

Village of Balsam Lake Village Board of Trustees  
Regular Meeting of Trustees Monday May 3<sup>rd</sup>, 2021 6:10 pm – 7:25 pm

Meeting called to order by President Kathy Poirier.

Village President Oath of Office- Kathy Poirier

Village Trustee Oath of Office- Jim Duncan, Kellie Flaherty and Rd Preble

Members present: Kathy Poirier, Jim Duncan, Kellie Flaherty, Corby Stark, Aimee Newbauer, Jamey Flaherty, Rod Preble

Public Comments: Erlene Johnson at 600 State Road 46 N presented the Village Board of Trustees a final notice stating an action plan is needed regarding the poor water quality at her residence by June 1<sup>st</sup>, 2021.

**Motion by Jim Duncan to approve the agenda as presented. Seconded by Corby Stark. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Minutes from the previous board meetings were submitted. **Motion by Corby Stark to approve the regular board minutes as presented. Seconded by Kellie Flaherty. All in favor. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Monthly Fire Department Report given by Chief Brad Williamson. This past month there were six fire runs and ten rescue runs. With the dryer than normal conditions they have seen an increase in fire calls. Angela Nelson would like to use the fire hall as a classroom for her health coaching sessions. This item will be added to the next building committee meeting agenda.

Monthly Police Chief Report given by Chief Eric Jorgensen. The parts for the new squad arrived and the new vehicle is being built. Hopefully it will be completed in the upcoming weeks. The busy season is here and they have seen an increase of traffic between both Centuria and Balsam Lake. They held a bike safety day with the Library and hope to do fishing with police community outreach event soon. More information can be found on their Facebook page. Once the DNR modifies their restrictions for in person classes Austin Reed would like to teach boater safety classes this summer.

Monthly Library Director Report given by Linda Heimstead. Youth Director Michelle Beauvais-Hopkins has been busy this spring with STEAM nights, pages in the park, family workshops and make and takes. She also worked in partnership with the local police department to host bike safety and had a wonderful turn out. More information about upcoming events can be found by phoning the library or by visiting their website.

Monthly Public Works Report given by DPW Dave Patterson. Many seasonal water requests for water to be turned on are coming in, pumps were pulled and cleaned at the sewer plant, flower beds and the parks were cleaned, the water turned on in the park and the bathrooms at the park and at the beach are now open. The crew has also been patching yards from plowing, patching potholes within the Village, fixing docs and putting docs in the water.

Monthly Chamber of Commerce Report given by Aimee Newbauer. No new updates at this time.

To consider and possibly act to approve a fence permit at 307 Idlewild Street. **Motion by Kellie Flaherty to approve a fence permit at 307 Idlewild Street. Second by Rod Preble. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Water, Sewer, M&E Committee report given by Jim Duncan.

To consider and possibly act to approve sale of a 2019 Miller Welder. **Motion by Kellie Flaherty to sell the 2019 Miller Welder to ECI for \$11,500. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve purchase of hose bib vacuum breakers. Director of Public Works Dave Patterson reported that the new meter installation project begins May 10<sup>th</sup>, 2021 and with the installation on new meters, a cross connection inspection will be completed. In order for homes and businesses to pass inspection, they may need hose bib vacuum breakers inside or outside of their home. To alleviate home owners going out and purchasing these breakers and the Village Crew going back to complete a follow up cross connection inspection, Dave Patterson proposed the Village purchase 250 outside and 150 inside hose bib vacuum breakers for \$2,700. The purchased hose bib vacuum breakers will be installed in houses or businesses that require them. **Motion by Jim Duncan to purchase 250 outside and 150 inside hose bib vacuum breakers for \$2,700. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Streets and Building Committee report given by Corby Stark.

To consider and possibly act to approve replacing an 80' section of Pleasant Avenue. **Motion by Rod Preble to have the Village Crew remove black top on an 80' section of Pleasant Avenue and hire Monarch Paving Company to grade and pave the 80' section for \$6,262.05. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Labor Committee report given by Jamey Flaherty

To consider and possibly act to approve the public works summer hours schedule. **Motion by Jim Duncan to approve the public works summer hours of Monday – Thursday 6:30- 4:00 and Friday from 7:00 – 3:30 p.m. with crew alternating days/ hours Monday and Friday for a 40 hour work week. Second by Rod Preble. All in Favor. Carried.**

To consider and possibly act to hire Darryl Ince approximately from May 3<sup>rd</sup> to September 30<sup>th</sup>. **Motion by Aimee Newbauer to approve hiring Darryl Ince approximately from May 3<sup>rd</sup> to September 30<sup>th</sup> for the summer. Second by Corby Stark. All in Favor. Carried.**

Finance Committee Report given by Kathy Poirier and Corby Stark

Discussion and possible action regarding financing a municipal building/ library renovation. With the American Rescue Plan Act, the Village of Balsam Lake along with other municipalities will be

allocated funds. More information regarding how the funds can be used will be forth coming however at the Finance committee meeting they would like to use some of these new funds to help assist with a potential municipal building/ library renovation project.

Discussion and possible action regarding an increase in Clean Up Day fees. Jim Duncan brought to the attention of the trustees that historically Clean Up Day fees do not cover the costs for the Village to dispose of the items dropped off. He would like to see an increase that matches the sanitation companies' costs to break even on Clean Up Day. This item was tabled until the next meeting.

To consider and possibly act to approve Mary Skaret and Luke Maier to the Zoning Board term ending 4-30-2024. **Motion by Jim Duncan to approve Mary Skaret and Luke Maier to the Zoning Board with a term ending 4-30-2024. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve April 30<sup>th</sup>, 2021 Treasurers Report. **Motion by Jim Duncan to approve the April 30<sup>th</sup>, 2021 Treasurers Report. Second by Corby Stark. All in Favor. Carried**

Building Permit Log was reviewed

To consider and possibly act to approve committees. **Motion by Jim Duncan to approve committees as presented. Second by Corby Stark. All in Favor. Carried.**

May meetings: Monday 10<sup>th</sup>, Streets & Building @ 4:30 p.m., Monday 10<sup>th</sup> Parks @ 5:00 p.m. all meetings will take place at the Balsam Lake Village Hall.

Announcements: Kathy Poirier will have Lori Duncan mail out information about block grants for local businesses. Jim Duncan thanked everyone who helped or donated trees for the Pine Park project. There were 31 trees donated and the planting went very well thanks to the help of Chris Sondrol at Balsam Lake Pro Lawn for drilling all the holes where the trees were planted and to Dave Patterson for picking up the trees.

**Motion by Kellie Flaherty to adjourn. Seconded by Aimee Newbauer. Carried.**

Lori Duncan, Clerk Treasurer  
Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes