

Meeting called to order by Chairperson Corby Stark at 4:45 p.m.

Members present on roll call: Corby Stark, Aimee Newbauer, Kellie Flaherty

Others present: Laura Williams, Linda Heimstead, Diane Stevens-Neal, David Patterson, Jim Duncan, Eric Jorgensen

Discussion and possible action regarding crosswalk on highway 46N by Lakeview Park Inc. Chair Corby Stark read information submitted by the State Highway Department regarding the crosswalk on highway 46N by Lakeview Park Inc. For a crosswalk permit at the requested location, ADA compliant landing pads to a path/sidewalk need to be constructed. Once ADA compliant landings are in place or are planned to be installed at the same time as the crosswalk, the Village would need to fill out a crosswalk permit form and send it in for approval. Laura Williams was in attendance. She shared the current crosswalk signage would be sufficient. There was also discussion regarding their private walking trail near the bridge. For the Highway 46N project in 2026, the guard rail will be removed. **Motion by Kellie Flaherty to recommend to the board completing the required permits for installing a new crosswalk on Highway 46 near Lakeview Park, complete a site plan and enter into an agreement between the WisDOT for a path on WisDOT right-of-way, and recommends the Village pay half of the total cost for installing ADA compliant landing pads for the crosswalk. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding bid from Northwestern Wisconsin Electric Company to move electric pole near a Village Street alley. **Motion by Aimee Newbauer to recommend to the Village board hiring Northwestern Wisconsin Electric Co. to remove a pole near a Village alley for \$1,780.99 with TIF funds. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on the west meeting room becoming part of the library. Library Director Linda Heimstead was in attendance. She stated the west meeting room is mostly used for library programs and would like the meeting room to be given to the library for their use. **Motion by Corby Stark to recommend to the board allowing the library to have control of the west meeting room with the intent that the room can be used for the entire municipality as needed. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action on updating the current municipal meeting room policy, Balsam Lake Library. Linda Heimstead stated, if the meeting room is given to the library, then the room by law, would be under the jurisdiction of the library. Linda will attain the state statue before the next meeting. **Motion by Corby Stark to recommend to the board modifying the Village meeting room policy to remove the library department. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding municipal parking lot accessibility, Balsam Lake Library. Bids for sidewalk alterations are being attained. No new information.

Discussion and possible action on designated employee parking. With an increase need for accessible parking, it was noted that employees should be mindful of the parking spots closes to the building. **Motion by Kellie Flaherty to recommend to the board the designated employee parking shall be located on the far northeastern side of the parking lot. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action on replacing carpet and painting the clerk's office. **Motion by Kellie Flaherty to recommend to the board hiring Kemis Carpet & Flooring to install new carpet in the clerk's office for \$3,330.00 and hiring John Amrhien to paint the clerk's office for #1,460.00. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action to attain bids for replacing glass blocks for the municipal garage building. **Motion by Corby Stark to have the Director of Public Works, David Patterson Attain bids for replacing the windows on the municipal garage building with glass blocks. Second by Kellie Flaherty. All in Favor. Carried.**

Motion to adjourn by Aimee Newbauer. Seconded by Kellie Flaherty. All in Favor. Carried. 5:40 p.m.

Amy VanDeBrake, Village Clerk Treasurer Unapproved Minutes