

Village of Balsam Lake  
Regular Meeting of Trustees  
March 4, 2013  
Village Hall 7:00 pm to 7:45 pm

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Unapproved Minutes

Meeting called to order by President Guy Williams.

Members present: Guy Williams, Geno D'Agostino, Josh Hallberg, Caroline Rediske, Chris Sondrol

Members absent: Jeff Reed, Mike Voltz

No public comments were heard.

**Motion made by Geno D'Agostino to approve the agenda as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Minutes from previous Board meeting were presented. **Motion by Josh Hallberg to approve minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Monthly Fire Report was presented by Fire Chief Tom Mabry. There were fifteen rescues, three fire calls and the polar plunge went well. The First Responders will be receiving \$2500 from the Monsanto Company.

Monthly Police Report presented by Police Chief Tom Thompson.

Monthly Library Report was presented by Linda Heimstead.

Monthly Chamber of Commerce Report presented by Carl Holmgren. In conjunction with the Freedom Festival the fireworks will be held on Thursday July 4<sup>th</sup>.

Rebecca Palm property owner at 102 West Main Street presented information on the deterioration of her sidewalk as a result of the salt and sand deposited when the Village streets are plowed. The issue will be referred to the Street Committee to address.

Guy Williams reported on a meeting with Eric Kube of Wild Rivers Habitat for Humanity regarding a possible project in the Village on land now held by Polk County.

Guy Williams reported on the status of the Bridge Project and the results of a meeting with the Balsam Lake Protection and Rehabilitation District, the Polk County Highway Department and the Village of Balsam Lake. A memorandum drafted by Adam Jarchow, Village Attorney of Bakke Norman was reviewed. **Motion by Josh Hallberg to approve Bridge Project Memorandum drafted by Bakke Norman. Seconded by Caroline Rediske. All in favor. Carried.**

An informational letter on zoning ordinance administration services from Stevens Engineers of Hudson, Wi. was reviewed.

Building Committee report was given by Guy Williams.

Replacement of the municipal building retaining/planter wall was discussed. Replacement options included terracing, adding benches/seating and planters. It was agreed to wait until after the annual report was presented. Library signage on the exterior of the extending portion of the library window was discussed. The committee made a motion to paint the window on the

west side of the library to match the trim color painted on the building and have the lettering "Library" painted in a contrasting color. Discussion was held on adding signage to the entrance canopy of the municipal building. Signs would be for the Library, Village and Workforce. The Village would pay for the Village and Library, Workforce to pay for their sign. Jeff Reed is contacting sign companies to get estimates for three signs. Once obtained, size and cost information will be provided to Workforce.

Finance Committee report was given by Chris Sondrol.

The committee discussed setting up the tablets uniformly using a cloud application. The Village office personnel has obtained some information and the committee is considering options. The committee discussed changing the Village website currently held under Community Hotline to a stand-alone site to be serviced by JJ Web Services. The committee made a motion to move the Village website from Community Hotline to Julie Johnson and JJ Web Services. The committee requested Lori & Mary to contact and meet with Julie Johnson on JJ Web Service to discuss the services. Julie Johnson has met with the office personnel and the layout and design of the site was discussed and the changeover is progressing. The Finance Committee is going to meet to meet and consult with the accounting service regarding undesignated funds prior to the April Board meeting.

Park/Dam Committee report was given by Caroline Rediske.

Park Attendant Sheila Albrecht was present at the meeting and provided input on issues with the park. Items of concern were pet waste cleanup, Frisbee golf players intruding through campsites and additional signage for the park. The committee agreed to proceed with placing the order for the geese control units donated by Justin Thompson as an Eagle Scout project. Justin Thompson was in attendance at the meeting. The units have been ordered and received. A concession stand at the Ball Park was discussed; it was agreed to not pursue it at this time. The committee discussed putting a dock on the Mill Pond to be located on Mill Street. A resident of the Village was in attendance and voiced concerns, the subject is tabled. Caroline Rediske gave the status of the grant application and proposed projects for Pine Park. Letters of support and donations have been received. Darryl Ince has put together a cost structure and a meeting is schedule with grant writer Cheryl Clemons.

Smart Growth Committee report was given by Caroline Rediske.

Beach property plan review included incorporating an original plan from the 1950s and possible ways to expand on it. Discussion was held on having an appraisal done of the beach property. The committee made a motion to get an appraisal done of the beach property. The Strategic Action Plan was reviewed and acquiring the Jean Anderson property will be added as top of the list new goal for the plan. Rediske reported the pedestrian street walkway on West Main Street was vetoed by the DOT. The Connect Communities/Main Street Renewal Program grant was not received; It will be applied for again with more focus on the downtown area. Blighted properties was discussed with a starting point of pursuing action with one property rather than several at the recommendation of attorney Adam Jarchow.

Following the report President Guy Williams informed the board of the rules for a Village Committee. The Smart Growth Committee is to provide information to the Village Board. The Smart Growth Committee members are Jeff Reed, Caroline Rediske and Chris Sondrol, other people are volunteers. At the meeting a motion was seconded by a non board member. All future motions have to be made and seconded by Village Trustees. As the Smart Growth does not have a budget the appraisal is on hold. If the Smart Growth meets at least two of the Village Board members must be in attendance to hold an official meeting.

Committee Meetings set for March

Smart Growth	March 11 <sup>th</sup>	11:00 am
Public Protection Committee	March 11 <sup>th</sup>	6:00 pm at the Fire Hall
Finance Committee	March 26 <sup>th</sup>	6:00 pm
Street Committee	March 26 <sup>th</sup>	7:00 pm
Tiff Committee	To Be Determined	

Vouchers were presented to the board. **Motion made by Caroline Rediske to approve vouchers as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Treasurers Report was presented to the board. **Motion made by Geno D'Agostino to approve the Treasurers Report as presented. Seconded by Chris Sondrol. All in favor. Carried.**

## Clerk and Crew Report

Building Permit #13-02 was presented to the board. **Motion by Caroline Rediske to approve the building permit as presented. Seconded by Geno D'Agostino. All in favor. Carried.**

Darryl Ince and Jim Duncan will be attending a conference in Green Bay, March 20-22<sup>nd</sup>.

Motion to adjourn by Josh Hallberg. Seconded by Caroline Rediske. All in favor. Carried.

Mary Kjeseth, Deputy Clerk Treasurer