

Monday, June 19<sup>th</sup>, 2023

Meeting called to order by Aimee Newbauer at 4:05 p.m.

Members present on roll call: Jena Paquette, Aimee Newbauer, Len Manning  
Others Present: Fire Chief Mark Anderson

No public comments

Discussion and possible action regarding updates from Balsam Lake Fire Department. Fire Inspections are being completed. With the increase in fire inspection pay, interest from the department has been seen and will remain inhouse for this fall.

Discussion and possible action regarding updates on non-compliance items from Fire Department audit. Len Manning read through the non-compliance items highlighted by the State Fire Prevention Coordinator. Chief Anderson noted an updated mutual aid agreement has been submitted to the county. The department has also been using the state forms for documenting training programs. Chief Anderson will submit budget templates to the clerk treasurer for review. Once attained, the clerk treasurer will prepare a drafted itemized accounting record for review.

**Motion by Len Manning to adjourn. Seconded by Jena Paquette. All in Favor. Carried. 4:32 p.m.**

Unapproved Minutes

Amy VanDeBrake, Clerk Treasurer  
Elizabeth Hoag, Deputy Clerk Treasurer