

Meeting called to order by Chairperson Corby Stark at 5:00 p.m.

Members present on roll call: Corby Stark, Kellie Flaherty, Aimee Newbauer

Others present: Jim Duncan, Linda Heimstead, Angela Chandler

No public comments.

Discussion and possible action regarding west window signage for Balsam Lake Library. Library Director, Linda Heimstead, would like to place library signage on the outside of the municipal building's west window. The signage would be adhesive and would not require a highway permit. By adding additional library signage, she hopes the library will be more visible as people travel into town. **Motion by Kellie Flaherty to approve Linda Heimstead request to purchase additional library signage from the library budget and installation of signage on the west municipal building window. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding municipal building maintenance. **Motion by Aimee Newbauer to attain two quotes for replacing the back stairway on the municipal building. Second by Kellie Flaherty. All in Favor. Carried. Motion by Corby Stark to move forward using ARPA funds to replace the municipal building HVAC system. Second by Aimee Newbauer. All in Favor. Carried. Motion by Kellie Flaherty to attain two bids for replacing all the windows in the municipal building. Second by Aimee Newbauer. All in Favor. Carried.**

Updates from MSA on parking lot project and street alley project. MSA project manager, Eric Barclay, submitted a report updating the committee on both projects. The report highlighted the municipal parking lot project is nearing completion. As for the alleyway reconstruction project, a topographic survey has been completed and design is underway.

Motion to adjourn by Aimee Newbauer. Seconded by Kellie Flaherty. Carried. 5:23 p.m.

Amy VanDeBrake, Village Clerk Treasurer

Elizabeth Hoag, Deputy Clerk Treasurer

Unapproved Minutes