

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Caroline Rediske, Kellie Flaherty, Corby Stark, Jim Duncan.

Members absent: Faye Brittan

No Public Comments.

**Motion by Jim Duncan to add to item #9 a 5-10 minute recess to view the new welder. Seconded by Kellie Flaherty. All in favor. Carried. Motion by Corby Stark to approve the amended agenda. Seconded by Caroline Rediske. All in favor. Carried.** Minutes from the previous board meeting were presented. **Motion by Caroline Rediske to approve the board minutes as presented. Seconded by Corby Stark. All in favor. Carried.**

Monthly Fire Report presented by Chief Brad Williamson.

Monthly Library Report presented by Director Linda Heimstead.

Monthly Public Works Report presented by DPW Dave Patterson.

**Motion by Kellie Flaherty to take a 5-10 minute recess to view the new welder. Seconded by Caroline Rediske. All in favor. Carried. Motion by Jim Duncan to resume meeting. Seconded by Caroline Rediske. All in favor. Carried.**

Monthly Chamber of Commerce Report presented by Aimee Newbauer.

To consider and possibly act to approve Temporary Class B Beer License-BLCC. **Motion by Jim Duncan to approve the Temporary Class B Beer License #1036 to the Balsam Lake Chamber of Commerce for Winterfest on February 1, 2020. Seconded by Kellie Flaherty. All in favor. Carried.**

To consider and possibly act to approve Class B Beer License at 214 Main Street. Chris Nelson was in attendance to answer questions regarding the application. **Motion by Caroline Rediske to approve the Class B Beer License at 214 Main Street with the stipulation the license is tied to a food establishment. Seconded by Kellie Flaherty. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Jim Duncan, yes; and Kathy Poirier, yes. Carried.**

Discussion was held on a request for a zoning change or amendment to the zoning at 300/302/306 West Main Street, properties owned by Chris Nelson. Chris Nelson is asking the board to consider allowing a Multi- Use building on these properties instead of the three houses. A special board meeting will be held on Monday January 13<sup>th</sup> at 5:30 for further discussion.

To consider and possibly act to approve Planning Commission recommendation at 816 Park Drive. The Planning Commission approved application #72 Debra Schluessler to divide her lot into two lots at 816 Park Drive. The commission met with Josh Yunker, Land Surveyor regarding the preliminary plat plan to divide the lot into two lots. Ben Campbell, Zoning Administrator stated that the lot sizes meet the 10,000 square foot minimum; the existing house will not be non-conforming and it meets all the requirements. **Motion by Corby Stark to approve application #72 Debra Schluessler. Seconded by Kellie Flaherty. On roll call: Caroline Rediske, yes; Kellie Flaherty, yes; Corby Stark, yes; Jim Duncan, yes; and Kathy Poirier, yes. Carried.**

Sewer, Water, M&E Committee report given by Jim Duncan. The committee approved purchasing a 4 inch well meter for well #2 from Metering & Technology Solutions for \$2,295.00. Possibly purchasing new 6 inch well meters for well #1 & #3 in 2020 in the amount of \$2,625.00. The committee approved purchasing a Lazer mower from Jeff's Small Engine in the amount of \$1,499.00 (mower is \$10,399.00

with a trade in of \$8,900.00). The costs will be divided three ways between the water utility, sewer utility and machinery/equipment. To be in compliance the water tower needs to have an inspection done every 5 years. The committee approved Dave Patterson to seek bids for a water tower inspection and outside tower surface cleaning. A future meeting will be held with companies interested in presenting proposals to replace the village's antiquated water meters with smart meter technology. The committee approved Dave Patterson to get a price from a company that specializes in sending a camera into the sewer lines to take pictures for discussion at the January committee meeting.

Balsam Lake Centuria Police Department report given by Jim Duncan. Eric Jorgensen, Police Chief was introduced to the board and public. The commission approved receiving liability, auto physical damage and workman comp insurance from the League of Municipality Insurance through the Spectrum Insurance Group. Discussion was held on health insurance.

Public Protection Committee report given by Jim Duncan. The committee met and approved changing the decals to Balsam Lake Centuria Police on the police car with Sign Express up to \$1500.00.

Discussion and possible action on relocating police department office to the front of the municipal building. A building committee meeting was set for Monday January 13<sup>th</sup> at 4:30 for further discussion.

To consider and possibly act to approve December 2019 Treasurers Report. **Motion by Jim Duncan to approve December 2019 Treasurers Report. Seconded by Caroline Rediske. All in favor. Carried.**

Committee meetings- Park Committee Monday January 27<sup>th</sup> at 5:00; S/W/M&E January 27<sup>th</sup> at 5:30.

Motion by Caroline Rediske to adjourn. Seconded by Kellie Flaherty. Carried.

Lori Duncan Clerk Treasurer

Unapproved minutes