to change the fire department report at the monthly board meeting. The fire chief can email the monthly report to the Public Protection committee chairman and the chairman will state the report at the monthly board meeting. The Village Board of Trustees had no objections.

To consider and possibly act to approve LED light bulbs for Main Street light poles. Dalles Electricians will install LED replacement 250 watt HPS lamp for 35 poles at \$140.00 each for a total cost of \$4,900.00. **Motion by Kathy Poirier to approve the LED light bulbs for \$4900.00. Seconded by Steve Biza. All in favor. Carried.**

To consider and possibly act to approve Ordinance 2016-04 an Ordinance creating Section 300-14 Groundwater Protection Overlay District. The purpose of the Groundwater Protection Overlay District is to establish an overlay district to institute land use regulations and restrictions within a defined area which contributes water directly to the municipal water supply providing protection for aquifer and municipal water supply of the Village of Balsam Lake and promoting the public health, safety and general welfare of Village residents. **Motion by Steve Biza to approve Ordinance 2016-04. Seconded by Vera Bollinger. All in favor. Carried.**

To consider and possibly act to approve October 2016 Treasurers Report. **Motion by Jeff Reed to approve October 2016 Treasurers Report. Seconded by Kathy Poirier. All in favor. Carried.**

To consider and possibly act to approve Operator License applications #988-991. **Motion by Jeff Reed to approve Operator License applications #988-991. Seconded by Kathy Poirier. All in favor. Carried.**

Announcement: Steve Biza extended a thank you to the election poll workers and to Pat Stark, Chief Election Inspector for her years of service as she will end her term as the Chief Election Inspector at the end of December. Steve Biza extended a thank you to the Fire Department for attending a local benefit and to Mark Anderson, Fire Chief for his years of service as he will end his term as Fire Chief at the end of December.

Motion by Jeff Reed to go into closed session 19.85 Exemptions (1)(e). Deliberating or negotiating purchase of public properties. Seconded by Kathy Poirier. All in favor. Carried.

Motion by Jeff Reed to go into open session. Seconded by Faye Brittan. All in favor. Carried.

Statement: Discuss the possibility of selling industrial park land to Polk County for the future highway shop.

Motion to adjourn by Steve Biza. Seconded by Vera Bollinger. Carried.

Lori Duncan, Clerk-Treasurer

Unapproved minutes.