

## **Village of Balsam Lake**

**Board of Review** August 5, 2013

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Chris Sondrol, Keith Swenson, Josh Hallberg, Vera Bollinger, Caroline Rediske. Members absent: Jeff Reed

**Motion by Caroline Rediske to hold Board of Review on Friday, September 13<sup>th</sup> from 10:00 am to 12:00 pm. Seconded by Vera Bollinger. All in favor. Carried. Motion by Caroline Rediske to appoint Josh Hallberg, Vera Bollinger and Keith Swenson to the Board of Review. Seconded by Chris Sondrol. All in favor. Carried.** Open Book will be held on Friday, September 6, 2013 from 4:00 pm to 6:00 pm.

Board of Review closed by President Geno D'Agostino.

## **Regular Meeting of Trustees**

August 5, 2013

Village Hall 7:00 pm to 7:40 pm

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Unapproved Minutes

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Chris Sondrol, Keith Swenson, Josh Hallberg, Vera Bollinger, Caroline Rediske. Members absent: Jeff Reed

Public comments: Len Manning, lake resident requested assistance from the Village Board regarding the water level on Balsam Lake. Carl Pentland, lake resident stated the DNR can no longer regulate the water level on lakes that have dams according to recent rulings. President D'Agostino suggested the Park/Dam Committee look into the matter.

**Motion by Vera Bollinger to approve the agenda as presented. Seconded by Keith Swenson . All in favor. Carried.**

Minutes from previous Village Board meeting were presented. **Motion by Josh Hallberg to approve minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Minutes from Special Village Board meeting held on July 16, 2013 were presented. **Motion by Keith Swenson to approve minutes as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Minutes from Special Village Board meeting held on July 23, 2013 were presented. **Motion by Keith Swenson to approve minutes as presented. Seconded by Vera Bollinger. All in favor. Carried.**

No monthly Fire Report was given.

An application was received by the Village Clerk for a Temporary Class "B" Beer License #48 from Balsam Lake Fire Department for the Demo Derby to be held on August 31, 2013 at 911 Mallard Lane.

**Motion by Caroline Rediske to approve Temporary Class "B" Beer License #48 as presented. Seconded by Chris Sondrol. All in favor. Carried**

Monthly Police Report presented by Police Chief Tom Thompson. Disorderly conduct, domestic fights and fights with weapons have increased significantly with the common denominator being youth and alcohol.

Monthly Library Report and new Balsam Lake Public Library logo presented by Linda Heimstead. Activities and attendance for the past month were reviewed and upcoming events announced. Heimstead expressed appreciation to Nick Walton, NW Electric and Rod & Gun Club for their assistance with movie nights.

Monthly Chamber of Commerce Report presented by Chamber President Glen Jones. Freedom Fest wrap up was given and Jones expressed appreciation to all the volunteers and the Village Crew. Cruisin' Fest will be held on September 1<sup>st</sup> over Labor Day weekend. Plans are underway for the Governors Fishing Opener to be held on Balsam Lake next spring.

Park/Dam Committee Report was given by Chairman Caroline Rediske. Rick Larson met with the committee and presented ideas on how to change and improve the disc golf course. No changes were made to park hours. As Balsam Lake was not chosen as a grant recipient, a meeting with the grant committee chair is scheduled to obtain information and guidance.

Building Committee Report was given by Chairman Geno D'Agostino. John Thompson, Director of the Indianhead Federated Library system had presented recommendations for facility improvements for the meeting room. Updates and changes are underway for the space. The lease agreement with the Job Center was considered and reviewed. The committee decided to leave the rent at \$10.75 per square foot, same as 2013. **Motion by Keith Swenson to approve the lease agreement with the Job Center at \$10.75 per square foot. Seconded by Caroline Rediske. All in favor. Carried.**

Finance Committee Report was given by Josh Hallberg. The committee discussed interim bridge financing and the loan process. Dave Rasmussen, MSA had updated the committee on the procedure to create a new TIF District to be called TIF #6.

Public Protection Committee report was given by Chairman Chris Sondrol. Freedom Festival was discussed as well as an issue between the Fire Department's and a crafter regarding the location for the water fight. The committee reviewed the Village's curfew ordinance as well as surrounding village's curfew ordinances. Most of the villages have a curfew for children under 18 between the hours of 10:00 pm and 6:00 am. A recommendation was made to the Village Board to amend Ordinance 140-1 Curfew to state no child under the age of 18 years instead if 16 years. Sign ordinance was discussed and it was agreed that the Village Zoning Administrator will work with businesses concerning complying with the sign ordinance in regards to displaying banners instead of the Police Chief. Rental property licensing and safety inspection to multi-family buildings was discussed and the committee will move forward in regards to regulating rental properties.

**Motion by Vera Bollinger to amend Ordinance 140-1 Curfew to state no child under the age of 18 years instead of 16 years. Seconded by Caroline Rediske. All in favor. Carried.**

Discussion was held on commencing the process to raze dilapidated property located at 411 Main Street. A letter to the property owner was sent in May and no response has been received. Village attorney Adam Jarchow explained the process dictated by the state. **Motion by Josh Hallberg to commence with the process to raze the property located at 411 Main Street. Seconded by Caroline Rediske. All in favor. Carried.**

Bridge Project updates: Adam Jarchow lead a review of the updated Memorandum of Understanding regarding responsibilities for the Bridge Project between the County, BLPRD and the Village. **Motion by Caroline Rediske to approve updated Memorandum of Understanding regarding responsibilities for the Bridge Project. Seconded by Vera Bollinger. All in favor. Carried.** Loan documents received from Bremer Bank with respect to the County Road 1 Bridge Replacement Project were viewed and discussed. It is a \$200,000 loan with an interest rate of 3.25%. **Motion by Keith Swenson to approve the loan from Bremer Bank in the amount of \$200,000. Seconded by Chris Sondrol. All in favor. Carried.**

Committee Meetings set for August

Public Protection Committee	August 12 <sup>th</sup>	5:00 pm
Smart Growth	August 12 <sup>th</sup>	6:00 pm
Labor Committee	August 19 <sup>th</sup>	6:00 pm
Park/Dam Committee	August 28 <sup>th</sup>	10:00 am
Finance Committee	To Be Determined	

Other Meetings set for August

Joint Review Board	August 8 <sup>th</sup>	5:45 pm
Planning Comm/Public Hearing	August 8 <sup>th</sup>	6:00 pm

Special Village Board  
Final Joint Review Board

August 22  
August 27<sup>th</sup>

6:00 pm  
6:00 pm

Vouchers were presented to the board. **Motion made by Keith Swenson to approve vouchers as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Treasurers Report was presented to the board.

Clerk and Crew Report: Building Permits #13-13 and #13-14 were presented to the Board. Operator Licenses #757, 758, 759, 760, 761, 762 were presented to the Board. **Motion by Caroline Rediske to approve Building Permits and Operator Licenses as presented. Seconded by Keith Swenson. All in favor. Carried**

Announcements: Keith Swenson added review of Village Board organization and accounting to the Special Board meeting agenda held on August 22, 2013.

Motion to adjourn by Caroline Rediske. Seconded by Keith Swenson. All in favor. Carried.

Mary Kjeseth, Deputy Clerk Treasurer