

Balsam Lake- Centuria Police Department

Monday, March 20<sup>th</sup>, 2023

## Joint Board of Police Commissioners Meeting

Meeting called to order by Chairperson Chuck Ellsworth at 6:40 p.m.

Members present on roll call: Bill Alleva, Jim Duncan, Chuck Ellsworth, Brian Kammerud, Corby Stark

No public comments

The commissioners welcomed Bill Alleva to the commission serving as the new Commissioner Member at Large.

To consider and possibly act to approve Police Commissioners March 20<sup>th</sup>, 2023 Meeting Agenda.

**Motion by Jim Duncan to approve the March 20<sup>th</sup>, 2023 Police Commissioners Meeting Agenda. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve December 6<sup>th</sup>, 2023 Police Commissioners meeting minutes.

**Motion by Corby Stark to approve the December 6<sup>th</sup>, 2023 Police Commissioners meeting minutes. Second by Brian Kammerud. All in Favor. Carried.**

To consider and possibly act to approve general and payroll vouchers. **Motion by Corby Stark to approve all general and payroll vouchers. Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to approve December 2022, January 2023, and February 2023 Treasurers Reports. August-November Treasurers Report. **Motion by Jim Duncan to approve the December 2022, January 2023, and February 2023 Treasurers Report. Second by Brian Kammerud. All in Favor. Carried.**

The 2022 Transaction summary of revenues, expenses and year end budget were reviewed.

Discussion and possible action to hire new Full Time Police Officer Update. There is an identified shortage of police officers to hire within the county and surrounding areas. Chief Jorgensen is looking to connect with other local departments to hold an open house for recruitment. Chief Jorgensen is also reposting the departments open officer position.

Discussion and possible action on purchasing a new police vehicle. The department has a Ford Explorer and a Ford Taurus that have seen increased signs of aging with high miles and wear. Chief Jorgensen is looking into new 2024 vehicle pricing with an interest in selling one of the current vehicles. Currently there are no spring or summer pricing for new vehicles available but when it opens back up Chief Jorgensen will attain pricing information.

Discussion and possible action regarding records management compensation for Village of Balsam Lake. In combining two police departments, there is an abundance of paper records. Chief Jorgensen is interested in digitizing historical police records for the department. **Motion by Bill Alleva to approve compensating the Village of Balsam Lake clerk's office for their time at \$20.00 an hour to assist the Balsam Lake-Centuria Police Department in an effort to digitize their records. Second by Brian Kammerud. All in Favor. Carried.**

Recap on officer and chief trainings. Officer Austin Reed has been participating in ICAC training. Chief Jorgensen participated in a wellness and peer support training that included a new policy to incorporate into the departments bylaws. Chief Jorgensen completed a grant for technology focused on integrating communication systems for the department. Commissioner Corby Stark asked

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if the department has identified a need for a safe exchange location. Chief Jorgensen expressed there is interest in creating a safe exchange location in the municipal building parking lot in Balsam Lake.

Announcements: The Police Department is hiring, so if anyone knows an individual who is looking for a new opportunity, let Chief Jorgensen know.

**Motion to adjourn by Jim Duncan. Seconded by Corby Stark. Carried. 7:55 p.m.**

Unapproved Minutes

Amy VanDeBrake, Village Clerk-Treasurer  
Elizabeth Hoag, Village Deputy Clerk-Treasurer