

Village of Balsam Lake Village Board of Trustees
Regular Meeting of Trustees Monday April 5th, 2021 6:00 pm – 7:35 pm

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Jim Duncan, Kellie Flaherty, Corby Stark, Aimee Newbauer, Jamey Flaherty

Public Hearing regarding the proposed application for Community Development Block Grant-Public Facilities Program Funds Opened at 6:01 p.m. Mr. Dillon Constant, Community Planner for Short Elliot Hendrickson, Inc. reviewed pertaining too but not limited to; identification of total potential funds, Eligible CDBG activities, Presentation of Identification of any communication development needs by public, presentation of activities proposed for CBDG application and Citizen input regarding road improvement project, well number three treatment plant & other CDBG activities. There were no other public comments during the public hearing.

Motion by Jim Duncan to close the Public Hearing. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.

Public Meeting Closed at 6:15 p.m.

To consider and possibly act to approve Resolution 2021-02 to submit a CDBG Application. **Motion by Jim Duncan to approve Resolution 2021-02 to submit a CDBG Application. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Resolution 2021-03 to adopt a citizen participation plan. **Motion by Jamey Flaherty to approve Resolution 2021-03 to adopt a citizen participation plan. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Resolution 2021-04 to adopt a policy regarding demonstrations. **Motion by Corby stark to approve Resolution 2021-04 to adopt a policy regarding demonstrations. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Resolution 2021-05 to adopt a WI Residential Anti-Displacement & Relocation Assistance Plan for CDBG Programs. **Motion by Aimee Newbauer to amend the resolution by striking The Banner Journal newspaper and inserting the Inter-County Leader newspaper. Second by Jim Duncan. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan to approve the amended Resolution 2021-05 to adopt a WI Residential Anti-Displacement & Relocation Assistance Plan for CDBG Programs. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Resolution 2021-06 to commit matching funds for a CDBG-PF application. **Motion by Corby Stark to approve Resolution 2021-06 to commit matching funds for a CDBG-PF Application. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve the Regular Board Meeting April 5th, 2021 agenda. **Motion by Jim Duncan to approve the agenda as presented. Second by Kellie Flaherty. All in Favor. Carried**

Minutes from the March 1st, 2021 regular board meeting minutes and the March 4th, 2021 Special Board Meeting Minutes. **Motion by Aimee Newbauer to approve the regular board minutes and special board meeting minutes as presented. Seconded by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Monthly Fire Department Report given by Chief Brad Williamson. This past month there were five fire runs and seven rescue runs. Chief Williamson also reported that the annual Easter Egg Hunt that took place this year in Pine Park, had over 100 youth participants.

Monthly Library Director Report given by Linda Heimstead. Librarian Michelle Beauvais-Hopkins has had good turnouts for her educational workshops this year and is working with the Police Department to host a Bike Safety & Basics workshop on April 15 starting at 4:00 p.m. also she has a STEAM Night planned April 21st, 2021 and Pages in the Park workshop planned for April 27th, 2021. For more information about these events, stop by the Library or check out their website. Also they have make and takes available and Librarian Rebekah Smith has sent out the updated Newsletter. Finally, look for more information regarding a potential Book walk during Freedom Fest.

Monthly Public Works Report given by DPW Dave Patterson. Many requests have been made to have seasonal water turned on. Two E-one pumps were installed this quarter. Docks should be put in by the end of the current week as many people are ready to put their boats in.

To consider and possibly act to approve upgrade of the Kamstrup software program. **Motion by Kellie Flaherty to approve the upgrade to the Kamstrup software with the annual payment of \$1,635. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Monthly Chamber of Commerce Report given by Aimee Newbauer. The chamber is gearing up for Freedom Fest. This year there will not be a muscle mania but there will be many other attractions. More information to come. The road closure application has been submitted and will work on getting the banner application completed in the upcoming weeks.

To consider and possibly act to approve Alcohol Beverage License- Class A Beer & Class A Liquor #1080, Class B Beer #1078, Class C Wine #1079 for HopSack at 105 Main Street. **Motion by Kellie Flaherty to approve Alcohol Beverage License- Class A Beer & Class A liquor #1080, Class B Beer #1078, Class C Wine #1079 for HopSack at 105 Main Street. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve cigarette License #2018 for HopSack at 105 Main Street. **Motion by Aimee Newbauer to approve cigarette License #2018 for HopSack at 105 Main Street. Second by Jamey Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Discussion and possible action regarding request from Matthew McKenzie to pave Village owned portion of entrance of Street at 717 Idlewild Street. **Motion by Corby Stark to approve request for paving Village owned portion of entrance of Street at 717 Idlewild street in the amount of \$3,929.38.**

Second by Jamey Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.

To consider and possibly act to approve Resolution 2021-01 authorizing BLPRD to enact & enforce boating ordinances. **Motion by Jim Duncan to approve Resolution 2021-01 authorizing BLPRD to enact and enforce boating ordinances. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Discussion and possible action on proposal received from Justin Duncan regarding a library renovation project. The estimated project cost for a potential library renovation project came in at \$59,828. This estimate included costs for plumbing, ceiling tiles, grid, diffusers, electrical, paint but it did not include costs for the flooring, dumpsters, changed additions to the plan or any equipment needs such as new shelving or book racks. No action was taken at this time and a joint meeting between Finance and Streets & Building Committees will take place on April 12th, 2021 at 5:00 p.m. with the Library Director invited to attend.

To consider and possibly act to approve fireworks donation to the BLHA for \$5,000. Jim Duncan and Kathy Poirier met with the BLHA and discussed the community reviews for the prior year fireworks show that the BLHA put on. There was great concern from the community that the fireworks could not be seen from the beach or main street. **Motion by Corby Stark to donate \$5,000 to the BLHA with the understanding that the fireworks will be seen from town. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.** Jim Duncan will follow up with the Fireworks company and Kathy Poirier will follow up with Tiffany from the BLHA to make sure an invoice is sent to the Village.

Water, Sewer, M&E Committee report given by Jim Duncan.

To consider and possibly act to approve an additional monthly charge to residents within the Village that own E-One Pumps. At the past Sewer/Water/ M&E Committee meeting a motion was made to bring before the board to add an additional \$7.00 per month charge to residents utility bills within the Village that have E-One Pumps in their homes as many of the pumps are nearing 20 years of service. These funds will be used to replace pumps as needed within the Village. **Motion by Jim Duncan to send letters to the estimated 75 homeowners within the Village who utilize the E-One pumps in their homes inviting them to a public hearing to discuss the future E-One pump program. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.** The Public Hearing date will be set at the May Village Board Meeting.

Parks and Rec Committee Report given by Kellie Flaherty. The flower baskets were ordered last fall, the annual egg oiling will take place this year and information is being sent to those who participated in 2021. Flowers are going to be planted in coordination with Mr. Peter Nelton.

To consider and possibly act to approve planting donated white pine trees in Pine Park, placing a notice in the Leader paper and collecting donation fees for the trees in the Village office. **Motion by Jim Duncan to approve the planting of donated white pine trees in pine park, placing a notice in the leader paper and collecting donation fees. Second by Kellie Flaherty. All in Favor. Carried.**

Public Protection Committee given by Jim Duncan

To consider and possibly act to approve purchase of 10 replacement air bottles for the Fire Department. This is the second of the three year budgeted plan of replacing 10 air bottles for the Fire Department as the originals were nearing their expiration date. **Motion by Kellie Flaherty to approve**

the purchase of 10 replacement air bottles for the Fire Department in the amount of \$5,970. Second by Aimee Newbauer. All in Favor. Carried.

To consider and possibly act to approve March 31st, 2021 Treasurers Report. **Motion by Corby Stark to approve the Treasurers report as presented. Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to approve Operator License's 1259-1262. **Motion by Kellie Flaherty to approve operator License's 1259-1262. Second by Aimee Newbauer. All in Favor. Carried.**

April meetings: Monday 12th Joint Finance & Building Committee Meetings @ 5:00 p.m. & Labor Committee Meeting @ 6:00 p.m. all taking place at the Balsam Lake Village Hall.

Motion by Jim Duncan to adjourn. Seconded by Corby Stark. Carried. 7:35 p.m.

Lori Duncan, Clerk Treasurer

Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes