

Meeting called to order by President Jim Duncan.

Members present on roll call: Len Manning, Jamey Flaherty, Kellie Flaherty, Jim Duncan, Corby Stark, Aimee Newbauer and Jena Paquette.

Others present: David Patterson, Mark Anderson, Linda Heimstead

Public Comments: None.

To consider and possibly act to approve the Regular Board Meeting agenda for October 2<sup>nd</sup>, 2023. **Motion by Aimee Newbauer to approve the Regular Board meeting agenda for October 2<sup>nd</sup>, 2023. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve the September 11<sup>th</sup>, 2023 Regular Board meeting minutes and September 11<sup>th</sup>, Special Board meeting minutes. **Motion by Len Manning to approve the September 11<sup>th</sup>, 2023 Regular Board meeting minutes and the September 11<sup>th</sup>, 2023 Special Board meeting minutes. Second by Aimee Newbauer. All in Favor. Carried.**

Fire Chief Report- given by Chief Mark Anderson. In September the department had five rescue runs and no fire calls. On October 1<sup>st</sup>, 2023 the department assisted the Milltown Fire Department with a barn fire east of Balsam Lake.

Police Chief Report: no report submitted.

Library Director Report given by Director Linda Heimstead. The library is hosting their annual pumpkin decorating contest. Their pumpkin decorating day will be October 5<sup>th</sup>, 2023 but families can drop off their decorated pumpkins by October 11<sup>th</sup> to enter into the contest. Strutz Entertainment will be holding an event at the library on Thursday October 19<sup>th</sup>, 2023 at 6:00 p.m. The event will be focused on Visiting the Beyond. Jannalee & the Furry Kiddos Howl-O-Ween Extravaganza will be taking place on October 21<sup>st</sup> from 11:00 a.m.-Noon. The event will take place at the American Legion building in Pine Park. Story Time and Create & Connect Club are meeting in October as well. More information about library programs can be found on their website.

Chamber of Commerce report: no report submitted. The August chamber minutes were reviewed.

Public Works report given by DPW David Patterson. This past month the Village crew was able to install a new water meter for Balsam Lake Estates, pulled the beach equipment and completed a lead and copper test that is done every three years. The Village crew also trimmed many trees throughout town.

Ad-Hoc Food Vendor Committee report was given by chair Kellie Flaherty. The committee reviewed other communities' food vendor permit ordinances and applications. Jena Paquette reviewed survey responses with the committee. The committee came up with a list of questions to ask the Village attorney.

Parks Committee report given by chair Kellie Flaherty. The committee would like to review an online reservation system for Pine Park at their next meeting.

Discussion and possible action regarding purchasing two trees for June Berry Park. **Motion by Corby Stark to approve purchasing one Black Hills Spruce Trees for \$468.00 and having Jim Duncan talk with**

**an interested family in having a memorial tree in June Berry Park. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding playground equipment. Item tabled until information from village attorney is received. Kellie Flaherty will look into pricing out a new smaller piece of playground equipment.

Discussion and possible action to attain bids for pickleball courts. Information was attained regarding the Fredric pickleball courts. The committee will look into alternative funding avenues.

Discussion and possible action for tree in Pine Park. The electric company had to trim back some trees in Pine Park. There currently is a tree near the entrance of the park that would look nice for decorative carving. Dave Patterson will meet up with Jim Duncan to get a quote for the project. The board was in agreement, an eagle at the top would look nice.

Streets and building Committee report was given by chair Corby Stark.

To consider and possibly act to approve crosswalk on Highway 46N by Lakeview Park Inc. **Motion by Aimee Newbauer to complete a crosswalk permit for highway 46N near Lakeview Park Inc. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve removing electric pole near Village Street Alley. **Motion by Kellie Flaherty to hire Northwestern Wisconsin Electric Co. to remove a pole near a Village alley for \$1,780.99 with TIF funds. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve west meeting room becoming part of the library. New information was submitted by John Thompson. **Motion by Len Manning to have Attorney review information and report back for November. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to modify the municipal meeting room policy. **Motion by Kellie Flaherty to Table until next meeting. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve designated employee parking area. **Motion by Aimee Newbauer to have employee parking located on the far northeastern side of the parking lot. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve replacing carpet and painting the clerk's office. **Motion by Len Manning to hire Kemis Carpet & Flooring to install new carpet in the clerk's office for \$3,330.00 and hire John Amrhien to paint the clerk's office for \$1,460.00. Second by Aimee Newbauer. On roll call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Labor Committee report was given by chair Jamey Flaherty.

To consider and possibly act to approve 4.5% raise increase for public works department and clerk-treasurer. **Motion by Aimee Newbauer to approve a 4.5% raise increase for the public works department and clerk-treasurer. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve posting vacant deputy-clerk treasurer position. **Motion by Len Manning to talk with attorney to confirm the title of the vacant deputy-clerk treasurer position and post the vacancy at a 20-32 hours per week. Second by Corby stark. All in Favor. Carried.**

Finance Committee report given by Chair Jim Duncan.

To consider and possible act to approve Rental Licensing-Residential Application #23-210, 509A Park Drive, Scott Stankiewicz. **Motion by Len Manning to approve Rental Licensing-Residential Application #23-210, 509A Park Drive, Scott Stankiewicz. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve original operator license #1471-1472. **Motion by Corby Stark to approve original operator license #1471-1472. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve September 29<sup>th</sup>, 2023 Treasurers Report. **Motion by Aimee Newbauer to approve the September 29<sup>th</sup>, 2023 Treasurers Report. Second by Len Manning. All in Favor. Carried.**

The building permit log report was reviewed for the month of September.

**October Meetings: Monday 9<sup>th</sup>, Finance Committee Meeting @ 4:45 p.m., Monday 16<sup>th</sup>, Water/Sewer/M&E @ 5:00 p.m., Tuesday 17<sup>th</sup>, Ad Hoc Committee Meeting @ 4:00 p.m., Parks Committee Meeting @ 4:30 p.m. Monday 23<sup>rd</sup> @ 12:00p.m.-7:00p.m. Open Book.**

**Motion by Aimee Newbauer to adjourn. Seconded by Len Manning. Carried. 7:14 p.m.**

unapproved minutes

Amy VanDeBrake, Clerk Treasurer