

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Caroline Rediske, Kellie Flaherty, Corby Stark, Eric Jorgensen, Faye Brittan, Jim Duncan.

Public Comments were heard from Bruce Hamilton regarding agenda line #22-asking the board to consider not raising the road on Peterson Trail; John Molamphy regarding agenda line #14-asking the board to consider to not sell the public boat landing on Park Drive; Dan Ruck regarding agenda line #14-it is very important to keep all public accesses available to the public to use.

Motion by Faye Brittan to approve the agenda. Seconded by Corby Stark. All in favor. Carried. Minutes from the previous board meeting were presented. **Motion by Caroline Rediske to approve the board minutes as presented. Seconded by Kellie Flaherty. All in favor. Carried.**

Monthly Fire Report presented by Chief Brad Williamson.

Monthly Library Report presented by Director Linda Heimstead.

Monthly Public Works Report presented by DPW Dave Patterson.

Monthly Chamber of Commerce Report presented by Aimee Newbauer.

To consider and possibly act to approve Fence Permit 19-27A at 112 Courthouse Avenue. **Motion by Faye Brittan to approve Fence Permit 19-27A at 112 Courthouse Avenue contingent upon meeting the setback requirement of 3 feet inside the property line. Seconded by Kellie Flaherty. All in favor. Carried.**

To consider and possibly act to approve the Wild Game Harvest applications from Ross Webber, Nick Elert, Kyle Ward, Hunter Ward, Dakota Ward, Jim Duncan and Jamie Magnuson for 2019. **Motion by Faye Brittan to approve the Wild Game Harvest applications as stated. Seconded by Caroline Rediske. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Eric Jorgensen, yes; Faye Brittan, yes; Jim Duncan, abstain and Kathy Poirier, yes. Carried.**

To consider and possibly act to approve a donation increase to the Balsam Lake Cemetery Association. A request from the Balsam Lake Cemetery Association was received informing the board of their financial situation and the reasons why the request has been made. The Balsam Lake Cemetery Association has requested an increase from \$500.00 to \$1,500.00. **Motion by Jim Duncan to approve the 2020 donation of \$1,500.00 to the Balsam Lake Cemetery Association. Seconded by Caroline Rediske. All in favor. Carried.**

Discussion was held on the public access boat landing on Park Drive. It was suggested by Jim Duncan that the property line stakes are located, the Village to maintain the property and purchase a dock for public use. For now, all members agreed to not sell the boat landing to a private party. **Motion by Jim Duncan to not sell the public access boat landing on Park Drive. Seconded by Caroline Rediske. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Eric Jorgensen, yes; Faye Brittan, yes; Jim Duncan, yes and Kathy Poirier, yes. Carried.**

No action taken on the REM Inspecting LLC, Daniel Kegley regarding the Municipal Electrical Program for commercial electrical permitting and inspections and the state requirements.

To consider and possibly act to approve amending the purchasing limits authorized by Village Employees on Resolution 2012-11 to keep up with current inflation costs. The following amendments were made: Line 1 change to \$250.00; Line 2 change to \$2,000.00; Line 3 change to \$5,000.00; Line 4 change to \$2,000.00 - \$5,000.00; Line 6 change to \$10,000.00 require at least 2 bids; Line 6b change

to his/her absence the Committee Chairperson. The Resolution amendment is #2019-02. **Motion by Faye Brittan to approve the recommendation from the Finance Committee. Seconded by Kellie Flaherty. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Eric Jorgensen, yes; Faye Brittan, yes; Jim Duncan, yes and Kathy Poirier, yes. Carried.**

To consider and possibly act to approve implementing a policy for purchasing fuel in Village vehicles. In the past, fuel was purchased on a monthly rotation between Village gas stations and Polk County Highway Shop. At this time the gas stations are Highway 46 Store and Minit Mart. **Motion by Faye Brittan to approve the recommendation from the Finance Committee. Seconded by Caroline Rediske. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Eric Jorgensen, yes; Faye Brittan, yes; Jim Duncan, yes and Kathy Poirier, yes. Carried.**

To consider and possibly act to approve moving the remaining 2019 police budget into a CD. After reviewing the remaining budget of \$126,318.00 it was decided to move up to \$100,000.00 into a CD. **Motion by Caroline Rediske to approve the recommendation from the Finance Committee. Seconded by Jim Duncan. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Eric Jorgensen, abstain; Faye Brittan, yes; Jim Duncan, yes and Kathy Poirier, yes. Carried.**

The Finance Committee met on a request from an employee who is interested in making pre-tax contributions to a health savings account. An email from the Village auditor stated that setting up an HSA will take some effort to follow regulations and administer the plan. It may not be practical for just a person or two but he could look further into it. The Village auditor will be contacted to seek more information regarding an HSA.

The Sewer/Water/M&E Committee Report given by Chairperson Jim Duncan. The Sewer/Water/M&E Committee met twice during August for discussion regarding options that could be taken to prevent freeze up of the water/sewer lines on Peterson Trail. Committee members directed Dave Patterson, DPW to find a company to locate the sewer & water lines from Swanson's (end of Peterson Trail) to County Road I and to get a price to insulate and raise the road on a section of road on Peterson Trail of at least 100 feet. Committee members recommended to the Village Board to spend up to \$10,000.00 to hire Nick's Trucking at \$175.00 an hour for up to three days and the Village crew to insulate and raise Peterson Trail road bed approximately one foot.

Committee members were in favor of adding a second filter at Erlene Johnson's and to hire Pipe Pro to install the filter. Dave Patterson, DPW stated two fire hydrants were hit and/or broke and need to be replaced. They are from 1959 and unfixable. Committee members recommended to the Village Board to purchase one hydrant and one valve from Core & Main for a total of \$3,835.45.

To consider and possibly act to approve hiring Nick's trucking for proposed work on Peterson Trail as stated in the committee report. No action was taken and further discussion will take place at a meeting held on Tuesday September 10th at 2:30.

To consider and possibly act to approve purchase of one fire hydrant and valve. **Motion by Caroline Rediske to approve purchase of one fire hydrant and valve from Core & Main for \$3,835.45. Seconded by Kellie Flaherty. All in favor. Carried.**

To consider and possibly act to approve moving S/W/M&E committee date to the 3rd Monday at 5:00. **Motion by Caroline Rediske to approve moving S/W/M&E committee date to the 3rd Monday at 5:00. Seconded by Jim Duncan. All in favor. Carried.**

Public Protection Committee report given by Chairperson Faye Brittan. Committee members recommend to the Village board to obtain bids to sell the Fire Department 1988 Ford Tanker Truck. Committee members met with Centuria Personnel and Law Enforcement Committee members regarding the merging of the two Village's Police Departments. Discussion was held on the Intergovernmental Police Protective Services Agreement and both Village Attorney's will review the agreement and bring their feedback to committee members at the next meeting which will be held in Centuria on Monday September 23rd at 6:30.

To consider and possibly act to approve obtaining bids to sell the 1988 Ford Tanker Truck. **Motion by Jim Duncan to advertise for bids and to accept bids over \$750.00. Seconded by Corby Stark. All in favor. Carried.**

Park & Recreation Committee Report given by Chairperson Caroline Rediske. Committee members approved the purchase of 21 hanging baskets for 2020 from Pro-Lawn for \$1,239.00. Committee members approved Endeavors Operating contract from May 22, 2020 through September 8, 2020 for \$1,920.00. A letter of appreciation was sent for the new bridge constructed and donated to Pine Park as part of a Boy Scout Eagle project.

To consider and possibly act to approve August 2019 Treasurers Report. **Motion by Faye Brittan to approve August 2019 Treasurers Report. Seconded by Kellie Flaherty. All in favor. Carried.**

A letter of lease termination was received from Workforce Resource. They will possibly be out of the building by the end of October 2019.

Committee meetings- Sewer, Water & M/E Mtg at 2:30 on Tuesday Sept 10th / Zoning Mtg at 6:00 on Thursday Sept 12th / Planning Commission Mtg at 5:00 on Monday Sept 16th / Park Mtg at 5:30 on Monday Sept 16th / Building Comm Mtg at 5:30 on Monday Sept 23rd / Public Protection Mtg at 6:30 on Monday Sept 23rd / Public Protection Mtg at 5:00 on Tuesday Sept 24th / Finance Mtg at 5:15 on Tuesday Sept 24th / Finance Mtg at 5:00 on Monday Sept 30th.

Motion by Eric Jorgensen to adjourn. Seconded by Faye Brittan. Carried.

Lori Duncan Clerk Treasurer

unapproved minutes