

Meeting called to order by President Kathy Poirier.

Members present on roll call: Corby Stark, Aimee Newbauer, Jamey Flaherty, Kellie Flaherty, Jim Duncan and Kathy Poirier

No Public comments.

Discussion and possible action regarding the municipal building renovation project. Currently bids have been requested for replacement windows on the east side of the building, HVAC system upgrades and materials for replacing the rear landing/ steps on the south side of the municipal building. **Motion by Jim Duncan to have the Village of Balsam Lake cover the costs of bringing the public municipal building bathrooms up to handicap accessible code. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried**

Discussion and possible action regarding the library renovation project. Discussion took place identifying the need to clarify the space the library would utilize if a renovation project was approved. **Motion by Jim Duncan to split the kitchen north to the southern outside building wall with a defined portion to the east given to the potential municipal building renovation project and the western portion be given to a potential Library renovation project. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Corby Stark yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried**

Discussion and possible action regarding the village office renovation project. Currently a bid has been requested for installing a security window and counter.

An additional special board meeting will take place on February 15<sup>th</sup>, 2022 starting at 5:00 p.m. to review potential renovation plans submitted by the Library, Police and Village Office.

**Motion to adjourn by Jim Duncan. Seconded by Corby Stark. Carried. 6:02 p.m.**

Lori Duncan, Clerk Treasurer

Unapproved minutes

Amy VanDeBrake, Deputy Clerk Treasurer