

Meeting called to order by Commissioner Chuck Ellsworth.

Members present on roll call: Jim Duncan, Dave Sarow, Stan Swiontek

Others present: Eric Jorgensen, Andy Yang, Austin Reed, Denae Saltness, Corby Stark

Motion by Stan Swiontek to move item #18 to #3A. Seconded by Jim Duncan. All in favor. Carried.

Policy&Procedure manual with Lexipol was presented and discussion was held with Chief Jorgensen.

The Joint Board of Police Commissioners acknowledged the resignation from Faye Brittan as she will move out of the state. Dave/Lori will send out a letter of appreciation to Faye.

The Village of Balsam Lake will take action at their next board meeting to appoint Corby Stark as the representative from Balsam Lake on the Joint Board of Police Commissioners.

Stan Swiontek will continue to serve on the Joint Board of Police Commissioners.

Motion by Jim Duncan to appoint Chuck Ellsworth as President for the Joint Board of Police Commissioners. Seconded by Stan Swiontek. On roll call: Jim Duncan, yes; Stan Swiontek, yes; Dave Sarow, yes; Chuck Ellsworth, abstain. Carried.

Motion by Jim Duncan to appoint Dave Sarow as Vice-President for the Joint Board of Police Commissioners. Seconded by Stan Swiontek. All in favor. Carried.

Motion by Dave Sarow to appoint Stan Swiontek as Secretary for the Joint Board of Police Commissioners. Seconded by Chuck Ellsworth. All in favor. Carried.

Motion by Jim Duncan to table action on the Intergovernmental Agreement between Balsam Lake-Centuria and Frederic. Seconded by Dave Sarow. All in favor. Carried.

Chief Jorgensen will bring a rate proposal for consideration by the board at their next meeting to hire Moria Ludvigson, Attorney.

Members discussed with Chief Jorgensen enforcement of any rules and/or orders related to Covid 19.

Motion by Dave Sarow to approve hiring Austin Reed for the full time police officer position beginning April 8th, 2020 at \$24.00 an hour. Seconded by Stan Swiontek. All in favor. Carried.

Members reviewed and discussed the police officers work schedule.

Discussion was held on incorporating PTO hours into the Salary and Benefit Policy for the police officers. The PTO hours shall accrue as follows: 1st to 4th year, 22 days (176 hrs); 5th to 7th year, 23 days (184 hrs); 8th year through the 15th year one extra day per year (additional 8 hrs per year).

Motion by Dave Sarow to approve the PTO hours for the police officers as stated. Seconded by Stan Swiontek. All in favor. Carried. Motion by Dave Sarow to approve bereavement leave up to 3 days. Seconded by Stan Swiontek. All in favor. Carried.

Lori Duncan will contact the Christensen Group Insurance Company regarding health insurance for the police officers and get the process started so officers can apply for health insurance coverage.

Discussion will be held at the Balsam Lake Village Board meeting regarding the office space for the police in the Municipal Building.

Chief Jorgensen will schedule officers to work the water patrol this summer.

Discussion was held on how officers are handling zoning issues in each community.

Chief Jorgensen will receive prices on a new police car and bring any proposals to the commission in June. Each community will keep their budgeted vehicle capital funds until the Balsam Lake Centuria Police department bills each of them for the purchase of a new vehicle.

Lori Duncan submitted the Police department expense transaction summaries for the members to review.

Motion by Dave Sarow to adjourn. Seconded by Jim Duncan. Carried.

Lori Duncan, Village Balsam Lake Clerk Treasurer