

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Vera Bollinger, Caroline Rediske, Josh Hallberg, Jeff Reed, Keith Swenson.

Member absent: Chris Sondrol.

Motion by Keith Swenson to approve the agenda as presented. Seconded by Vera Bollinger. All in favor. Carried.

Minutes from previous Village Board meetings were presented. **Motion by Jeff Reed to approve minutes as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Monthly Fire Report presented by fire Chief Mark Anderson.

Monthly Police Report presented by Chief Tom Thompson.

No monthly Library Report was presented.

Monthly Chamber of Commerce Report presented by Chamber President Glen Jones.

Glen Jones gave an update regarding the Governor's Fishing Opener and Freedom Fest with the fireworks to be held on Friday, July 4th.

Park/Dam Committee report given by Caroline Rediske.

The committee discussed the TIF 6 fund that had a balance of \$7,148.00 at the end of February. There will be a second installment due on the loan of \$11,821.00 in August. The contractor has an outstanding invoice which is due of \$18,297.14. That will leave the fund balance in TIF 6 in a deficient of \$22,963.00. The committee agreed that no money will be transferred in TIF 6 from the Dam fund. The committee recommends to the Board to run a deficient balance for accounting purposes in the TIF 6 fund. The committee approved a payment of \$10,000.00 to the Balsam Lake Protection & Rehabilitation District (Janke Construction) and retain \$8,297.14. Discussion was held on lowering the 2015 budget for the Dam fund from \$10,000 to \$5,000 from the Village and the Balsam Lake Protection & Rehabilitation District. The Dam fund is a comfortable amount of \$77,733.00. The fund will be reviewed every year for any adjustments that will need to be made to the budget. The committee recommends to the Board to lower the 2015 budget amount to \$5,000 from the BLPRD and the Village. The Balsam Lake Chamber of Commerce will take full responsibility for the portable concession stand at the ball park and Attorney Jarchow will draw up an agreement. Chair Rediske suggested updating the Dam contract with the BLPRD. **Motion by Jeff Reed to use the remaining funds for construction and run a deficient balance for accounting purposes in the TIF 6 fund. Seconded by Keith Swenson. All in favor. Carried. Motion by Caroline Rediske to reduce the 2015 Dam budget amount to \$5,000 per year from the BLPRD and the Village to be revisited at a cap of \$100,000. Seconded by Keith Swenson. All in favor. Carried.**

Smart Growth Committee report given by Jeff Reed.

The committee reviewed the goals and action steps within the Strategic Action Plan. Included in the review were: securing the Anderson property; village administrator; downtown revitalization plan; economic development; short term accommodations; main street renewal; pedestrian infrastructures and economic development. Chair Reed gave an update on the administrator meetings and the meeting with MSA regarding developing a downtown revitalization plan.

Labor Committee report given by Vera Bollinger.

The committee met and went into closed session to interview applicants for the Assistant Director of Public Works position. A recommendation was made to the Board at the Special Board meeting held on March 12, 2014. The Labor Committee discussed a raise in the trustee compensation. Keith Swenson

proposed raising the Village Board monthly meeting to \$100.00, and increase of \$25.00 and Special Board meeting to \$75.00, an increase of \$50.00. Committee meetings would remain the same, \$25.00 per meeting (to include all standing committees, commission and special committee or commissions appointed, trustee training and other approved meetings). He also proposed Committee Chairs and Appointed Trustees may receive expense reimbursement for mileage, meal and lodging with receipts. He proposed trustees receive their pay quarterly after turning a form into the clerk at the end of the quarter. Discussion was held by Board members on the proposed raise in trustee compensation and that it had not been budgeted. **Motion by Keith Swenson to raise the trustee compensation for Board meetings to \$100.00 which would include the committee meetings and to raise the compensation to \$75.00 for Special Board meetings. Seconded by Caroline Rediske. On roll call: Caroline Rediske, yes; Vera Bollinger, no; Josh Hallberg, no; Jeff Reed, no; Keith Swenson, yes; Geno D'Agostino, no. Motion denied.**

Quarterly pay for Village trustees was not addressed; provisions are in place in the employee handbook.

Committee reorganization was examined and discussed. It was agreed because of public involvement Smart Growth should be a standalone committee. The proposed Public Welfare committee will now be titled Parks and Recreation. The Ordinance Amendment to 95-5 Standing Committees will be on the May Board meeting agenda.

Street Committee report given by Keith Swenson.

The members of the committee met with Bill Amrhien regarding his property on Park Drive. The Amrheins recently had a certified survey done on their property and it was discovered that a garage owned by Jan Bergren does not reside within her property boundaries. It is on the Amrhien's property and on a Village street right away. There is also an issue with a gate erected on the village street and Amrhien's property. The Amrheins are asking for an easement between the three parties which will state that the garage may stay where it is but cannot be rebuilt in the same location; also that the gate be removed. An encroachment issue on Idlewild Street where a garage resides on a Village street was discussed. Both matters are turned over to the Village Attorney for due process.

Finance Committee report given by Josh Hallberg.

The members met with Dave Rasmussen of MSA regarding revitalizing and redeveloping downtown Balsam Lake. The Village is seeking assistance in creating a Downtown Redevelopment Plan and MSA submitted a proposal. Based on the scope of services the estimated fee is \$10,500.00. In conjunction with the development of the Downtown Redevelopment Plan the Village may consider applying for a community Development Investment Grant through WEDC. The grant would pay 25% of the development cost and the other 74% would be paid by the developer. The estimate fee to make the application is \$4,800.00. The TIF District #5 should be amended to designate the District as a distressed or severely distressed District. This needs to be done before October 1, 2015. The designation of this District as distressed would allow the District to remain open an additional 10-13 years after its original termination date. The estimated fee to amend TIF district #5 would be \$5,700.00. No decision or motions were made at that time. Other options are being looked into regarding the downtown redevelopment program. The committee met with Linda Heimstead, Library Director on ways to save money from the operations in the Library for the upcoming year.

Sewer/Water Committee report was given by Josh Hallberg.

Discussion was held on the deferred special assessment 1998 Sewer & Water project at 120 – 180th Ave. E. The amount of the deferred special assessment is \$51,997.92. A party is interested in purchasing the property and requested to forgive the deferred assessment or pay a reduced amount. The policy states that the special assessment must be paid when the property is sold or after 20 years the special assessment is forgiven. The Village Board cannot make any decision concerning the deferred special assessment as all monies are paid to Unity School minus a 5% handling fee. Unity School funded the 1998 Sewer & Water project. The school board was to meet to consider the request. Darryl Ince announced that the Unity School Board voted to enforce the Special Assessment Agreement. The committee held a discussion on the status of frozen water lines. With over 150 homes running water the issue seemed to be

under control. Notices were put up in the Village to continue running the water until April 15th. Assistant Director of Public Works job description was given to members and training is going well with Cody Korsan.

A previous motion to restrict parking on County Road I east of the new bridge lead to the creation of Ordinance Amendment 2014-01, Amendment to 286 Vehicles and Traffic; First Avenue East (C.T.H. I). No person shall park, stop or leave standing any vehicle, whether attended or unattended, at any time upon the roadway starting 100 feet west of the millpond bridge going east to Park Drive. **Motion by Jeff Reed to approve Ordinance Amendment 2014-01, Amendment to 286 Vehicles and Traffic as presented. Seconded by Vera Bollinger. On roll call: Caroline Rediske, yes; Vera Bollinger, yes; Josh Hallberg, yes; Jeff Reed, yes; Keith Swenson, yes; Geno D'Agostino, yes. Motion carried.**

Darryl Ince, Director of Public Works explained 2 bids received for purchase of a pump for the lift station. Tri-State Pump control submitted an estimate of \$4,582.21 for a used pump and an estimate of \$4,742.00 for a new pump with warranty. **Motion by Jeff Reed to approve purchase of a new pump for \$4,742.00 with warranty. Seconded by Keith Swenson. All in favor. Carried.**

Discussion was held on the placement of Main Street banners. Problems have occurred with the banners and brackets getting damaged by delivery trucks. It was agreed to adjust the placement to prevent further issues.

A request for sponsoring an ad in the Unity 2014 spring sports calendar was discussed. As the village has not donated before and the advertising fund is now in the deficit, it was agreed to not donate.

Committee Meetings set for April

Park/Dam Committee	April 14, 2014	10:00 am
Smart Growth	April 14, 2014	11:00 am

Vouchers were presented to the Board. **Motion by Jeff Reed to approve vouchers as presented. Seconded by Keith Swenson. All in favor. Carried.**

Treasurers Report was presented to the Board. **Motion by Keith Swenson to approve the Treasurers Report as presented. Seconded by Caroline Rediske. All in favor. Carried.**

Operators License Report was presented to the Board. **Motion by Josh Hallberg to approve Operator Licenses # 772, 773, 774. Seconded by Vera Bollinger. All in favor. Carried.**

Announcements: President Geno D'Agostino congratulated Jeff Reed, Caroline Rediske and Glen Jones on being elected Board Trustees and expressed appreciation for the years of service by outgoing Board member, Chris Sondrol. Glen Jones announced the construction of the concession stand will begin on April 26th at 9:00 am, volunteers are welcome. The Balsam Lake Senior Club made a donation of \$100.00 to be used toward the cost of hanging flower baskets. A letter from the Wisconsin Indian Head Country, Inc. requesting information regarding Board members attending functions for the Governor's Fishing Opener was noted.

Motion to adjourn by Josh Hallberg. Seconded by Keith Swenson. All in favor. Carried.

Mary Kjeseth, Deputy Clerk Treasurer