

Meeting called to order by President Jim Duncan.

Members present on roll call: Len Manning, Jamey Flaherty, Kellie Flaherty, Jim Duncan, Corby Stark, Aimee Newbauer, Jena Paquette.

Others Present: David Patterson, Eric Jorgensen, Linda Heimstead, Angela Chandler.

Oath of office taken by Kellie Flaherty, Len Manning, and Jena Paquette by Village Clerk Treasurer Amy VanDeBrake.

Public Comments:

To consider and possibly act to approve the Regular Board Meeting May 1st, 2023 Agenda. **Motion by Kellie Flaherty to approve agenda as presented. Second by Corby Stark. All in Favor**

To consider and possibly act to approve April 3rd, 2023 regular board meeting minutes and April 17th, 2023 special board meeting minutes. **Motion by Len Manning to approve the April 3rd, 2023 regular board meeting minutes and the April 17th, 2023 special board meeting minutes. Second by Aimee Newbauer. All in Favor. Carried.**

Fire Chief Report- submitted by Mark Anderson and read by Jim Duncan. There were 11 rescue runs and two fire calls this past month. No department members are interested in doing fire inspections for \$20.00 an inspection.

Public Protection Committee report- given by Committee Chair, Len Manning. The committee met to review a bid for fire inspections. The committee asked Chief Anderson to ask if anyone inhouse would be interested in completing fire inspections at a higher payrate.

Police Chief Report- given by Chief Eric Jorgensen. In 2023 there have been 326 calls for service. Currently the department is hiring for police officers.

Library Report- given by Director Linda Heimstead. Library week was a big success. A few activities that took place this past month were, bingo for books, seed bombs, a passport program and endeavors program. There are many upcoming programs. For more information stop into the library or check out their website.

Chamber of Commerce Report: given by Angela Chandler. In preparation for Freedom Fest, the chamber will need to submit a street closure permit, amplified device permit and a beverage license. Angela Chandler asked if the chamber could have a beer and wine license issued to them for all year round, more information to come. The chamber would also like to place the kids blow up bounce house for freedom fest in the grass sough of the municipal building.

Discussion and possible action regarding Fence Permit #23-01, Jeff & Tina Cooper, 900 Park Drive. Jeff Cooper was in attendance. **Motion by Len Manning to approve Fence Permit #23-01, Jeff & Tina Cooper, 900 Park Drive with a fence height of 6 foot and be placed 3 feet off the fence line. Jeff and Tina Cooper can build the new fence on the property line if a signed note is received from the neighboring property owner stating its ok for the fence to be built on the property line. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding goat request, Kelsey Gunn, 156 County Road I. Item tabled until next month.

Discussion and possible action regarding Poultry Permit #23-02, Grace Mathewson, 309 Hilltop Avenue. **Motion by Corby Stark to approve Poultry Permit #23-02 Grace Mathewson, 309 Hilltop Avenue. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding Poultry Permit #23-03, Zachary Reed, 212 Indianhead Shores Dr. In reviewing the Village ordinance, Mr. Reed would like to have more than five hens as his property is 20 acres. President, Jim Duncan asked for the ordinance be reviewed at the next board meeting. **Motion by Jamey Flaherty to approve Poultry Permit #23-03, Zachary Reed, 212 Indianhead Shores Dr. Second by Kellie Flaherty. All in Favor. Carried.**

Public Works report- given by DPW David Patterson. This past month the crew continues to patch roads and clean the streets. They also cleaned Pine Park and painted the bathrooms. With warmer weather, seasonal water meters are being installed. Seasonal hours are in place and Daryl Ince started working this week.

Parks & Rec Committee report- given by Committee Chair, Kellie Flaherty. Bids are being attained for replacing ball park fence and boat landing improvements. Kellie Flaherty is networking with the playground equipment representative to attain information about this upcoming grant season.

To consider and possibly act to approve replacing the red playground equipment. Item tabled until next meeting.

Water Sewer M&E Committee Report- given by Jim Duncan. Final water treatment plant designs should be completed by the end of May.

To consider and possibly act to approve all food service businesses install grease traps. **Motion by Kellie Flaherty to send item back to committee. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve April 29th, 2023 Treasurers Report. **Motion by Corby Stark to approve the April 29th, 2023 Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report. Report was reviewed by the board.

Discussion and possible action regarding building concern response from Ben Campbell. There are facade loans available for businesses through the Polk County Economic Development Corporation. Jim Duncan will call Terry Hauer to get more information to send to business owners.

To consider and possibly act to approve standing committees.

Finance Committee: *Jim Duncan, Jamey Flaherty, Corby Stark

Labor Committee: *Jamey Flaherty, Len Manning, Corby Stark

Parks & Recreation Committee: *Kellie Flaherty, Aimee Newbauer, Jena Paquette

Public Protection Committee: *Aimee Newbauer, Len Manning, Jena Paquette

Sewer, Water, M & E Committee: *Len Manning, Kellie Flaherty, Jamey Flaherty

Streets & Building Committee: *Corby Stark, Kellie Flaherty, Aimee Newbauer

Balsam Lake Centuria Police Commission: Jim Duncan, Corby Stark

Library Board: Jena Paquette

Planning Commission: *Jim Duncan, Denny Aubin, Jamey Flaherty, Kellie Flaherty, Caroline Rediske

Motion by Aimee Newbauer to approve the standing committees. Seconded by Kellie Flaherty. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.

May Meetings: Monday 8th, Special Board Meeting @ 4:30 p.m., Public Protection Committee Meeting @ 5:30 p.m., Monday 22nd, Parks Committee Meeting @ 4:30 p.m., Labor Committee Meeting @ 4:45 p.m., Water/Sewer/M&E @ 5:00 p.m.

Board of Review Date: May 11th, 2023 @ 10:00 a.m.

Motion by Kellie Flaherty to adjourn. Seconded by Corby Stark. Carried. 7:05 p.m.

unapproved minutes

Amy VanDeBrake, Clerk Treasurer
Elizabeth Hoag, Deputy Clerk Treasurer