

Village of Balsam Lake Public Protection Committee
Monday, March 13th, 2023 6:00 p.m. – 7:09 p.m.

Meeting called to order by Len Manning

Members present on Roll Call: Corby Stark, Jim Duncan, Len Manning
Others Present: Fire Chief Mark Anderson, Jim Tourville, and Kathy Poirier

Public Comments:

Discussion and possible action regarding updates from Balsam Lake Fire Department. Suggestions were made for a promotional publication draft for the Fire Department. The draft was presented by Deputy Clerk Treasurer, Elizabeth Hoag.

Discussion and possible action regarding Fire Insurance 2% Taxes and Audit. The Fire Department participated in an Audit conducted by the state. Areas of strengths and weaknesses were noted. The results of the audit concluded the Fire Department failed. Areas where the Fire Department can improve are increase the number of department members attending calls, file an agreement for automatic mutual aid with Polk County, improve finance records illustrating expenditure reports with suggestions for accounting changes, fire inspection reporting and correcting the call numberings for NFIRS. There was positive feedback from the state with suggestions on improvement. **Motion by Jim Duncan to have Fire Chief Mark Anderson attain two bids from companies that conduct Fire Inspections. Second by Corby Stark. All in Favor. Carried.** The state also noted even though Mark was sworn into office last year, he does need official documentation illustrating an Oath of Office. This will be done at the April 3rd, 2023 Board Meeting.

Motion by Jim Duncan to adjourn. Seconded by Corby Stark. Carried.

Unapproved Minutes

Amy VanDeBrake, Clerk Treasurer
Elizabeth Hoag, Deputy Clerk Treasurer