

Village of Balsam Lake Village Board of Trustees  
Regular Meeting of Trustees Tuesday July 6<sup>th</sup>, 2021, 6:00 pm – 7:10 pm

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Kellie Flaherty, Corby Stark, Jim Duncan, Aimee Newbauer, Rod Preble and Jamey Flaherty.

Public comments: Jamey Flaherty as well as Jim Duncan and Rod Preble spoke on behalf of local residence regarding the 4<sup>th</sup> of July Fireworks show hosted by the Homeowners Association. It was noted that they as well as others had many complaints as most fireworks were not able to be seen on shore. Kelly Flaherty commented that the fire trucks were honking their horns at the start of the parade cutting off the National Anthem. Stronger communication is needed for next year so that can be avoided.

**Motion by Rod Preble to approve the agenda as presented. Seconded by Aimee Newbauer. All in favor. Carried.** Minutes from the previous board meetings were submitted. **Motion by Aimee Newbauer to approve the regular & special board minutes as presented. Seconded by Corby Stark. All in favor. Carried.**

Monthly Fire Department Report given by Fire Chief Williamson. The department had 4 fire runs and 6 rescue runs. The 4<sup>th</sup> of July events went well. The Demo Derby Labor Day Weekend will be held this year and more information to come.

Monthly Library Director Report given by Director Linda Heimstead. Youth events have been highly attended and summer reading is coming to an end. The 4<sup>th</sup> of July book sale had a good turn out and the tales through town are still going on throughout town.

Monthly Chamber of Commerce Report given by Aimee Newbauer. The Freedom Fest was highly attended. The car show had a great turn out. Aimee Newbauer stressed the fireworks show had many concerns.

To consider and possibly act to approve Amplified Device Permit Application- Music in the Park dates July 10, August 7, September 11, and October 2. **Motion by Rod Preble to approve Amplified Device Permit Application- Music in the Park dates July 10<sup>th</sup>, August 7<sup>th</sup>, September 11<sup>th</sup> and October 2<sup>nd</sup>, 2021. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Vendor Permit Application- Yager's Sweet Treats. **Motion by Kellie Flaherty to approve Vendor Permit Application- Yager's Sweet Treats for sales on Fridays in the Village. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Vendor Permit Application- KJ's New North. **Motion by Aimee Newbauer to approve Vendor Permit Application for KJ's New North for Music in the Park dates July 10<sup>th</sup>, August 7<sup>th</sup>, September 11<sup>th</sup> and October 2<sup>nd</sup>, 2021. Second by Rod Preble. All in Favor. Carried**

To consider and possibly act to approve Amplified Device Permit Application-KJ's New North. **Motion by Jamey Flaherty to approve Amplified Device Permit for KJ's New North. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Fence Permit 21-06 at 213 Pearl Street. The board had questions regarding the requested eight-foot-high fence, the proximity to the road and what the current ordinance says about notifying neighbors. **Motion by Jim Duncan to table Fence Permit 21-06 at 213 Pearl Street until the next Village Board Meeting in August. Second by Jamey Flaherty. All in Favor. Carried.**

Streets and Building Committee Report given by Corby Stark.

Parks and Recreation Committee report given by Chairperson Kellie Flaherty. Hopes to talk more with the homeowners regarding the beach project.

To consider and possibly act to finalize list of beach improvements. **Motion by Kellie Flaherty to table finalizing a list of beach improvements until they can meet with Faith Lutheran Church and the Homeowners Association. Second by Rod Preble. All in Favor. Carried.**

Sewer/Water/M&E Committee report given by Chairperson Jim Duncan. Rod Preble noted that the Publics Works Crew is doing a great job and over the Holiday weekend he was impressed with their response time for fixing E-One Pumps.

To consider and possibly act to approve a 3% standard water rate increase- January 1<sup>st</sup>, 2022. **Motion by Rod Preble to approve a 3% standard water rate increase starting January 1<sup>st</sup>, 2021. Second by Jamey Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve request from Polk County to address islands with house numbers for the 911 system. **Motion by Corby Stark to address islands with house numbers and addresses for the 911 system. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve Associated Appraisal Consultants contract for Maintenance Assessment Services for 2022-2026. **Motion by Rod Preble to approve Associated Appraisal Consultants contract for Maintenance Assessment Services for 2022-2026. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion on Village Board/Committee procedures. Jim Duncan took a moment to share concerns regarding voting on items that are not clearly defined on Village Board and Committee Agendas.

Discussion and possible action on special assessment and deferred special assessment balances. Clerk-Treasurer Lori Duncan communicated more individuals have been phoning into the office with concerns relating to special assessment and deferred special assessment balances. Working through the paperwork, it was noted it could be beneficial to send a letter to homeowners within the Village to remind them about their special assessments and deferred special assessment balances. The Board noted that Lori Duncan should draft a letter and present it at the next Water and Sewer Committee meeting, then once reviewed and approved by the Committee, it will then be presented to the Village board to give the final approval.

To consider and possibly act to approve Operator License #1316- J Patterson. **Motion by Aimee Newbauer to approve Operator License #1316- J Patterson. Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to approve June 30<sup>th</sup>, 2021, Treasurers Report. **Motion by Aimee Newbauer to approve the June 30<sup>th</sup>, 2021 Treasurers Report. Second by Corby Stark. All in Favor. Carried.**

July Meetings: Monday 26<sup>th</sup> Water & Sewer Committee @ 4:30 p.m., Streets/ Buildings @ 5:00 p.m.

Motion by Jim Duncan to adjourn. Seconded by Aimee Newbauer. Carried.

Lori Duncan, Clerk Treasurer

unapproved minutes