

Meeting called to order by President Kathy Poirier.

Members present: Corby Stark, Aimee Newbauer, Kellie Flaherty, Kathy Poirier, Jamey Flaherty, Jim Duncan

Members absent on roll call: Len Manning

Others Present: Dave Rasmussen

Public Comments:

To consider and possibly act to approve the Regular Board Meeting December 5th, 2022 Agenda. **Motion by Jim Duncan to approve agenda as stated. Second by Kellie Flaherty. All in Favor. Carried**

To consider and possibly act to approve November 7th, 2022, Regular Board meeting minutes. **Motion by Corby Stark to approve the November 7th, 2022 Regular Board meeting minutes. Second by Aimee Newbauer. All in Favor. Carried.**

Monthly Police Chief Report- Given by Chief Jorgensen. The Commissioners are holding a meeting on December 6th, 2022. The department hired a part time officer and are in the process of hiring a fulltime officer. Calls have slowed however there is a steady stream of reporting to complete.

Monthly Library Report: Given by Library Director Linda Heimstead. Patron appreciation week was well attended. There will be upcoming youth activities and crafts such as a teddy bear sleep over, puzzle exchange and more. Also, the Library is participating in the Winter Stroll and town bingo. More information about upcoming events and programs can be found on the library website.

Monthly Chamber of Commerce Report: No Report Submitted

Monthly Public Works Report: Given by Director of Public Works Dave Patterson. Decals will be put on the new truck next week. Park Cleanup took place this past month along with dock removal. The crew has also plowed snow, put up Christmas lights and pulled two E-One Pumps.

Monthly Fire Department Report: No Report Submitted

Public Protection Committee Report: The Fire Department will be notifying Chair Len Manning when a date is set with the State to review the departments inspection logs. Also, the Public Protection Committee will work in partnership with the Fire Department for recruitment through advertising in more locations for the public to view. For the monthly Fire Chief Report at the Village Board Meeting Chief Mark Anderson will note any Fire Department updates throughout the year.

Discussion and possible action regarding Contractor's Application for Payment & Change Order request for parking lot project, MSA. **Motion by Jim Duncan to approve Pay Request #1 by Nick's Trucking and Excavation for the Municipal Parking Lot Project. Second by Corby Stark. On Roll Call: Kellie Flaherty, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Jamey Flaherty, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan to approve action on Change Order #1 for the Municipal Parking Lot Project with tentative completion date being June 23rd, 2023. Second by Corby Stark. All in Favor. Carried.**

Parks Committee Report: Given by Chair Kellie Flaherty. The committee is looking to touch base with Peter Nelson at the next committee meeting. The committee is still waiting to connect with folks from GameTime regarding playground equipment.

Discussion and possible action regarding Angela Chandler's request for Christmas Light Display in Pine Park. Angela Chandler is looking for businesses to sponsor a Christmas light display in Pine Park. **Motion by Jim Duncan not to charge the Chamber for a Christmas Light Display in Pine Park for 2022. Second by Aimee Newbauer. All in Favor. Carried.** It was noted that the funds Angela Chandler is charging the businesses for participating in the display of Christmas lights should go to the Chamber and not used for personal gain.

Sewer, Water, M&E Committee Report- Given by Chair Jim Duncan

Discussion and possible action regarding purchasing a new Lazer X-Series Lawnmower. **Motion by Corby Stark to purchase a new Z X-Series Lawnmower from Jeff's Small Engine for \$2,379.00 upon trade- in all allowance. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding purchasing three new attachments for the skid steer. **Motion by Aimee Newbauer to approve purchasing a new Grapple bucket with 8" spacing for \$3,150, a new heavy duty snow pusher for \$2895.00 and a new heavy duty snow bucket for \$2,095.00 from Riggs 4 Less. Second by Jamey Flaherty. All in Favor. Carried.**

Streets & Building Committee Report- Given by Chair Corby Stark.

Discussion and possible action regarding hiring Ayres to develop the preliminary design for the municipal building renovation project. **Motion by Jim Duncan to hire Ayres to develop preliminary design for the municipal building renovation project with services fees of up to \$11,500. Second by Kellie Flaherty. On Roll Call: Kellie Flaherty, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Jamey Flaherty, yes; Kathy Poirier, yes. Carried.**

Discussion and possible action regarding surveying Village owned lake access point on Mill Street. **Motion by Jim Duncan to have DPW David Patterson secure two bids for surveying the Village owned lake access point on Mill Street. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding surveying Village owned street alley on Second Avenue East. **Motion by Jim Duncan to get a price from MSA for engineering costs for surveying and enhancing the Village owned street alley on Second Avenue East. Second by Kellie Flaherty. On Roll Call: Kellie Flaherty, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Jamey Flaherty, yes; Kathy Poirier, yes. Carried.**

Discussion and possible action regarding surveying Village owned street alley starting at Second Avenue West north to West Main Street. **Motion by Kellie Flaherty to have DPW David Patterson secure two bids for surveying the Village owned street alley starting at Second Avenue West north to West Main Street. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding surveying Village owned street alley on Basil Street. **Motion by Jamey Flaherty to have DPW David Patterson secure two bids for surveying the Village owned street alley on Basil Street. Second by Corby Stark. All in Favor. Carried.** It was noted the tree over the street alley will be taken down in 2023.

Discussion and possible action to approve rental license applications. **Motion by Jim Duncan to approve rental license applications 23-154 through 23-157, 23-162 through 23-168, 23-170 through 23-172, 23-174 through 23-176, 23-180 through 23-183, 23-186, 23-188 through 23-189, 23-191, 23-193, 23-**

195, 23-197, 23-199 through 23-203, 23-205 through 23-208. Second by Kellie Flaherty. On Roll Call: Kellie Flaherty, yes; Corby Stark, yes; Aimee Newbauer, yes; Jim Duncan, yes; Jamey Flaherty, yes; Kathy Poirier, yes. Carried. Motion by Jim Duncan to approve rental license application 23-186 & 23-198. Second by Aimee Newbauer. On Roll Call: Kellie Flaherty, yes; Corby Stark, abstain; Aimee Newbauer, yes; Jim Duncan, yes; Jamey Flaherty, yes; Kathy Poirier, abstain. Carried.

Finance Committee Report- Given by Kathy Poirier.

Set Village Caucus between January 3rd 2023 and January 24th, 2023. **Motion by Jim Duncan to set the Village Caucus for Monday January 9th, 2023 starting at 6:00 p.m. located at the municipal building. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Operator License #1392. **Motion by Aimee Newbauer to approve Operator License #1392. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve November 30th, 2022 Treasurers Report. **Motion by Corby Stark to approve the November 30th, 2022 Treasurers Report. Second by Jim Duncan. All in Favor. Carried.**

Building Permit Log Report was reviewed.

December Meetings: Monday 12th, Water/Sewer/M&E Committee @ 4:00 p.m., Special Board Meeting @ 5:00 p.m., Labor Committee meeting @ 4:45 p.m.

No Announcements

Motion by Jim Duncan to adjourn. Seconded by Corby Stark. Carried. 7:00 p.m.

Amy VanDeBrake, Clerk Treasurer

unapproved minutes