

Meeting called to order by President Jim Duncan.

Members present on roll call: Len Manning, Jamey Flaherty, Kellie Flaherty, Jim Duncan, Corby Stark, Aimee Newbauer, Jena Paquette.

Others Present: David Patterson, Eric Jorgensen, Angela Chandler, Linda LaMere, Dick Welty, Bill Mork & Tom Kelly

Public Comments: No comments made.

To consider and possibly act to approve the June 5, 2023 regular board meeting agenda. **Motion by Corby Stark to move item number 25 to 10.1. Second by Kellie Flaherty. All in Favor. Carried. Motion by Corby Stark to approve the amended June 5th, 2023 regular board meeting agenda. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve the May 1st, 2023 regular board meeting minutes and May 8th, 2023 special board meeting minutes. **Motion by Len Manning to approve the May 1st, 2023 regular board meeting minutes and May 8th, 2023 special board meeting minutes. Second by Jena Paquette. All in Favor. Carried.**

Fire Chief Report- submitted by Mark Anderson and read by Jim Duncan. There were 15 rescue runs and three fire calls this past month. Tom Mabry will be conducting the fall fire inspections for the department. The report did not include information regarding the recent electrical power outage on main street.

Police Chief Report- given by Chief Eric Jorgensen. Chief Jorgensen reports calls for services have doubled this past month. The department is in search of a police officer to fill the current vacancy.

Library Report- submitted by Linda Heimstead and reviewed by the board.

Public Works report- given by DPW David Patterson. This past month the crew continues to patch roads and clean the streets. Repairs were made to three E-one pumps. The public works department also installed the beach equipment.

Discussion and possible action regarding goat request, Kelsey Gunn, 156 County Road. I. Kelsey would like to raise three goats at her property located within the Village. **Motion by Len Manning to amend Chapter 104 Animals to include; residents can have a maximum of five goats in zoned Rural Development but must have a minimum five-acre lot size. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve Resolution 2023-02 Compliance Maintenance Resolution. **Motion by Corby Stark to approve Compliance Resolution 2023-02, Maintenance Resolution. Second by Kellie Flaherty. All in Favor. Carried.**

Chamber of Commerce Report: given by Angela Chandler. The chamber would like to place the kids blow up bounce house for freedom fest in the grass south of the municipal building. Freedom Festival planning is in full swing. There will be music Sunday evening in town.

To consider and possibly act to approve Amplified Device Permit #3069-BLCC. **Motion by Kellie Flaherty to approve Amplified Device Permit Application #3069-BLCC. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve Temporary Class B Beer License #1143-1144-BLCC. **Motion by Corby Stark to approve Temporary Class B Beer License #1143-1144-BLCC. Second by Ken Manning. All in Favor. Carried.**

To consider and possibly act to approve Street Closure Permit #23-02 4th Ave East- Mill Street. Street Closure Permit was reviewed. It was noted the application should have said 4th Avenue East and not 4th Avenue West. **Motion by Aimee Newbauer to amend Street Closure Permit #23-02 to state, street closure from 4th Avenue East to Mill Street. Second by Len Manning. All in Favor. Carried. Motion by Aimee Newbauer to approve Street Closure Permit #23-02 4th Ave East-Mill Street. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve Street Closure Permit #23-03 1st Ave East-Pearl Street. It was noted the application should have said 1st Avenue West and not 1st Avenue East. **Motion by Aimee Newbauer to amend Street Closure Permit #23-02 to state, street closure from 1st Avenue West to Pearl Street. Second by Len Manning. All in Favor. Carried. Motion by Aimee Newbauer to approve Street Closure Permit #23-03 1st Avenue West- Pearl Street. Second by Len Manning. All in Favor. Carried**

Discussion and possible action regarding sending façade loan information to businesses per Terry Hauer, Polk County Economic Development Corporation. Terry Hauer submitted façade loan information the Polk County Economic Development Corporation offers. **Motion by Corby Stark to send façade loan information provided by the Polk County Economic Development Corporation to businesses in town. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding boat cleaning stations within the Village of Balsam Lake. Bill Mork & Tom Kelly were in attendance and represented the Balsam Lake Protection & Rehabilitation District (BLPRD). Tom Kelly updated the committee regarding a Polk County resolution regarding decontamination stations. Tom also stated that boaters who use Balsam Lake must now use the cleaning stations. If boaters do not use the cleaning stations, they could be fined by the Polk County Sheriff's Department. It's unclear who told the Clean Boats & Clean Waters workers, located at town bay and the 46-boat landing, they needed to complete a violation form on boaters who do not use the decontamination stations. President Jim Duncan along with other trustees shared concerns regarding the ticketing process. They were not informed about this action at the time requests were made to install portable cleaning stations throughout the village at public lake access points. Furthermore, Len Manning shared trustee concerns regarding the well being of the Clean Boats & Clean Water workers. Direct enforcement should come from the county and not public citizens who have not been offered specialized training for this matter nor have the authority to issue citations. **No action was taken.**

Discussion and possible action on Idlewild Street Boat Access Point Agreement with BLPRD. In reviewing the agreement and easements written by the BLPRD's attorney, President Jim Duncan notes the term length of each easement is too long. **Motion by Jamey Flaherty to send this agreement to the Village attorney for review before any action is taken. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on Town Beach Boat Launch Access Point Agreement with BLPRD. **Motion by Jamey Flaherty to send this agreement to the Village attorney for review before any action is taken. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on Highway 46 Boat Launch Cleaning Station Easement Agreement with BLPRD. **Motion by Jamey Flaherty to send this agreement to the Village attorney for review before any action is taken. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on Resolution 2023-4 BLPRD. **Motion by Jamey Flaherty to send resolution to the Village attorney for review before any action is taken. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding application for connection to State trunk highway. **Motion by Len Manning to give Jim Duncan the approval to sign the application for connection to State trunk highway. Second by Corby Stark. All in Favor. Carried.** Jim Duncan will call the state office to verify content of the application.

Discussion and possible action regarding ordinance amendment for poultry. **Motion by Kellie Flaherty to amend poultry ordinance to allow rural development to have 25 chickens if they have a minimum one-acre lot size. Second by Aimee Newbauer. All in Favor.** Carried. The ordinance amendment will be reviewed at the July board meeting.

Discussion and possible action on firework requests from the Balsam Lake Homeowners Association. President Jim Duncan shared with the board that the Village has a separate fireworks savings account with Pillar Bank. These funds can be used to help pay for firework costs as needed. **Motion by Len Manning to approve giving the homeowners association and additional \$2,000 out of the fireworks savings account if the association requests additional funds to cover costs of fireworks for 2023. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Discussion and possible action regarding annexation request from Linda LaMere. **Motion by Aimee Newbauer to approve annexation request from Linda LaMere. Second by Len Manning. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Discussion and possible action regarding the proposed Mobile Food Vendor Ordinance. Kellie Flaherty, Aimee Newbauer and Jena Paquette were appointed to an Ad Hoc Committee to gather information for the board to review.

Discussion and possible action regarding property rental licensing. Len Manning requested the board should follow up with the process to which rental licenses are issued through the Village in correlation to the Polk County Health Department. President Jim Duncan stated he will contact Brian Hobs regarding licensing process to review at the July board meeting. **No action was taken.**

Discussion and possible action to purchase meeting room chairs. **Motion by Corby Stark to approve spending up to \$3,000.00 to purchase new meeting room chairs. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Parks Committee Report- Given by Kellie Flaherty.

To consider and possibly act to approve replacing outfield ball field fence. **Motion by Corby Stark to approve estimate from cyclone fence to replace the ball park fence for \$8,260.00 with \$4,000.00 coming from the parks budget and \$4,260.00 to come from the general fund. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Sewer/Water/M&E Committee Report- Given by Len Manning.

To consider and possibly act to approve Resolution 2023-03 Declaring Official Intent to Reimburse Expenditures. **Motion by Len Manning to approve Resolution 2023-03 Declaring Official Intent to Reimburse Expenditures. Second by Jamey Flaherty. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to attain bids for repairing sewer line on West Main Street starting at the Catholic Church East to Pearl Street. **Motion by Aimee Newbauer to approve attaining bids for repairing sewer line on West Main Street starting at the Catholic Church East to Pearl Street following the state bidding laws. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve lining sewer line by the Polk County Government Center. **Motion by Corby Stark to approve Hiring Visu-Sewer to repair the sewer line by the Polk County Government Center for \$21,220.50. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Balsam Lake Brewery/Market, 101 First Ave E-Renewal Class B Beer License #1093 and Class C Wine License #1094, Amplified Device Permit #3061, Renewal Operator License #1402-1406, Original Operator License #1407-1408. **Motion by Kellie Flaherty to approve Balsam Lake Brewery/Market, 101 First Ave E-Renewal Class B Beer License #1093 and Class C Wine License #1094, Amplified Device Permit #3061, Renewal Operator License #1402-1406, Original Operator License #1407-1408. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Balsam Lake Café, 405 Main Street-Renewal Class B Beer #1096 and Class C Wine #1097, Amplified Device Permit #3062. **Motion by Len Manning to approve Balsam Lake Café, 405 Main Street-Renewal Class B Beer #1096 and Class C Wine #1097, Amplified Device Permit #3062. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Balsam Lake Lodge, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1110, Renewal Operator License #1409-1412, Original Operator License #1413. **Motion by Kellie Flaherty to approve Balsam Lake Lodge, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1110, Renewal Operator License #1409-1412, Original Operator License #1413. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1092, Amplified Device Permit #3064, Renewal Operator License #1414-1415. **Motion by Corby Stark to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1092, Amplified Device Permit #3064, Renewal Operator License #1414-1415. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena**

Paquette, abstain; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.

To consider and possibly act to approve Doc's Pub & Eatery, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1098, Cigarette License #2029, Amplified Device Permit #3065. **Motion by Len Manning to approve Doc's Pub & Eatery, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1098, Cigarette License #2029, Amplified Device Permit #3065. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Family Dollar Stores of Wisconsin, LLC, 909 Frontage Road-Renewal Class A Beer License and Class A Liquor License #1099, Cigarette License #2026. **Motion by Kellie Flaherty to approve Family Dollar Stores of Wisconsin, LLC, 909 Frontage Road-Renewal Class A Beer License and Class A Liquor License #1099, Cigarette License #2026. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve Highway 46 Store, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1102, Cigarette License #2027, Renewal Operator License #1416-1419. **Motion by Len Manning to approve Highway 46 Store, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1102, Cigarette License #2027, Renewal Operator License #1416-1419. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve HopSack, 105 Main Street-Renewal Class B Beer License #1100 and Class C Wine License #1101, Renewal Operator License #1420-1422. **Motion by Kellie Flaherty to approve HopSack, 105 Main Street-Renewal Class B Beer License #1100 and Class C Wine License #1101, Renewal Operator License #1420-1422. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve Indianhead Supper Club, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1103, Renewal Operator License #1423-1424. **Motion by Aimee Newbauer to approve Indianhead Supper Club, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1103, Renewal Operator License #1423-1424. Second by Jena Paquette. All in Favor. Carried.**

To consider and possibly act to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1104 and Class C Wine License #1105, Amplified Device Permit #3066, Renewal Operator License #1425-1426, Original Operator License #1427. **Motion by Jena Paquette to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1104 and Class C Wine License #1105, Amplified Device Permit #3066, Renewal Operator License #1425-1426, Original Operator License #1427. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Lucky Seven General Store, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1107, Cigarette License #2028, Original Operator License 1428. **Motion by Kellie Flaherty to approve Lucky Seven General Store, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1107, Cigarette License #2028, Original Operator License 1428. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1109, Renewal Operator License #1429-1430 & #1450, Original Operator License #1451. **Motion by Len Manning to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1109, Renewal Operator License #1429-1430 & #1450, Original Operator License #1451. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Thirsty Otter Tavern, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1108, Amplified Device Permit #3067, Renewal Operator License #1431-1435 & 1449, Original Operator License #1436-1443. **Motion by Jena Paquette to approve Thirsty Otter Tavern, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1108, Amplified Device Permit #3067, Renewal Operator License #1431-1435 & 1449, Original Operator License #1436-1443. Motion failed. Motion by Jena Paquette to table item number 49: To consider and possibly act to approve Thirsty Otter Tavern, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1108, Amplified Device Permit #3067, Renewal Operator License #1431-1435 & 1449, Original Operator License #1436-1443. Second by Kellie Flaherty. All in Favor. Carried.** Item will be reviewed at the Special Board meeting on Monday June 19th, 2023.

To consider and possibly act to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1111, Amplified Device Permit #3068, Renewal Operator License #1444-1446, Original Operator License #1447. **Motion by Kellie Flaherty to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1111, Amplified Device Permit #3068, Renewal Operator License #1444-1446, Original Operator License #1447. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1112, Class C Wine License #1113, Amplified Device Permit #3069; Renewal Operator License #1448. **Motion by Kellie Flaherty to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1112, Class C Wine License #1113, Amplified Device Permit #3069; Renewal Operator License #1448. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Mobile Home Park License: Wards Resort #80-23; Lakeview Park #82-23 and Reeds Sunnyside #84-23. **Motion by Corby Stark to approve Mobil Home Park License for the following: Wards Resort #80-23; Lakeview Park #82-23 and Reeds Sunnyside #84-23. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve unified trustee email addresses. **Motion by Corby Stark to approve unifying trustee emails with an effective date of July 1st, 2023. Second by Jena Paquette. All in favor. Carried.**

Finance Committee Report- Given by Jim Duncan.

To consider and possibly act to enroll Village cash investments into a new cash investment program. **Motion by Aimee Newbauer to approve enrolling the Village cash investments into a new cash investment program with Pillar Bank. Second by Len Manning. On roll call: Corby Stark, yes; Aimee**

Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.

To consider and possibly act to approve May 31, 2023 Treasurers Report. Motion by Aimee Newbauer to approve the May 31st, 2023 Treasurers Report. Second by Corby Stark. All in Favor. Carried.

Building Permit Log Report. Report was reviewed by the board.

June Meetings: Monday 19th, Parks Committee Meeting @ 4:30 p.m., Streets & Buildings Committee Meeting @ 5:00 p.m., Special Board Meeting @ 5:30 p.m., Labor Committee Meeting @ 6:00 p.m., Public Protection Committee Meeting @ 6:30 p.m.

Announcements: The Village Board Meeting for July will take place on Monday July 10th, 2023 starting at 6:00 p.m.

Motion by Corby Stark to adjourn. Seconded by Kellie Flaherty. Carried. 8:54 p.m.

unapproved minutes

Amy VanDeBrake, Clerk Treasurer
Elizabeth Hoag, Deputy Clerk Treasurer