

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Kellie Flaherty, Corby Stark, Jim Duncan, Aimee Newbauer
Absent: Jamey Flaherty.

There were no public comments

Motion by Jim Duncan to approve the agenda as presented. Seconded by Corby Stark. All in favor. Carried.

Minutes from the previous board meetings were submitted. **Motion by Corby Stark to approve the regular board minutes as presented. Seconded by Kellie Flaherty. All in favor. Carried.**

Monthly Fire Department Report given by Fire Chief Brad Williamson. Chief Williamson communicated there were four rescue runs and one fire run over the past month.

Monthly Library Director Report given by Linda Heimstead. The library will remain closed to the public entering however curb side pickup is available and is going well. There is no use of the computers but if community members need something faxed or copied those services are available, please call ahead. The library is conducting virtual zoom workshops for youth and families within the community and they are also looking forward to the adult mindfulness activates. More information about those events can be found on the library website or people can also phone the library to hear more about upcoming events.

Monthly Public Works Report given by Dave Patterson. The Christmas lights are up with new additions of lights in June Berry Park. They continue to work on winter equipment like the sweeper and installing a new steel floor in the service truck. Also the crew assisted with the remodeling police department project in Village Hall. Mr. Patterson is working with an electrician to get the non-working street lights within the village back up and running

Monthly Chamber of Commerce Report given by Aimee Newbauer. Winterfest planning is underway. Look for information to be published on the Christmas dinner drive through taking place at the Balsam Lake Café.

Discussion on a no wake zone in front of Reeds Sunnyside Marina-BLPRD request. Mr. Gary Schneider presented to the Village board a proposed Slow-No-Wake-Zone that would extend from the East end of Sunsets at Paradise docks westerly to the Western edge of Sunnyside Marina's property. The reason for the proposed slow-no-wake-zone is to reduce erosion control, preserve water quality and maintain boater safety. Mr. Schneider also stated that the authority to enact local regulations on the proposed slow-no-wake-zone is governed by the Village of Balsam Lake and it would be up to the committee to create the boating ordinance, if they are in favor of the proposal. Mr. Jim Duncan requested information regarding the water ski show and how the proposed slow-no-wake-zone would affect the summer event. Mr. Schneider communicated that the individuals who coordinate the event could apply for a conditional use permit to host their event. This item was table and will be discussed at the upcoming board meetings in 2021.

Monthly Streets/ Building Committee report given by Corby Stark. Corby Stark is working with the Polk County Museum to coordinate a meeting to discuss the options for creating additional parking on the south side of the Museum.

Monthly Water, Sewer, M&E Committee report given by Jim Duncan. Most of the information discussed at the meeting were listed as items of business to come on the agenda however Jim Duncan did communicate at the last committee meeting they discussed the outstanding water bills.

To consider and possibly act to approve purchases of two E-One pumps. **Motion by Kellie Flaherty to purchase two E-One pumps spending up to \$2,400 for each pump. Second by Jim Duncan. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

To consider and possibly act to approve the purchase of a new zero turn lawnmower. **Motion by Jim Duncan to trade in the Villages used zero turn lawnmower for a new zero turn lawnmower to Jeff's Small Engines encoring a cost of \$1,749. Second by Corby Stark. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Monthly Public Protection Committee report given by Jim Duncan. Fire Chief Brad Williamson had presented an estimate for general maintenance to be done on the pumper truck and it was noted that the county could complete the work at a reduced cost. David Patterson will check with the county to see when they will be able to complete the project.

To consider and possibly act to approve security system for the Fire Hall. **Motion by Corby Stark to purchase a security system from CBS costing \$2,550.79. Second by Aimee Newbauer. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Discussion and possible action on a letter received by concerned property owners regarding "Phase 2" at 264 County Road I. The letter received by concerned property owners regarding "Phase 2" at 264 County Road I was reviewed and discussed. **Motion by Jim Duncan, to send a letter to Zoning Administrator Ben Campbell, requesting not to issue any permits or make recommendations to owners at 264 County Road I until said owners contact the Village of Balsam Lake first. Second by Kellie Flaherty. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Discussion and possible action on annexation Main Street extension question-Polk County GIS Coordinator. **Motion by Jim Duncan not to extend Main Street due to annexation. Second by Aimee Newbauer. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Discussion and possible action on request for a new house number at 305 Pleasant Avenue. Information submitted by owner of 305 Pleasant Avenue was reviewed and discussed. **Motion by Jim Duncan to have the Village of Balsam Lakes assessor review the surrounding properties to see if houses are numbered accordingly and to see what the possibilities are for this home owner. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action on change of use of property at 501 West Main Street. Concerns from community members, have brought forth the new owners at 501 West Main Street has or is intending to turn their property into apartments. At this time if the owners of 501 West Main Street wish to turn their business into apartments they need to apply for a variance to be reviewed before the Village Board. The Village attorney is reviewing questions submitted by Village Board members.

Discussion and possible action to approve amendment to the Joint Police Department Agreement. **Motion by Jim Duncan to approve amendment to the Joint Police Department Agreement that will read, Prior to the execution of this agreement and no later than September 15th of each year thereafter, the Municipalities shall jointly prepare the overall capital and operational budgets for the Joint Department and the Joint Board for the succeeding year. Second by Kellie Flaherty. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Discussion and possible action on Ordinance Amendment 2020-02 Amendment to Chapter 300-36. **Motion by Jim Duncan to approve Ordinance Amendment 2020-02, changing the definition of Private Garage to, an accessory building or space for storage only. Second by Corby Stark. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, and Aimee Newbauer; Yes. Motion Carried**

Discussion and possible action on Ordinance Amendments 2020-03 Amendment to Chapter 104. The Village Board reviewed the amendment to Chapter 104 Animals and offered their insight and suggestions. **Motion by Jim Duncan to send the suggested changes back to the Village Attorney for review and table decision until next meeting. Seconded by Aimee Newbauer. All in Favor. Carried.**

Discussion and selection of caucus date. **Motion by Kathy Poirier for the caucus to be held at the Balsam Lake Fire Hall on January 12th, 2021 at 6:00 p.m. Second by Corby Stark. All in Favor. Carried**

Discussion and possible action on original operator license 1242, 1243,1244,1245,1246 and 1247. **Motion by Kellie Flaherty to approve original operator licenses 1242, 1243, 1244, 1245, 1246 and 1247. Second by Aimee Newbauer. All in Favor. Carried**

Discussion and possible action to approve November 30th, 2020 Treasurers Report. **Motion by Corby Stark to approve the November 30, 2020 Treasurers Report. Seconded by Kellie Flaherty. All in Favor. Carried.**

December meetings: Monday 14th Sewer and Water Committee Meeting @ 4:00 p.m.

Motion by Aimee Newbauer to adjourn. Seconded by Corby Stark. Carried.

Lori Duncan, Clerk Treasurer
Amy VanDeBrake, Deputy Clerk Treasure

unapproved minutes