

Joint Board of Police Commissioners Meeting

Meeting called to order by Chairperson Chuck Ellsworth at 6:35 p.m.

Members present on roll call: Dave Sarow, Corby Stark, Jim Duncan, Chuck Ellsworth, Brian Kammerud

Others present: Police Chief Eric Jorgenson

No public comments.

Discussion and possible action to approve term limits and elect officer positions. **Motion by Jim Duncan to approve Commissioners Terms as stated below. Second by Corby Stark. All in Favor. Carried.**

Balsam Lake Centuria Police Department

Commissioners Terms

Village of Centuria Police Commissioner	Term: 2.4 years	01-01-2020 to 05-01-2022
	Term: 3 years	05-01-2022 to 05-01-2025
Village of Centuria Police Commissioner	Term: 1.4 years	01-01-2020 to 05-01-2021
	Term: 3 years	05-01-2021 to 05-01-2024
Village of Balsam Lake Police Commissioner	Term: 1.4 years	01-01-2020 to 05-01-2021
	Term: 3 years	05-01-2021 to 05-01-2024
Village of Balsam Lake Police Commissioner	Term: 2.4 years	01-01-2020 to 05-01-2022
	Term: 3 years	05-01-2022 to 05-01-2025
Member at Large	Term: 2.4 years	01-01-2020 to 05-01-2022
	Term: 3 years	05-01-2022 to 05-01-2025

*as of August 24, 2021

Motion by Chuck Ellsworth to open Nominations for officer positions. Second by Jim Duncan. All in Favor. Carried:

- President: Chuck Ellsworth **Nominated by Jim Duncan. Second by Dave Sarow. All in Favor. Carried.**
- Vice President: Dave Sarow **Nominated by Jim Duncan. Second by Corby Stark. All in Favor. Carried.**
- Secretary: Brian Kammerud **Nominated by Chuck Ellsworth. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve addendum to the Balsam Lake – Centuria Intergovernmental Joint Police Department Agreement. **Motion by Dave Sarow to approve Addendum 1 to the Joint Police Department Agreement. Second by Chuck Ellsworth. All in Favor. Carried.**

Discussion and possibly act to approve budget for 2022. Commissioners reviewed and drafted a proposed budget for 2022. The budget proposal for 2022 will be finalized at their next meeting

Discussion and possibly act to amend October 2020 meeting minutes. **Motion by Dave Sarow to amend October 2020 meeting minutes to read as followed. Second by Chuck Ellsworth. All in Favor. Carried.**

**Balsam Lake – Centuria Intergovernmental Joint Police Department Agreement
Amendment to Article IV Budget, Finance and Ownership of Assets**

The Balsam Lake-Centuria Joint Board of Commissioners at their meeting held on the 22nd day of October, 2020 approved the following changes to the Joint Police Department Agreement.

A motion was made by Dave Sarow to replace the date of September 30th with the date of September 15th. Seconded by Stan Swiontek. Dave Sarow, yes; Stan Swiontek, yes; Jim Duncan, yes; Corby Stark, yes and Chuck Ellsworth, yes. Carried.

IV. Budget, Finance, and Ownership of Assets amended to read:

2. Prior to the execution of this Agreement and no later than **September 15th** of each year thereafter, the Municipalities shall jointly prepare the overall capital and operational budgets for the Joint Department and the Joint Board for the succeeding year.

Discussion and possible act to approve Civil Process Services Notification of Fees Schedule for the Balsam Lake-Centuria Police Department. **Motion by Dave Sarow to approve Civil Process Services Notification of Fee Schedule for the Balsam Lake-Centuria Police Department as followed in addition, prepayments will now be required for paper service unless a waiver of fees is granted by the Police Chief effective 08/24/2021:**

- **\$40.00 Service Fee (First paper, initial person being served at first address up to three attempts)**
- **\$25.00 Each additional attempt after first three attempts of service, second and subsequent person (s) served at same location**
- **\$20.00 For each subsequent paper at same address, per person, served the same date and time as initial paper**
- **\$5.00 Notary fee for each notarized affidavit submitted at the Plaintiff/ Attorney request**
- **\$40.00 Evictions/ Writs of Assistance (plus \$25.00 per hour after the first hour)**
- **\$50.00 Writs of Execution and Replevin (plus \$25.00 per hour after the first hour)**

Second by Corby Stark. All in Favor. Carried.

Police Chief Report: Chief Eric Jorgensen gave an update on the sale of the crown Victoria that was sold and noted the old computers are ready to be sold and will be posted on the Wisconsin Surplus Online Auction site. In the Village of Centuria it was noted an increase of speeding tickets due to seasonal traffic on the Highway.

Motion to adjourn by Jim Duncan. Seconded by Corby Stark. Carried. 8:30 p.m.

Lori Duncan, Village Clerk-Treasurer

Amy VanDeBrake, Village Deputy Clerk-Treasurer