

Meeting called to order by President Jim Duncan.

Members present on roll call: Len Manning, Kellie Flaherty, Jim Duncan, Corby Stark, Aimee Newbauer and Jena Paquette.

Members absent on roll call: Jamey Flaherty.

Others present: David Patterson, Linda Heimstead, Denny Aubin, Austin Reed, Tim Strobusch, Eric Barclay.

Public Comments: None.

To consider and possibly act to approve the Regular Board Meeting agenda for October 2<sup>nd</sup>, 2023. **Motion by Len Manning to move items 21, 22 and 23 to 6.1, 6.2 and 6.3. Second by Corby Stark. All in favor. Carried. Motion by Len Manning to approve the amended agenda. Second by Corby Stark. All in favor. Carried.**

To consider and possibly act to approve the October 2<sup>nd</sup>, 2023 Regular Board meeting minutes. **Motion by Aimee Newbauer to approve the October 2<sup>nd</sup>, 2023 Regular Board meeting minutes. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Change Order 2 for Municipal Parking Lot Project MSA, Eric Barclay. MSA engineer Eric Barclay was in attendance. **Motion by Corby Stark to approve Change Order No. 2 for Nicks Trucking and Excavating for \$1,202.03. Second by Kellie Flaherty. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve Pay Application 3- Final from Nick's Trucking and Excavating. **Motion by Aimee Newbauer to approve Pay Application 3- Final from Nick's Trucking and Excavating for \$3,477.41. Second by Corby Stark. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve alleyway project MSA, Eric Barclay. **Motion by Len Manning to approve a sanitary sewer manhole component as a bid alternate for the project and to approve hiring Nick's Trucking & Excavating LLC to complete the alley reconstruction project with bid alternate, for a total project cost of \$44,474.50. Second by Corby Stark. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possible act to approve the 2023 proposed budget. **Motion by Len Manning to approve the 2024 Village Budget and Tax Levy for \$635,552. Second by Kellie Flaherty. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Fire Chief Report. Jim Duncan read Fire Chief Mark Anderson's report. The past month there were seven rescue runs and three fire calls. For fire prevention week, the department spoke to a variety of youth throughout the community at different events. The department held their annual banquet and at their next meeting, elections will take place for Fire Chief and Treasurer.

Police Chief Report: no report submitted.

Library Director Report given by Director Linda Heimstead. The library hosted their annual pumpkin decorating contest. Strutz Entertainment held an event at the library on Thursday October 19<sup>th</sup>, 2023 at 6:00 p.m. The event focused on Visiting the Beyond. Jannalee & the Furry Kiddos Howl-O-Ween Extravaganza took place on October 21<sup>st</sup> from 11:00 a.m.-Noon. Story Time and the Create & Connect Club are meeting in November. The director counted over 200 kids that stopped into the library for trick-or-treating. With the grant money, brail books, launch pads and chairs have been purchased. The library is also using grant funding to hold a six-week training course for caregivers. More information about library programs can be found on their website.

Discussion and possible action regarding west meeting room becoming part of the library. **Motion by Corby Stark to allow the library to utilize the west meeting room and that if the village needs that room back library would relinquish that space back to the village. Second by Aimee Newbauer. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, no. Carried.**

Discussion and possible action regarding modifying the municipal meeting room policy. **Motion by Aimee Newbauer to modify the municipal meeting room policy. Second by Corby Stark. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Chamber of Commerce report: No report submitted. Confusion on who held the Halloween event was discussed. Jim Duncan stated he had received many positive comments about the event. There were a lot businesses that participated in the event. Jim Duncan also stated the event could have been coordinated better. The program planners should look for approval at the September or October Village Board meeting. The person selling cotton candy did not have a vendor permit. Jim Duncan stated a citizen did want to express their concerns on how one of the event workers was dressed during the event as their outfit was inappropriate for young children to be around.

Public Works report given by DPW David Patterson. This past month the Village crew removed all but two docks out of the lake. They successfully shut down the bathrooms in Pine Park and at the beach. The crew flushed and rodded the sewer lines, patched most of the roads, installed three new windows on the municipal garage building. DPW, David Patterson also stated the crew has the plow trucks ready for winter and they sanded the sidewalks for the Halloween event.

To consider and possibly act to approve Pay Application 1- Final from Johnson Motors, new service truck. DPW, David Patterson commented the new service truck the board approved purchasing earlier in the year is ready to be picked up however, Johnson Motors of St. Croix Falls has changed the truck price. The original agreed upon price from Johnson Motors of St. Croix Falls for the service truck was \$43,717.55 and the price they are requesting now is \$45,361.25 for a difference of \$1,643.70. Many of the trustees expressed their concerns with the price change. Questions regarding if we chose not to buy the pickup because Johnson Motors of St. Croix Falls changed their price will the current service truck make it another year. DPW, David Patterson stated the current service truck is in need of a transmission. **Motion by Corby Stark to approve Pay Application 1- Final from Johnson Motors of St. Croix Falls to purchase a new service truck for \$45,361.25. Second by Aimee Newbauer. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, no; Kellie Flaherty, no; Jim Duncan, yes. Carried.**

To consider and possibly act to approve vacating streets and alleys in the old county highway property resolution 2023-05. **Motion by Aimee Newbauer to approve vacating streets and alleys in the old county highway property resolution 2023-05. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve ordinance No. 2023-08. **Motion by Corby Stark to approve ordinance No. 2023-08. Second by Kellie Flaherty. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Discussion and possible action on Polk County EDC Revolving Loan Fund Committee. **Motion by Kellie Flaherty to approve \*Jim Duncan, Mary Chartrand, Myrna Donovan, Dave Hammers, Zachary Johnston and Kristy Peterson to be on the Polk County EDC Revolving Loan Fund Committee. Second by Aimee Newbauer. All in Favor. Carried.** Dave Hammers has agreed to be on the committee now through December 2023.

Discussion and possible action on Fence Permit #2023-19, 309 Pleasant Trail, Gretchen Bloss & Jeff Boeltl. Jim Duncan stated the Village does have an easement for water and sewer through their property. **Motion by Len Manning to approve Fence Permit #2023-19, 309 Pleasant Trail for Gretchen & Jeff Boeltl. Second by Aimee Newbauer. All in Favor.** Carried. It was noted if the village needs to dig in a new line within the easement replacing the fence would be at the property owner's cost.

Streets & Building Committee Report was given by Jim Dunca.

To consider and possibly act to approve Johnson Control evaluating the HVAC system for the Municipal Building. **Motion by Corby Stark to approve Johnson Control's completing a walk-through of the municipal building to evaluate the HVAC. Second by Jena Paquette. All in Favor. Carried.**

To consider and possibly act to approve replacing windows for the Municipal Garage Building. **Motion by Corby Stark to have DPW, David Patterson replaces three more windows this fall in the municipal garage building with the cost being split evenly between the police, water and sewer departments. Second by Kellie Flaherty. All in Favor. Carried.**

Water, Sewer, M&E Committee Report was given by Len Manning

To consider and possibly act to approve sewer lining project on West Main Street. **Motion by Len Manning to hire Visu-Sewer, Inc. to complete the sewer lining project on West Main Street starting at the Catholic Church east to Pearl Street with a total bid price of \$56,671.50. Second by Aimee Newbauer. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to purchase a new lawnmower. **Motion by Len Manning to trade in the current lawnmower and purchase a new Lazer Z X-Series lawnmower from Jeff's Small Engine costing \$1,760.00. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to purchase a new skid steer. **Motion by Aimee Newbauer to trade in the current skid steer and purchase a New Holland Skid Steer for \$2,000.00. Second by Len Manning. On Roll Call: Corby Stark, yes; Aimee Newbauer, yes; Jena Paquette, yes; Len Manning, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Discussion and possible action on food truck ordinance. Chair Jim Duncan shared with the board that he would like to have a special board meeting in January to draft an ordinance with everyone. From there the drafted ordinance can be sent to the attorney for review.

Finance Committee was given by Jim Duncan.

To consider and possibly act to approve October 31<sup>st</sup>, 2023 Treasurers Report. **Motion by Aimee Newbauer to approve the October 31<sup>st</sup>, 2023 Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

The building permit log report was reviewed for the month of October.

**November Meetings: Monday 27<sup>th</sup>, Labor Committee Meeting @ 5:00 p.m., Water/Sewer/M&E @ 6:00 p.m., Public Protection @ 6:30 p.m.**

**Motion by Aimee Newbauer to adjourn. Seconded by Len Manning. Carried. 7:30 p.m.**

unapproved minutes

Amy VanDeBrake, Clerk Treasurer