

Village of Balsam Lake
Finance Committee Meeting
December 18, 2013
Village Hall 1:00 pm to 2:25 pm

Meeting called to order by Jeff Reed

Members present: Jeff Reed, Josh Hallberg, Chris Sondrol

Other board member present: Geno D'Agostino

Others present: Dave Rasmussen of MSA, Darryl Ince, Steve Healy, Roger Kiemele, Chris Nelson, Steve Biza

Downtown Revitalization Plan: Discussion was held with Dave Rasmussen on the creation of a plan. Rasmussen gave details on available grant programs and questioned the committee on their expectations. The committee felt the plan would be used as a marketing tool helping to identify potential development sites, programs available, used as part of a retention program and a tool to be used from here forward. Rasmussen stated a Revitalization Plan could be developed utilizing material obtained from the Smart Growth Committee Strategic Action Plan, Chamber and various parties. It was decided to extend the plan area to outside the downtown proper to include the business area up to the Government Center. Rasmussen will come back with a scope of the plan and cost by the end of January. Darryl Ince raised the question of possible grant funds available for paving and lighting the Industrial Park area and discussion was held.

Plan for 401 Main Street Land: The Village purchased the property at 401 Main Street and razed the apartment building; discussion was held on the course of action or future plan for the land. Obtaining a realtors price opinion, putting it on the market, possible uses or retaining it as a parking lot were options discussed. It was agreed to incorporate it into the Downtown Revitalization Plan.

Industrial Park Business Update: Jeff Reed stated that within two weeks they will know if the potential business is committed to locating in Balsam Lake. If so construction will begin in April-May with completion by September 1st.

Operations Budgets and Efficiencies: The committee explained that they will be exploring and focusing on time management practices within the Village departments. Josh Hallberg has consulted with Brian Nelson of Payroll with Purpose regarding setting up an electronic time clock system. The committee plans to meet with the various departments in January to see what may work to increase efficiencies.

Motion by Josh Hallberg to adjourn. Seconded by Chris Sondrol. Carried.

Mary Kjeseth, Deputy Clerk-Treasurer