

Meeting called to order by President Geno D'Agostino.

Members present: Geno D'Agostino, Caroline Rediske, Rod Preble, Kathy Poirier, Faye Brittan, Steve Biza

Others present: Attorney Terry Dunst, Darryl Ince, Jim Duncan, Brad Williamson, Tim Moore, Steve Rediske, Mark Anderson, Cody Korsan, Mike Voltz, John Thompson, Linda Heimstead, Dave Patterson, Mike Koshatka, Chris Nelson, Denny Aubin, Dave Stark, Pat Stark, Marlene Meinke, Guy Williams

Public Comments were heard by the following: Guy Williams, Chris Nelson, Jim Duncan, Mike Voltz

Motion by Rod Preble to approve the agenda as presented. Seconded by Steve Biza. All in favor. Carried.

Discussion was held on the conditions of an operator license approval process. Kevin Irwin, Doc's Pub & Eatery asked the Village trustees why is Balsam Lake Village stricter than Wisconsin state for approval of an operator license application and to please consider going back to the Wisconsin state mandates. To consider and possibly act to approve operator license application for April Ott. April Ott spoke on her behalf. **Motion by Kathy Poirier to approve operator license application for April Ott. Seconded by Faye Brittan. Geno D'Agostino abstained. All else vote yes. Carried.** To consider and possibly act to approve operator license application for Jade M Haskins Smith. Jade M Haskins Smith spoke on her behalf. **Motion by Kathy Poirier to approve operator license application for Jade M Haskins Smith. Seconded by Rod Preble. Geno D'Agostino abstained. All else vote yes. Carried.**

Rod Preble spoke on the proposed changes to the police department budget and distributed a handout to trustees. The amended proposal stated to use the \$8,700 levy reduction for police payroll, transfer \$7,659 from Police Capital Equipment-Vehicle, transfer \$2,000.00 from Police Capital Equipment, part time officers are limited to maximum 32 hours per week, all current Village employees receive 2% raise (amend current 1.5%).

	<u>11-27-17-final</u>	<u>11-13-17 proposal</u>	<u>11-06-17 proposal</u>
Police Chief Salaries	\$ 56,481.00	\$ 56,482.00	\$ 57,035.00
Police Chief Benefits	\$ 10,590.00	\$ 10,732.00	\$ 10,694.00
Full Time Officer Salary	\$ 48,880.00	\$ 45,760.00	\$ 45,760.00
Full Time Officer Benefits	\$ 14,175.00	\$ 13,263.00	\$ 13,263.00
Full Time Office Salary	\$ 0.00	\$ 45,760.00	\$ 0.00
Full Time Officer Benefits	\$ 0.00	\$ 13,263.00	\$ 0.00
Part Time Officers Salary	\$ 19,200.00	\$ 5,000.00	\$ 5,000.00
Part Time Officers Benefits	\$ 1,469.00	\$ 383.00	\$ 383.00
Police General Operations	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Police Vehicle Operations	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Police Capital Equip-Vehicle	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Police Capital Equipment	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>
Total Police budget	\$167,295.00	\$217,143.00	\$158,635.00

Motion by Steve Biza to approve the 2018 budget with a 2% increase for Village employees and use the \$8,700 levy reduction and police capital equipment reduction to increase the police payroll budget. Seconded by Rod Preble. On roll call: Caroline Rediske, yes; Rod Preble, yes; Kathy Poirier, yes; Faye Brittan, yes; Steve Biza, yes and Geno D'Agostino, yes. Carried.

Within the proposal handed out to trustees, charts on capital outlay accounts were given and a 5 year plan proposal for each department. The benefits of a 5 year plan would provide direction, planning and cohesive strategy. List all Village owned equipment and assets into a single database. Track maintenance and current conditions, plan repair or replacement based on cost and life cycle and prioritize replacement based on condition. Each department would be required to create a 5 year plan. **Motion by Rod Preble to approve the 5 year plan proposal. Seconded by Steve Biza. All in favor. Carried.**

Discussion on moving the zoning administrative duties from the director of public works to the building inspector as of January 1st will be brought before the trustees in December.

Discussion was held on creating a policy and procedure for filling elected official vacancies in accordance with village code 70-5. **Motion by Rod Preble to use the same method as the Village caucus at the December regular board meeting. Seconded by Steve Biza. All in favor. Carried.**

Motion to adjourn by Rod Preble. Seconded by Faye Brittan. Carried.

Lori Duncan, Village Clerk Treasurer

unapproved minutes