

Meeting called to order by Chairperson Corby Stark at 4:45 p.m.

Members present on roll call: Corby Stark, Aimee Newbauer, Kellie Flaherty

Others present: Steve Williams, Linda Heimstead, Diane Stevens-Neal, David Patterson

Discussion and possible action regarding crosswalk on highway 46N by Lakeview Park Inc. Steve Williams was in attendance. Steve Williams and the Director of Public Works, David Patterson met with the state highway department regarding the future Highway 46N project. The current crosswalk on Highway 46N by Lakeview Park is not permitted. The state also identified driveways by Lakeview Park that are not permitted. Mr. William stated the importance for having a crosswalk by Lakeview Park. If the Village wants to keep the crosswalk, the Village would have to complete a crosswalk permit application and would have to install new signage for the crosswalk. In addition, Lakeview Park would also have to remove or relocate one of their driveways. Steve Williams noted the implications of waiting until 2026 and would like the village to look into what the associated costs are for installing the required signage for the crosswalk and repainting the crosswalk. **Motion by Corby Stark to attain information for required crosswalk signage, associated costs for installing crosswalk signage and costs for maintenance for a crosswalk. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding bid from Northwestern Wisconsin Electric Company to move electric pole near a village street alley. **Motion by Kellie Flaherty to contact Dave Rasmussen to see if TIF funds can be used to move the electric pole near the village street alley. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action on updating meeting room municipal meeting room policy, Balsam Lake Library. Library Director Linda Heimstead presented a modified meeting room policy to the committee at their last meeting. The committee reviewed the modified meeting room policy and suggestions were made. For the next meeting, Library Director Heimstead will bring an updated draft with the recommended changes. Library Director Heimstead would also like to add an agenda item to the October Streets & Building Committee agenda that reads; discussion and possible action regarding the west municipal meeting room becoming part of the Balsam Lake Library. No action was taken.

Discussion and possible action regarding municipal parking lot accessibility, Balsam Lake Library. Library assistant, Diane Stevens-Neal was in attendance. She applied for a library grant at the start of 2023. From her efforts, the Balsam Lake Public Library has received a \$20,000 grant from the American Library Association as part of the Libraries Transforming Communities, an initiative in collaboration with the Association for Rural and Small Libraries. The purpose of the grant is to make the library more accessible for patrons of all abilities. Through hosting community conversations, the library gained public input regarding the current accessibility of the library's facility, circulation, and programming. One area participants highlighted was the accessibility of the municipal parking lot, the slope of the sidewalk and the location of the ADA push button for the door. Library assistant, Diane Stevens-Neal inquired on the possibility of adding an additional handicapped parking spot closer to the east sidewalk. Director of Public Works, David Patterson, noted adding an additional handicapped parking spot near the east sidewalk would be more challenging as the Endeavors van is longer than the parking spots. They would also have a hard time driving into the parking spot and backing out of the parking spot. **Motion by Aimee Newbauer to have the Director of Public Works attain a bid for redoing the main municipal sidewalk to make it more accessible. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on attaining bid for paint and carpet for Clerk's office. **Motion by Aimee Newbauer to attain bids for paint and carpet for clerk's office. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on cleaning service contract bid. **Motion by Kellie Flaherty to recommend to the board hiring Northwoods Trusted Quality Cleaning LLC to clean the municipal building and the fire department costing \$750.00 a month. Second by Corby Stark. All in Favor. Carried.**

**Motion to adjourn by Aimee Newbauer. Seconded by Kellie Flaherty. All in Favor. Carried. 5:34 p.m.**