

Meeting called to order by President Kathy Poirier.

Members Present on Roll Call: Kathy Poirier, Kellie Flaherty, Jim Duncan, and Aimee Newbauer

Members Absent on Roll Call: Jamey Flaherty, Rod Preble, and Corby Stark

No public comments.

Motion by Jim Duncan to approve the agenda as presented. Seconded by Kellie Flaherty. All in favor. Carried. Minutes from the previous board meeting were submitted. **Motion by Kathy Poirier to approve the regular board minutes as presented. Seconded by Kellie Flaherty. All in favor. Carried.**

Monthly Fire Department Report given by Fire Chief Williamson. This month there were 19 Rescue Runs and 4 Fire Run. The Fire Department hosted the annual Demo Derby Labor Day weekend and had a great and highly attended event. There were 81 cars that participated in the derby events, and the Fire Department sold out of food. With Fire Prevention Week coming up, the Fire Department is hosting their annual pancake breakfast at the Balsam Lake Fire Hall on October 9th, 2021 from 8:00 a.m. – 11:00 a.m. Chief Williamson encourages everyone to stop by.

Monthly Police Chief Report given by Chief Eric Jorgensen. Chief Jorgensen stated the Officers are working on scheduling Hunter Safety Classes. More information to come. He also noted the increase of attendance at the Demo Derby and stated there was a reduction of Police Calls over the holiday weekend and no traffic issues.

Monthly Library Director Report submitted by Director Linda Heimstead and reviewed by the Board.

Monthly Chamber of Commerce Report, no report was given

To consider and possibly act to approve one half cost for the Balsam Lake Sign on Highway 8. An estimate from Sign-Xpress was submitted by Dave Hammers, Chamber of Commerce President. The total estimated cost for replacing the Balsam Lake sign on highway 8 is \$2,157.00. **Motion by Jim Duncan to pay one half cost for replacement of the Balsam Lake Sign on Highway 8 costing the Village \$1,078.50. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried**

Monthly Public Works Report given by DPW Dave Patterson. Director of Public Works, Dave Patterson stated the Village Crew was able to finish the outside wall renovations on the west side of the municipal building. They also completed needed updates to the holding ponds in the Village and worked with the FlowRite company to evaluate 6,200 feet of sewer lines in the Village. Dave Patterson noted there are some spots in the sewer lines that need repair and is working on a plan to fix them. Also, upcoming projects will be installing a light pole in Juneberry Park and a fire hydrant on Pearl Street.

Peter Nelton- light pole in Juneberry Park. Mr. Nelton informed the committee there will be a light pole installed in Juneberry Park this week. Mr. Nelton also wanted to thank Dave Patterson and the Village Board for their work and services for completing this project.

To consider and possibly act to approve Original Alcohol Beverage License #1089 Class A Beer, #1090 Class B Beer and #1091 Class C Wine-Balsam Lake Brewery & Market. **Motion by Jim Duncan to amend the submitted applications to include the sale of alcohol beverages on their business sidewalk patio area of First Avenue East (north side of building) and Main Street (west side of**

building). Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan to approve amended Original Alcohol Beverage License #1089 Class A Beer, #1090 Class B Beer and #1091 Class C Wine for the Balsam Lake Brewery & Market. Second by Aimee Newbauer. All in Favor. Carried.

To consider and possibly act to approve Conditional Use Permit #79. The Planning Commission recommended to the Village Board to approve Jeffery Cooper's request to build a 36X42 pole type structure at 900 Park Drive. **Motion by Kellie Flaherty to approve Conditional Use Permit #79, Jeffery Cooper, 900 Park Drive, Balsam Lake request to construct a 36X42 pole type structure. 300-8 Rural Development B. Conditional Use (17) Wood-frame, pole-type accessory building. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Conditional Use Permit #80. The Planning Commission recommended to the Village Board to deny CUP Application #80, Keith Duffee, 264 County Road I, request to construct a 4 story, 20 units Condominium building in conjunction with the existing Sunsets at Paradise facility and no future variances be granted. **Motion by Kellie Flaherty to deny CUP Application #80, Keith Duffee, 264 County Road I, to request to construct a 4 story, 20 units Condominium building in conjunction with the existing Sunsets at Paradise Facility. Second by Aimee Newbauer. On roll call: Kellie Flaherty, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Sewer/Water/M&E Committee report given by Chairperson Jim Duncan. The committee discussed special assessments on a property on County Road I. The committee also discussed water and sewer connections for properties on State Road 46 N and the annexation process.

To consider and possibly act to approve purchase of a new Ring O Matic HiCFM 550 VX jointly between the Village of Balsam Lake, Centuria and Milltown. **Motion by Jim Duncan to purchase a New Ring O Match HiCFM 550 VX jointly between the Villages of Milltown, Centuria and Balsam Lake costing the Village \$30,634 with \$20,634 coming from the sewer department account, \$5,000 coming from the water department account and \$5,000 out of the streets department account. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Update application with PSC regarding a 3% rate increase. The Village of Balsam Lake does not meet the requirements for a 3% rate increase but will be reviewed again in 2022.

Streets/ Building Committee Report given by Kellie Flaherty. The committee is in the process of finalizing the meeting room policy to present to the Village Board. More information to come.

Update on reducing the speed on State Road 46N from Dept. of Transportation. Jennifer Leech from the Wisconsin Department of Transportation supplied an application to be completed for the traffic study on State Road 46N. It is important to note that the outcome of the study might not be the reduction of speed, the state could recommend other practices such as a cross walk, stop sign, increase in speed, etc.

Parks & Rec Committee Report given by Kellie Flaherty. The committee set the designated goose hunting season dates and times within the Village of Balsam Lake, are reviewing adding additional electrical camping spots to Pine Park in 2022, purchased hanging baskets for 2022, and are following

up with Faith Lutheran Church and the Homeowners Association on the goodwill gesture at the Balsam Lake Beach.

Letter from Lisa Ross, County Clerk-establishment of a tentative county supervisory district plan timeline. Municipalities are to review and adopt ward/aldermanic plans by Thursday October 14th, 2021. A plan will be reviewed at the October 2021 Village Board Meeting.

To consider and possibly act to approve Operator License #1317. **Motion by Aimee Newbauer to approve Operator License #1317. Second by Jim Duncan. All in Favor. Carried**

To consider and possibly act to approve August 31st, 2021, Treasurers Report. **Motion by Aimee Newbauer to approve the August 31st, 2021, Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report reviewed by Village Board.

September Meetings: Monday 27th Water & Sewer Committee @ 4:35 p.m., Labor Committee @ 5:00 p.m., Finance Committee @ 5:30 p.m.

Motion by Aimee Newbauer to adjourn. Seconded by Kellie Flaherty. Carried.

Lori Duncan, Clerk Treasurer
Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes