

Village of Balsam Lake Village Board of Trustees  
Regular Meeting of Trustees Monday August 2<sup>nd</sup>, 2021, 6:00 pm – 7:10 pm

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Kellie Flaherty, Corby Stark, Jim Duncan, Aimee Newbauer, Rod Preble, and Jamey Flaherty.

Public comments: A request was made by the Elvin family for clarification and explanation on a special deferred assessment related to the County Road I project. It was noted that the Elvin family will be notified by email when the next Water and Sewer Committees will take place and they will be added to the agenda to discuss special assessments related to water and sewer.

**Motion by Aimee Newbauer to approve the agenda as presented. Seconded by Corby Stark. All in favor. Carried.** Minutes from the previous board meetings were submitted. **Motion by Rod Preble to approve the regular board minutes as presented. Seconded by Kellie Flaherty. All in favor. Carried.**

Monthly Fire Department Report given by Fire Chief Williamson. The department had 4 fire runs and 4 rescue runs. There was a great turn out for the Fire Departments water fights during the 4<sup>th</sup> of July celebrations. The Department will also participate with national night out. The Demo Derby Labor Day Weekend will be held this year and more information to come. Flyers are being distributed and is posted on Fire Departments Facebook page.

To consider and possibly act to approve Amplified Device Permit #3046 BLFD-Demo Derby. **Motion by Jim to approve Amplified Device Permit #3046 BLFD-Demo Derby. Second by Rod Preble. All in Favor. Carried.**

To consider and possibly act to approve Temporary Class B Beer License #1088 BLFD-Demo Derby. **Motion by Kellie Flaherty to approve Temporary Class B Beer License #1088 BLFD-Demo Derby. Second by Aimee Newbauer. All in Favor Carried.**

Monthly Library Report given by Director Linda Heimstead. Youth events have been highly attended and summer reading is coming to an end. The 4<sup>th</sup> of July book sale had a good turn out as well as the tales through town. More information about upcoming library programs can be found on the library website.

Monthly Chamber of Commerce Report given by Aimee Newbauer. It was noted that the chamber has reached out to Sign Xpress to request a bid for the repairs needed to fix the Balsam Lake sign on Highway 8 which is about a half mile east of Highway 46 facing west. In the past the Chamber and Village would split the cost. The Chamber will forward the bid to the Village to review at the September board meeting.

Monthly Public Works Report given by Director David Patterson. The crew pulled e-one pumps and made repairs to the pumps at the sewer plant, sewer plant maintenance has taken place as well as cleanup from the 4<sup>th</sup> of July celebrations. Sewer flushing and rodding is taking place and the crew moved the water service at 600 State Road 46N.

To consider and possibly act to approve Fence Permit 21-16A at 213 Pearl Street. **Motion by Jim Duncan to disapprove Fence Permit 21-16A at 213 Pearl Street due to not meeting the Village ordinance relating to the materials they intend to use and not meeting height requirements. Second by Rod Preble. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Parks & Rec Committee Report- Rod Preble. The parks committee meet with the HOAS to review the proposed beach renovation project. Maps were reviewed. The Church is still working through the request to have docks installed behind the church however if they do not choose to move forward with that

option, there is a proposed plan B to install docks on Village owned land on Mill Street. More information forthcoming, they are looking to schedule another joint meeting at the beach.

Discussion and possible action on placing potential docks on the Village owned property on Mill Street. **Motion by Jim Duncan to have the Parks & Rec Committee continue to work with the HOAS to come up with a plan for the proposed docks either behind the church or Mill Street, then bring the information to the Church board and Village board to review. Second by Kellie Flaherty. All in Favor. Carried.**

Sewer/Water/M&E Committee report given by Chairperson Jim Duncan. The Committee approved painting the sewer plant building and repairing a fire hydrant on pearl street what was part of an insurance claim from being hit by a car and reviewed bids for the cleaning and video inspection for sewer lines within the Village.

Discussion and possible action on hiring Flow-Rite Pipe & Sewer Services, LLC to clean and video inspect sewer lines within the Village. **Motion by Rod to hire Flow-Rite Pipe & Sewer Services, LLC to clean and video inspect sewer lines within the Village for \$7,425. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Streets and Building Committee Report given by Corby Stark. The committee reviewed the current meeting room policy for Village owned buildings and notated things to review and clarify with the Library, Police and Fire Departments. They also are having David Patterson work with the county regarding potential traffic changes to the intersection of county road I and main street and had the finance committee review finances relating to potentially purchasing a property at 401 Main Street.

To consider and possibly act to approve finance committee recommendation regarding property at 401 Main Street. It was noted by the finance committee that based on the treasurer's report, there are funds available if the Village board wishes to purchase the property at 401 Main Street. **Motion by Rod Preble to purchase property at 401 Main Street for no more that \$17,400. Second by Aimee Newbauer. On roll call: Kellie Flaherty, no; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, no. Carried.**

To consider and possibly act to approve conducting a traffic study from 100 Polk County Plaza to 180<sup>th</sup> Avenue to reduce the speed from 45 mph to 35 mph. **Motion by Kellie Flaherty to conduct a traffic study from 100 Polk County Plaza to 180<sup>th</sup> Avenue to reduce the speed from 45 mph to 35 mph. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Discussion and possibly action on Freedom Fest Fireworks for 2022. Jamey Flaherty discussed concerns residents shared with him regarding the 2021 fireworks. Jeff Reed and Terry Hauer from the HOAS was present and shared pictures and discussed the challenges of pleasing both the people who want to view the fireworks on land and on the lake. Jeff Reed noted they plant to have the fireworks company come out to Balsam Lake this winter to measure the distance from shore and lake homes to find a better place to have the 4<sup>th</sup> of July Celebration fireworks. It was noted that the board would like to have Jeff attend a Parks Committee meeting in September to discuss this item further.

Discussion and possible action on use of property at 501 West Main Street. The Committee noted that they feel the motel is operating their business out of compliance still with many tenants staying longer than 14 days as stated in the Village ordinances. They have pictures of vehicles at the start of the year parked at the motel that are still there in July. Furthermore, local real estate agents who have shown the property can contest that there are rooms being rented for long term stays and people visiting the Community for the weekend are not allowed to make reservations for less that a one week stay. **Motion by Jim Duncan to have Village lawyer send a certified letter to the owners at 501 West Main Street notating the owner's**

violation. **Second by Rod Preble. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Rod Preble, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve ad in the 2022 Polk County Visitor Guide. **Motion by Rod Preble to approve purchasing an ad in the 2022 Polk County Visitor Guide. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve July 31<sup>st</sup>, 2021, Treasurers Report. **Motion by Corby Stark to approve July 31<sup>st</sup>, 2021 treasurers report as presented. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report was reviewed.

August Meetings: Monday 16<sup>th</sup> Streets/buildings @ 5:00 p.m., Thursday 19<sup>th</sup> Planning Commission meeting @ 6:00 p.m., Monday August 30<sup>th</sup> Water & Sewer Committee @ 4:30 p.m., Streets /Buildings @ 5:00 p.m., Parks @ 6:00 p.m.

Motion by Aimee Newbauer to adjourn. Seconded by Corby Stark. Carried.

Lori Duncan, Clerk Treasurer  
Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes