

Meeting called to order by President Kathy Poirier.

Members present: Kathy Poirier, Kellie Flaherty, Corby Stark, Jim Duncan, Aimee Newbauer and Jamey Flaherty.

Public Comments: Mr. Charles Peterson stated he would like to see the speed reduced and more police presence on 150th Street as he noted seeing an increase of people speeding through. Mr. Peterson also stated the property at 301 150th Street has many derby cars, car parts, a boat and other trash items in their yard and are out of compliance with the Village ordinances.

To consider and possibly act to approve the Regular Board meeting October 4th, 2021, Agenda.
Motion by Jim Duncan to approve agenda as presented. Second by Corby Stark. All in Favor. Carried.

To consider and possibly act to approve September 13th, 2021, Regular Board meeting minutes.
Motion by Aimee Newbauer to approve the September 13th, 2021, Regular Board meeting minutes. Second by Kellie Flaherty. All in Favor. Carried.

Fire Chief Report given by Fire Chief Brad Williamson. Chief Williamson communicated that for Fire Prevention week the fire department will participate in educational demonstrations at Unity School. The Fire Department will also be hosting their annual Open House/ Pancake Breakfast on Saturday October 9th from 8:00 a.m. – 11:00 a.m. The department is looking forward to seeing the community there.

Police Chief Report given by Chief Eric Jorgensen. Chief Jorgensen and the department participated in Hunter Safety training and will be hosting Hunter Safety in the Village October 18 – 21st from 5:30 p.m. – 8:30 p.m. To register for the event, participants will need to register the DNR website. Chief Jorgensen noted that the class will be limited to 25 participants this year.

Library Director Report given by Director Linda Heimstead. Linda provided the Village Board with the most current library newsletter. More information on youth events will be posted in the following weeks.

Chamber of Commerce Report given by Dave Hammers. Mr. Hammers noted that Santa will be coming back to town and will have a fire truck escort through town. Also, the Chamber raised funds to update the current signage on the walking trails throughout the Village. The new signs will have metal posts and updated maps. The new signage will be installed before the end of October. Also, the welcome to Balsam Lake sign repairs on the highway should be completed by the end of the week. Mr. Hammers thanked Aimee Newbauer for her years of service to the Chamber and dedicated support as she has resigned from the Chamber.

Public Works Report given by Director David Patterson. The pilot study trailer will be at well three this week to conduct testing. If anyone is interested in learning more about the project Mr. Patterson encouraged people to stop down and ask questions. The Village crew recently fixed a main water leak, replaced E-one pumps, erected a light pole in June Berry Park, pulled the swimming equipment at the beach and are working on winterizing projects as the season is approaching. The Vac Trailer the Village recently purchased has been working well in the neighboring communities and was on location for the Village Board to see after the meeting.

To consider and possibly act to approve Class A Liquor License- Balsam Lake Brewery. No action was taken.

To consider and possibly act to approve Driveway Permit Application #21-01 Jeff Cooper 900 Park Dr. **Motion by Jim Duncan to approve Driveway Permit Application #21-01 Jeff Cooper 900 Park Dr. Second by Jamey Flaherty. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, Aimee Newbauer; Yes, and Jamey Flaherty; Yes. Motion Carried.**

Economic Development Presentation- Terry Hauer, Director. Mr. Terry Hauer gave a presentation on the Economic Development Center in Polk County and the resources available to the Village and residents.

Finance Committee Report given by Kathy Poirier. The committee will be meeting with the Auditor on October 11th, 2021, at 5:00 p.m. to review the 2022 proposed budget.

To consider and possibly act to approve Connecting Point bid to upgrade Village office computers. **Motion by Corby Stark to approve the Connecting Point bid to upgrade Village office computers. Second by Aimee Newbauer. All in Favor. Carried.**

Labor Committee Report given by Jamey Flaherty.

To consider and possibly act to approve wage increase for employees. **Motion by Corby Stark to approve a 3.5% pay increase for Dave Patterson, Tim Moore, Larry Hoen, Lori Duncan and Amy VanDeBrake. Second by Kellie Flaherty. All in Favor. Carried. (Jim Duncan abstained)**

Sewer Water M&E Committee Report given by Jim Duncan. Discussion on deferred special assessment on a parcel along County Road I was discussed. It was noted that the appeal process to contest special deferred assessments on this property has expired. Also, the Village was not awarded CDBG funds.

To consider and possibly act to approve SEH complete the intent to apply application for the Safe Drinking Water Loan Program and contact USDA Rural Development regarding their loan program. **Motion by Kellie Flaherty to approve SEH completing the intent to apply application for the Safe Drinking Water Loan Program and to have them contact USDA Rural Development regarding their loan program. Second by Aimee Newbauer. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, Aimee Newbauer; Yes, and Jamey Flaherty; Yes. Motion Carried.**

To consider and possibly act to approve Resolution 2021-09 Ward Boundaries. **Motion by Jim Duncan to approve Resolution 2021-09 Ward Boundaries. Second by Kellie Flaherty. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, Aimee Newbauer; Yes, and Jamey Flaherty; Yes. Motion Carried.**

To consider and possibly act to approve Operator License #1318. **Motion by Jim Duncan to approve Operator License #1318. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve September 30th, 2021, Treasurers Report. **Motion by Jamey Flaherty to approve Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report was reviewed.

October meetings: Monday 11th, Finance Meeting @ 5p.m., Streets & Building Committee @ 6:00 p.m.,
Monday 25th Water & Sewer Committee Meeting @ 4:30 p.m.

No announcements

To consider and possibly act to go into closed session 19.85 Exemptions (1)(g) Conferring with legal counsel. **Motion by Jim Duncan to go into closed session 19.85 Exemptions (1)(g) conferring with legal counsel. Second by Kellie Flaherty. On Roll Call: Kathy Poirier; Yes, Kellie Flaherty; Yes, Corby Stark; Yes, Jim Duncan; Yes, Aimee Newbauer; Yes, and Jamey Flaherty; Yes. Motion Carried.**

To consider and possibly act to go into open session. **Motion by Kellie Flaherty to go into open session. Second by Jim Duncan. All in Favor. Carried.**

Statement: Village Attorney will review zoning ordinances and draft updated zoning ordinances for the Village Board to review. **Motion by Jim Duncan to have Building Inspector, Ben Campbell, inspect two properties within the Village to see if one building meets livable conditions and the other is following zoning ordinances. Second by Aimee Newbauer. All in Favor. Carried.**

Motion by Jim Duncan to adjourn. Seconded by Aimee Newbauer. All in Favor. Carried.

Lori Duncan, Clerk Treasurer
Amy VanDeBrake, Deputy Clerk Treasure

unapproved minutes