

Joint Board of Police Commissioners Meeting

Meeting called to order by Chairperson Chuck Ellsworth at 6:30 p.m.

Members present on roll call: Dave Sarow, Corby Stark, Jim Duncan, Chuck Ellsworth

Members absent on roll call: Brian Kammerud

Others present: Police Chief Eric Jorgenson

No public comments.

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 (c), Consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Police Chief/ Officers wage negotiations.) **Motion by Corby Stark to go into closed session pursuant to Wisconsin Statute 19.85 (c). Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to go into open session. **Motion by Corby Stark to go into open session. Second by Dave Sarow. All in Favor. Carried.**

To consider and possibly act to approve police chief/ officer wage raise. **Motion by Jim Duncan to give Police Chief, Eric Jorgensen and Officers Andy Yang, Austin Reed a 4% raise starting January 1st, 2022. Second by Dave Sarow. All in Favor. Carried**

To Consider and possibly act to approve the August 24th, 2021, Commissioners Meeting Minutes. **Motion by Dave Sarow to approve the August 24th, 2021, Commissioners Meeting Minutes. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Amendment to Article II Joint Board of Police Commissioners. **Motion by Jim Duncan to approve Amendment to Article II Joint Board of Police Commissioners. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Amendment to Article IV Budget, Finance and Ownership of Assets. **Motion by Corby Stark to approve Amendment to Article IV Budget, Finance and Ownership of Assets. Second by Dave Sarow. All in Favor. Carried.**

Discussion on the 2020 financial statement. During the review of the 2020 financial statement, the Commissioners auditing service suggested there be a review of bank reconciliations since last meeting. The auditing service also noted that the Balsam Lake-Centuria Police Department has not adopted a fund balance policy. It was noted the commissioners would like an example of a fund balance policy from the auditing service to review at their next quarterly meeting in December and how others review bank reconciliation reports.

Discussion on transaction summary/ budget update for 2021. The transaction summary/ budget update for 2021 was reviewed.

To consider and possibly act to approve budget for 2022. **Motion by Jim Duncan to approve the Balsam Lake-Centuria Police Department 2022 budget of \$298,532. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve general and payroll vouchers. **Motion by Corby Stark to approve general and payroll vouchers. Second by Dave Sarow. All in Favor. Carried.**

Police Chief Report: Police Chief Eric Jorgensen shared three reports with the Commissioners that illustrates the number of calls for services for each community. It was noted that Centuria had the higher volume of calls for service as HWY 35 is a busy roadway. Chief Jorgensen also noted that the Police Department is following up on ordinance reviews. The department is looking forward to the Unity School Homecoming Parade through Balsam Lake on Friday September 24th, 2021.

Motion to adjourn by Corby Stark. Seconded by Dave Sarow. Carried. 7:43 p.m.

Lori Duncan, Village Clerk-Treasurer
Amy VanDeBrake, Village Deputy Clerk-Treasurer