

Balsam Lake- Centuria Police Department

Monday, August 28<sup>th</sup>, 2023

## Joint Board of Police Commissioners Meeting

Meeting called to order by Chairperson Chuck Ellsworth at 6:30 p.m.

Members present on roll call: Bill Alleva, Jim Duncan, Corby Stark, Jim Duncan

Members absent on roll call: Brian Kammerud

No public comments

To consider and possibly act to approve the Police Commissioners August 28<sup>th</sup>, 2023 meeting agenda. **Motion by Corby Stark to approve the Police Commissioners August 28<sup>th</sup>, 2023 meeting agenda. Second by Jim Duncan. All in Favor. Carried.**

Discussion and possible action to approve the April 24<sup>th</sup>, 2023 Police Commissioners meeting minutes. **Motion by Jim Duncan to approve the April 24<sup>th</sup>, 2023 Police Commissioners meeting minutes. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve the 2022 financial statement, audit review, Brock Geyen. Brock Geyen was in attendance via Microsoft teams. Brock Geyen walked through the draft audit with the police commissioners. The final financial statement will be finalized in the next few weeks.

To consider and possibly act to approve general and payroll vouchers. **Motion by Jim Duncan to approve the general and payroll vouchers. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve the March-July Treasurers Reports. **Motion by Corby Stark to approve the March-July Treasurers Reports. Second by Jim Duncan. All in Favor. Carried.**

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Police Chief/ Officer wage negotiations.) **Motion by Jim Duncan to go into closed session pursuant to Wisconsin Statute 19.85 (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Police Chief/ Officer wage negotiations.) Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to go into open session. **Motion by Jim Duncan to go into open session. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action on any closed session items. **Motion by Jim Duncan to give Police Chief, Eric Jorgensen a \$2.00 an hour raise, Police Officer Austin Reed a \$1.50 an hour raise, and the part-time officers a \$1.00 an hour raise starting January 1<sup>st</sup>, 2024. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action on cleaning service. **Motion by Jim Duncan to approve the department paying \$100.00 per month for cleaning services. Second by Bill Aleva. All in Favor. Carried.**

Discussion and possible action to approve budget for 2024. **Motion by Jim Duncan to approve the payment support from the Village of Balsam Lake being \$167,500.00 and Village of Centuria being \$129,332.00 with additional revenues of \$2,827.00 to come from the Fund Balance from 2023. Second**

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**Corby Stark. All in Favor. Carried. Motion by Jim Duncan to approve the 2023 Balsam Lake Centuria Police Department budget of \$301,159.00. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action to hire new Full Time Police Officer (Update). The Police Department is hiring, so if anyone knows an individual who is looking for a new opportunity, let Chief Jorgensen know. No action was taken.

Update on safe exchange spot-cameras put out to view, promotional material, general information. Chief Jorgensen is in the process of installing a camera facing the Balsam Lake municipal parking lot for a safe exchange spot. Chief Jorgensen will also be ordering signage to identify where this location will be. No action was taken.

Update on technology grant. The software is still in the developmental stages. Chief Jorgensen is in the process of finalizing his reporting requirements for the grant.

Discussion and possible action on sale of police vehicle. With purchasing a new police vehicle on hold, Chief Jorgensen would like to wait on selling any police vehicles.

Discussion and possible action on purchasing a new police vehicle. Chief Jorgensen reports purchasing a new police vehicle is on hold as the state does not have any open bids at this time. No action was taken.

Recap on officer and chief trainings. Chief Jorgensen reports trainings for 2023 have gone well and have been informative.

Police Chiefs report given by Chief Jorgensen. Chief Jorgensen reports calls for service have declined recently. The department is gearing up for the Balsam Lake Labor Day celebrations.

**Motion to adjourn by Jim Duncan. Seconded by Corby Stark. Carried. 8:17 p.m.**

Unapproved Minutes

Amy VanDeBrake, Village Clerk-Treasurer  
Elizabeth Hoag, Village Deputy Clerk-Treasurer