

Village of Balsam Lake Village Board of Trustees  
Regular Meeting of Trustees Monday June 7<sup>th</sup>, 2021 6:00 pm – 8:20 pm

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Jim Duncan, Kellie Flaherty, Corby Stark, Aimee Newbauer, Jamey Flaherty, Rod Preble

Public Comments: Mr. Bret Tangley on 715 Pearson Road discussed the road conditions on Pearson Road and asked that the Village review the road to see if any repairs can be done.

**Motion by Rod Preble to amend the agenda to move item 48 to number 6A. Seconded by Jim Duncan. All in Favor. Carried. Motion by Rod Preble to approve the amended agenda. Second by Jim Duncan. All in Favor. Carried.**

Minutes from the previous board meetings were submitted. **Motion by Aimee Newbauer to approve the regular board minutes as presented. Seconded by Rod Preble. All in favor. Carried.**

Discussion on card players/senior citizens use of municipal building meeting room/kitchen. **Motion by Jim Duncan that the card payers/ senior citizens can use the municipal building meeting room/ kitchen until the remodel of the facility takes place and Library programs take precedence over their use of the building. Second by Rod Preble. All in Favor. Carried. Motion by Jim Duncan to have the building committee review and discuss the future use of the municipal building meeting room/kitchen with the card players/ senior citizens. Second by Kellie Flaherty. All in favor. Carried.**

Monthly Fire Department Report given by Chief Brad Williamson. This past month there were two fire runs and six rescue runs. The Fire Department plans on hosting its annual Fire Department water fight during the 4<sup>th</sup> of July celebrations at the Fire Hall Saturday starting at 3:00 p.m. Also, the Fire Department is planning on hosting its Demo Derby Labor Day weekend. More information to come.

Monthly Police Chief Report given by Chief Eric Jorgensen. The new squad is complete. The busy season is here, and they have seen an increase of traffic between both Centuria and Balsam Lake. They continue to work through both communities' ordinances.

Monthly Library Director Report given by Linda Heimstead. Youth Director Michelle Beauvais-Hopkins held story time at the start of the month and there were seven participants. The library has many summer activities planned for both youth and adults. During the 4<sup>th</sup> of July weekend, there will be a book sale, tales through town, scavenger hunts and much more. More information about upcoming events can be found by phoning the library, stopping by, or visiting their website.

To consider and possibly act to approve surveying quote for lake access points and lift stations on Idlewild Street and Pearson Point. **Motion by Jim Duncan to approve surveying quote from Carl Heffeld of \$2,000 to survey public access points on Idlewild Street and Pearson Road with the cost being split evenly between the sewer utility budget and the streets budget. Second by Rod Preble. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried**

Possible donation regarding lake access surveying-Balsam Lake Rod & Gun Club. The Rod & Gun Club donated \$250 to help with the surveying costs of the public accesses on Idlewild Street and Pearson Road.

Discussion and possible action regarding approving Certified Survey Map for Bret & Tonja Tangley on Pearson Road. **Motion by Rod Preble to approve Certified Survey Map for Bret & Tonja Tangley on Pearson Road as stated with the current buildings grandfathered in under the zoning code but any new buildings or construction must follow the current zoning code and Village ordinances. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried**

Chamber of Commerce Report-Monthly Activity. No report given.

To consider and possibly act to approve Amplified Device Permit #3043-BLCC for Freedom Fest Street Dance (extended time to 1:00 am). **Motion by Jim Duncan to approve Amplified Device Permit #3043-BLCC with a 12:00 a.m. ending time. Second by Corby Stark. All in favor. Carried.**

To consider and possibly act to approve Temporary Class B Beer License #1086 & #1087 -BLCC. For Freedom Fest Ball Tournament. **Motion by Rod Preble to approve Temporary Class B Beer License #1086 & 1087. Second by Kellie Flaherty. All in Favor. Carried.**

Monthly Public Works Report given by DPW Dave Patterson. The crew has been busy with street sweeping, patching roads, completing CMAR, mowing, beach equipment repair, fixing 6 E-One pumps and working with Midwest testing on the Village meter replacement program.

To consider and possibly act to approve purchasing 2 E-One pumps. **Motion by Kellie to purchase 2 E-One pumps for \$5,074.00. Second by Rod Preble. All in Favor. Carried.**

To consider and possibly act to approve Resolution 2021-08 CMR. **Motion by Rod Preble to approve Resolution 2021-08 CMR. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Vendor Permit #21-05 Adventures Rollin' Food Truck. **Motion by Aimee Newbauer to approve Vendor Permit #21-05 Adventures Rollin' Food Truck. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Amplified Device Permit #3042-Music in Pine Park. It was noted that the board had many questions and concerns about communication of the events. Advertisements prior to approval of permits, no public or community input from residents in the area, serving food without a Village vendor permit, use of pavilion and potential interferences with campers coming to the area, concerns with events taking place on Saturdays, and the Village name being listed as one of the sponsors of the event. It was also noted that there are no official policies for hosting events in the Pine Park. **Motion by Jim Duncan to send to parks committee developing a policy for Village owned Parks. Second by Rod Preble. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried. Motion by Corby Stark to approve Music in the Pine Park for Saturday June 19<sup>th</sup> with the rest of the dates to be reviewed at the July Board Meeting. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, no. Carried.**

**Item#21: Motion by Jamey Flaherty to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1061, Amplified Device Permit #3035, Renewal Operator License #1275-1276. Second by Rod Preble. All in Favor. Carried.**

**Item#22: Motion by Aimee Newbauer to approve Doc's Pub & Eatery, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1062, Cigarette License #2014, Amplified Device Permit #3036, Renewal Operator License 1263-1266. Second by Rod Preble. All in Favor. Carried.**

**Item#23: Motion by Jim Duncan to approve Family Dollar Stores of Wisconsin, 909 Frontage Road-Class A Beer License and Class A Liquor License #1063, Cigarette License #2015, Renewal Operator #1294-1297, Original Operator #1298. Second by Corby Stark. All in Favor. Carried.**

**Item#24: Motion by Rod Preble to approve Highway 46 Store, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1069, Cigarette License #2017, Renewal Operator License #1277-1280 and 1301 & 1302. Second by Corby Stark. All in Favor. Carried.**

**Item#25: Motion by Corby Stark to approve HopSack, 105 Main Street-Renewal Class A Beer License and Class A Liquor License #1081, Class B Beer License #1082, Class C Wine License #1083, Cigarette License #2019. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#26: Motion by Corby Stark to approve Indianhead Lodge, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1064, Renewal Operator License #1281-1282. Second by Rod Preble. All in Favor. Carried.**

**Item#27: Motion by Aimee Newbauer to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1065 and Class C Wine License #1066, Renewal Operator License #1269. Second by Corby Stark. All in Favor. Carried.**

**Item#28: Motion by Jim Duncan to approve Minit Mart, 101 Main Street-Renewal Class A Beer License #1067, Cigarette License #2016. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#29: Motion by Corby Stark to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1068, Renewal Operator License #1283-1286, Original Operator License #1287. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#30: Motion by Rod Preble to approve Sunsets@Paradise, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1075 & Amplified Device Permit #3037. Second by Corby Stark. All in Favor. Carried.**

**Item#31: Motion by Rod Preble to approve Thirsty Otter Tavern, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1070, Amplified Device Permit #3038, Renewal Operator License #1267-1268/1270-1274/1288. Second by Corby Stark. All in Favor. Carried.**

**Item#32: Motion by Rod Preble to approve Otter Tavern & Resort, 101 County Road I-Original Class B Beer and Class B Liquor License #1084, Renewal Class B Beer and Class B Liquor License #1085,**

**Amplified Device Permit #3040 upon sale of business at 101 County Rd I. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#33: Motion by Corby Stark to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1071, Amplified Device Permit #3039, Renewal Operator License #1289-1291. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#34: Motion by Corby Stark to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1076, Class C Wine License #1077, Amplified Device Permit #3041, Renewal Operator License #1292, Original Operator License #1299. Second by Kellie Flaherty. All in Favor. Carried.**

**Item#35: Motion by Aimee Newbauer to approve Mobile Home Park License: Wards Resort # 69-21; Birchwood Terrace #70-21; Lakeview Park #71-21; Balsam Lake Estates #72-21 and Reeds Sunnyside #73-21 Second by Jim Duncan. All in Favor. Carried.**

Finance Committee Report given by President Kathy Poirier. The Committee reviewed and approved all vouchers. They also met with Village Auditor and he hopes to have the audit complete within the next few weeks.

Sewer/Water/M&E Committee Report given by Jim Duncan.

To consider and possibly act to approve moving the water line at 600 State Rd 46 N. **Motion by Rod Preble to move the water line at 600 State Road 46N 25-50 feet east of the current service after July 4<sup>th</sup> but before August 1<sup>st</sup>, 2021. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve agreement for professional services with SEH regarding adding Well #1 to the pilot study. **Motion by Rod Preble to approve adding well number one to the pilot study for an additional cost to the Village of \$2,000. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve charging \$7.00/month for those who utilize Village owned E-One pumps. **Motion by Aimee Newbauer to charge \$7.00 per month starting in July 2021 for those who utilize Village owned E-One pumps. Second by Kellie Flaherty. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Streets & Building Committee Report given by Corby Stark.

To consider and possibly act to approve creating a policy for use of Village owned buildings. **Motion by Jim Duncan to approve creating a policy for use of Village owned buildings and Pine Park. Second by Rod Preble. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Park/Rec Committee Report given by Kellie Flaherty. The committee has been in contact with the BLHA and Faith Lutheran Church to talk about ways to improve the beach area. More information will be forthcoming.

Discussion and possible action regarding goose round up. **Motion by Jim Duncan to conduct a goose round up within the Village. Second by Rod Preble. All in Favor. Carried.**

To consider and possibly act to approve Resolution 2021-07 Water Meter Bank Loan. The Village is nearing the end of replacing all the water meters within the Village. The loan from First Bank of Baldwin will be for approximately \$177,000 with an interest rate of 3.25% and an annual principal payment of \$35,000 annually for five years. **Motion by Rod Preble to approve Resolution 2021-07 Water Meter Bank Loan. On roll call: Kellie Flaherty, yes; Rod Preble, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

Discussion and possible action regarding an increase in Clean Up Day fees. It was noted the Revenue from Clean up day was \$555.00. The combined bills for the event came to \$1351.00 illustrating a net loss of \$796.00. **Motion by Corby Stark to increase the Village Clean up Day fees for 2022 to match what it costs the Village to dispose of items, see exhibit 1. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to close out Water Patrol fund and send balance to the BLPRD. **Motion by Corby stark to close out Water Patrol fund and send remaining balance to the BLPRD. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Rod Preble, abstained; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Kathy Poirier, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve May 31, 2021 Treasurers Report. **Motion by Aimee Newbauer to approve May 31<sup>st</sup>, 2021 Treasurers Report. Second by Jamey Flaherty. All in Favor. Carried.**

Review of Building Permit Log Report.

June meetings: Monday June 28<sup>th</sup>, Special Board Meeting @ 5:00 p.m., Streets & Building Committee Meeting @ 5:15 p.m., Parks & Rec. Committee Meeting @6:15 p.m., Water & Sewer Committee Meeting @ 6:45 p.m. All meetings will take place at the Balsam Lake Village Hall.

No Announcements

**Motion by Aimee Newbauer to adjourn. Seconded by Rod Preble. Carried.**

Lori Duncan, Clerk Treasurer  
Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes

Exhibit #1

**Village of Balsam Lake  
Saturday May , 2022  
9:00 am to 3:00 pm**

**Clean Up Day  
Village Residents Only**

A Dumpster will be located at the Sewer Plant  
901 Old Main Street

**Fees**

- \$20.00 Recliner or Couch
- \$40.00 Sectional Couch
- \$30.00 Hide-A-Bed or Mattress or Box Spring
- \$20.00 per appliance
- \$25.00 for an appliance with refrigerants
- \$30.00 television
- \$10.00 Toilets
- \$10.00 Small trailer load
- \$20.00 Large trailer load
- \$100.00 Boats/Campers
- \$3.00 per tire 15" & under
- \$5.00 per tire 16-20"
- \$7.00 per tire on rims
- \$10.00 per truck tire without rims
- \$25.00 per tractor tire 24" or smaller
- \$35.00 per tractor tire 24" or larger

**No Garbage**

For more information call 715-485-3424