

Meeting called to order by Chairperson Kathy Poirier at 5:00pm.

Members present on roll call: Kathy Poirier, Jim Duncan, Corby Stark

Others present: John Thompson and Linda Heimstead

Public Comments: Library Director Linda Heimstead stated her displeasure with the Village Committees relating to a Library remodel or building project and no notion of moving things along. She demanded that there be a joint meeting with a specified group of people as followed: Finance Committee, Building Committee, Director of Public Works David Patterson, Police Chief Eric Jorgensen, Library Staff such as herself, John Thompson, and a member of the Balsam Lake Library Board to further discuss a Library renovation project.

Discussion and possible action regarding the municipal building renovation project. It was noted earlier in the year John Thompson, IFLS Library System Director/ Building Consultant, submitted documentation outlining specific flaws in the municipal building with estimated building costs for an extensive remodel. Mr. Jim Duncan address some of the concerns written through out the document as they are related specifically to the Municipal building and not the library. In reviewing budgets, there potentially is \$5,000 available in the budget for replacing windows on the east side of the building and other funds available in the Police renovation outlay account. It was also discussed that ARPA funds could be used to replace or update the existing HVAC systems. Future projects for 2022 that are currently scheduled and will be completed by the Village Crew are power washing the bricks on the buildings, repainting the awnings over the windows, and replacing the rear landing/ steps on the south side of the municipal building. It was noted the entrance canopy was painted in 2021. **Motion by Jim Duncan, to recommend to the Board, to have David Patterson receive two estimates for updating or replacing the HVAC system in the building. Second by Corby Stark. On roll call: Jim Duncan, yes; Corby Stark, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan, to recommend to the board, to have Dave Patterson get a detailed estimate on 6 windows for the east side of the municipal building. Second by Corby Stark. On roll call: Jim Duncan, yes; Corby Stark, yes; Kathy Poirier, yes. Carried. Motion by Corby Stark, to recommend to the Board, to have David Patterson get an estimate on materials for replacing the rear landing/ steps on the south side of the municipal building. Second by Jim Duncan. On roll call: Jim Duncan, yes; Corby Stark, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan to set a joint meeting with the Finance Committee, Building Committee, Director of Public Works David Patterson, Police Chief Eric Jorgensen, Library Staff, and a member of the Balsam Lake Library Board to discuss a Municipal Building renovation project. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding the library renovation project. Library Director Linda Heimstead and John Thompson noted they had no information to provide relating to their requests for a Balsam Lake Public Library Outlay account need or information on a Library renovation project.

Discussion and possible action regarding the Village Office renovation project. Currently a bid for a security window and service counter, security door and a security window are being priced.

To consider and possibly act to approve moving funds from election equipment outlay to Village office renovations. **Motion by Corby Stark, to recommend to the Board, moving \$7,000 from the election equipment outlay account to a Village Office renovation outlay account. Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to approve general and payroll vouchers. **Motion by Jim Duncan to approve general and payroll vouchers. Second by Corby Stark. All in Favor. Carried.**

**Motion to adjourn by Jim Duncan. Seconded by Corby Stark. Carried. 5:50 pm**

Lori Duncan, Village Clerk Treasurer

Amy VanDeBrake, Deputy Clerk Treasurer