

Meeting called to order by President Kathy Poirier.

Members present: Corby Stark, Aimee Newbauer, Len Manning, Jamey Flaherty, Kellie Flaherty, Jim Duncan, Kathy Poirier.

No Public Comments heard

To consider and possibly act to approve the Regular Board Meeting September 6th, 2022 Agenda.
Motion by Jim Duncan to approve agenda as stated. Second by Corby Stark. All in Favor. Carried

To consider and possibly act to approve August 1st, 2022 Regular Board meeting minutes and August 1st and 15th Special Board meeting minutes. **Motion by Corby Stark to approve the August 1st, 2022, Regular Board meeting minutes and the August 1st and 15th Special Board meeting minutes. Second by Jamey Flaherty. All in Favor. Carried.**

Monthly Fire Department Report: Given by Fire Chief Mark Anderson. This past month there were six rescue runs and one fire run. The Fire Department hosted their annual Demolition Derby over Labor Day and Chief Anderson noted the number of cars that participated were higher than years in the past and noted a slight drop in the number of crowd goers. All in all, the event went well.

Monthly Police Department Report: Given by Chief Eric Jorgensen. Chief Jorgensen noted that he would be looking to have more part time officer help for future Labor Day celebrations. He also stated there were no arrests made over the past weekend from the Holiday celebration however there were several safety concerns regarding traffic. With the road closure on County Road I, the craft fair set up their tents in front of residential houses, the detoured traffic utilized mill street adding congestion by the boat landing and with parking on both sides of the street, the roadway became like a one-way street. The sanctioned fights brought in a big crowd and the crowd of people blocked the northbound lane on highway 46 causing traffic to swerve around them. If businesses are to host the Corn on the Curb weekend events next year, that specific location where events were hosted, would not be conducive.

Monthly Library Report: Library Director Linda Heimstead was in attendance and noted all the educational youth workshops that have taken place over the past month. The current youth coordinator for the Balsam Lake public library will be moving, thus the library has advertised to fill her position, interested individuals may contact the library director for more information. The library will be participating in the United Way Event coming up and they will also be hosting a book tasting for adult readers.

Monthly Chamber of Commerce Report: was submitted by the Chamber of Commerce President Dave Hammers and reviewed by the Board.

Monthly Public Works Report:

Discussion and possible action regarding imposing fines for building without a permit. Zoning and Building Administrator Ben Campbell was in attendance. Mr. Campbell has been in contact with a Village resident who has completed building projects on their property however they have not completed any applications for such projects. Ben Campbell looked to the board for direction on working with the Police Chief to issue citations relating to this ongoing issue. Currently per the Village ordinance, if a property owner in the village starts a construction project that needs a building permit, they can be charged double the permit costs. The Police Department will work with Mr. Campbell to issue citations as directed.

To consider and possibly act to approve notice of award for parking lot-MSA. There were two qualified bids that were reviewed by the Village Board. **Motion by Jim Duncan to accept the base bid submitted by NTE with bid alternates 2 and 3 for a grand total cost of \$58,086.18. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

Discussion and possible action regarding returning franchise fees to Lakeland Communications. At the time of the last Board Meeting, it was unclear what the Franchise Fees were to be returned back to the customer. After further investigation by Lori Duncan, Village Clerk Treasurer, it was noted the revenue received from Lakeland Communications minus the funds paid out to patrons comes to \$60,721.00 and the fees for 2021 and 2022 being held by Lakeland Communications is \$8,231.65 for a total amount of \$68,953.64 would be returned to customers. **Motion by Corby Stark to have the Village attorney review the contract with Lakeland Communications regarding Franchise Fees. Second by Jim Duncan. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve 2023 payment support for the Balsam Lake Centuria Police Department. **Motion by Len Manning to approve 2023 payment support from the Village of Balsam Lake to the Balsam Lake Centuria Police Department for \$167,500, unchanged from the 2022 budgeted amount. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve Waterman Recycling & Disposal agreement as of 10-01-2022. **Motion by Jamey Flaherty to approve the new Waterman Recycling & Disposal agreement as of 10-01-2022. Second by Len Manning. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, abstain; Kathy Poirier, yes. Carried.**

Discussion and possible action regarding potentially changing the requirements for seasonal refuse services. **Motion by Len Manning starting October 1st, 2022 to be considered a seasonal refuse account the homeowners water must be shut off at the curb stop. Second by Corby Stark. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, abstain; Kathy Poirier, yes. Carried.** Village residents will be sent an informational mailing regarding this billing change.

Discussion and possible action regarding hiring an architect for the municipal building renovation. Discussion regarding hiring an architect took place. The Village Board will review the list of architects provided by the library.

Discussion and possible action regarding removal of boat landing donation box. **Motion by Jim Duncan to remove the boat landing donation box. Second by Aimee Newbauer. All in Favor. Carried.**

Parks & Recreation Committee report given by Chair Kellie Flaherty. Chair Kellie Flaherty noted the committee discussed the Team Mobile Hometown Grant application and process. Also, to date the revenue made at Pine Park for Camping is over \$7,000.

To consider and possibly act to approve purchasing hanging baskets for Main Street-2023. **Motion by Corby Stark to approve purchasing hanging baskets for Main Street-2023 from Pro-Lawn for a grand total of \$1,428.00. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve start date for the 2022 goose hunting season. **Motion by Corby Stark to approve goose hunting season starting within the Village on September 7th, 2022. Second by Jamey Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, abstain; Kathy Poirier, yes. Carried.**

To consider and possibly act to approve hiring Endeavors Adult Development Center for janitorial services at Pine Park and Town Bay Beach for 2023. **Motion by Len Manning to approve hiring Endeavors Adult Development Center for janitorial services at Pine Park and Town Bay Beach for for the period of August 1st 2022 – July 31st2023. Second by Corby Stark. All in Favor. Carried.**

Water, Sewer, M&E Committee report given by Chair Jim Duncan

To consider and possibly act to approve purchasing gates for the sewer pond entrance and sewer plant entrance. **Motion by Jim Duncan to purchase two gates with timers, cards, and other accessories for \$28,720 with funds coming out of the sewer account. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve purchasing two 500-gallon fuel tanks. **Motion by Corby Stark to approve purchasing two 500-gallon fuel takes for a total cost of \$4,200, with the funds split evenly between the water, sewer, and machine & equipment accounts. Second by Kellie Flaherty. On roll call: Kellie Flaherty, yes; Jamey Flaherty, yes; Len Manning, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Kathy Poirier, yes. Carried**

To consider and possibly act to approve August 31st, 2022, Treasurers Report. **Motion by Corby Stark to approve the August 31st, 2022, treasurers report. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve Operator License #1391. **Motion by Corby Stark to approve Operator License #1391. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report was reviewed.

September Meetings: Monday 12th, Labor Committee @ 4:45 p.m., Finance Committee @ 5:00 p.m., Monday 19th, Special Board Meeting @ 5:00 p.m., Balsam Lake-Centuria Police Commissioners Meeting @ 6:30 in Centuria

October Meetings: Monday 10th, Parks & Rec @ 4:15 p.m., Streets & Buildings Committee @ 4:45 p.m.

No Announcements

Motion by Aimee Newbauer to adjourn. Seconded by Len Manning. Carried. 7:27 p.m.

Lori Duncan, Clerk Treasurer
Amy VanDeBrake, Deputy Clerk Treasurer

unapproved minutes