

Meeting called to order by President Jim Duncan.

Members present on roll call: Kellie Flaherty, Jim Duncan, Aimee Newbauer and Jena Paquette, Jamey Flaherty.

Members absent on roll call: Len Manning, Corby Stark.

Others present: David Patterson, Linda Heimstead, Eric Jorgensen, Terry Hauer, Angela Chandler, Ed Flun, Arlen Zigler, Peter Nelton.

Public Comments: Peter Nelton was in attendance and spoke under public comments regarding June Berry Park. Mr. Nelton would like to install a new flowerbed on the south side of June Berry Park. If the parks committee decides to install a new flowerbed, he would be willing to donate up to seven large hibiscus plants for it.

To consider and possibly act to approve the December 4<sup>th</sup>, 2023 Regular Board Meeting Agenda.  
**Motion by Jena Paquette to approve the December 4<sup>th</sup>, 2023 Regular Board Meeting Agenda. Second by Aimee Newbauer. All in Favor. Carried.**

To consider and possibly act to approve the November 6<sup>th</sup>, 2023 Regular Board meeting minutes.  
**Motion by Jamey Flaherty to approve the November 6<sup>th</sup>, 2023 Regular Board meeting minutes. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve CUP Application #83, Chris Nelson & Jerry Szykulski, Old County Highway Property. The applicants are aware that any approval is preliminary and they must come back to the Planning Commission and Village Board upon submitting final plans for the project.  
**Motion by Jamey Flaherty to approve CUP Application #83 request to allow extended stay in the proposed hotel in no more than 12 rooms and to approve request for the façade of the building to be up to 210 feet as illustrated in the preliminary design concept map. Second by Kellie Flaherty. On Roll Call: Jamey Flaherty, yes; Aimee Newbauer, yes; Jena Paquette, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to approve CUP Application #84, Mark Palkovich, 300 Pleasant Avenue.  
**Motion by Kellie Flaherty to approve CUP Application #84 for Mark Palkovich, 300 Pleasant Avenue request for minor subdivision of Property and site plan with the following conditions: 1. The applicant shall obtain all necessary permits and approvals from the Village and other applicable entities with jurisdiction prior to any construction, 2. Require all activities related to the construction to be done in compliance with Village ordinances. Second by Aimee Newbauer. On Roll Call: Jamey Flaherty, yes; Aimee Newbauer, yes; Jena Paquette, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

Police Chief report was given by Chief Eric Jorgensen. In November there were 52 calls for service. The Police Department received their technology grant money. The department hopes to hold a youth ice fishing event on Balsam Lake if weather permits.

Library Director report was given by Director Linda Heimstead. Many winter activities are taking place. Some of the current program offerings are Day Friends and Story Time. The library has also helped with Unity School HeadStart programs, held a welcome sign craft program and is working on an accessibility report for the entry way for the municipal building.

Discussion and possible action regarding Friends of the Library request for Christmas Stroll. **Motion by Kellie Flaherty to approve Friends of the Library request to have a small fire ring in the municipal parking lot for Christmas Stroll. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action regarding Polk County Bee Keepers request to use Library Meeting Room. Mr. Arlen Zigler, president of the Polk County Bee Keepers was in attendance. The group is looking to hold meetings in the Municipal Building the third Thursday of the months February through October from 6:30 p.m.- 9:00 p.m. On average there are 20-30 people in attendance. Library Director Linda Heimstead noted, the meeting room is not open to the public after the library closes.

Chamber of Commers report was given by Angela Chandler.

Public Works report was given by Director David Patterson. This past month the crew was able to put up the winter snowflakes and Holiday lights throughout town. DPW also reports maintenance was complete on lift stations, E-one pumps and patching. Three windows were also replaced on the municipal garage building.

Fire Chief report was read by Jim Duncan.

Public Protection Committee report was given by Aimee Newbauer. At the meeting Fire Chief Mark Anderson updated the committee on the 2% Audit check in. Discussion regarding Apple River Fire Department payment support took place. More information to come.

Sewer, Water, M/E Committee report was given by Len Manning. Discussion regarding easements for the future Water Treatment Plant took place. SEH will work with David Patterson and landowners on the next steps and SEH will draft easement documents. Shawn Mulhern with LKM Engineering was also at the meeting as concerns regarding the coloring of the red water tower have been made. Mr. Mulhern stated the Village could power wash the water tower with an estimated cost range between \$8,000.00-\$15,000.00. The Village could also do an overcoat with an estimated cost of \$50,000.00. or the Village could sandblast the current paint off and repaint the water tower with an estimated cost being \$400,000.00-\$500,000.00. A new water tower is estimated to be over one million dollars. Director of Public Works, David Patterson is attaining bids for a new plow truck.

Labor Committee Report was given by Jamey Flaherty.

To consider and possibly act to hire Lori Duncan to assist Clerk Treasurer. Jim Duncan left the room during this action item. **Motion by Aimee Newbauer to higher Lori Duncan to assist Clerk Treasurer at \$25.00 an hour wage. Second by Jamey Flaherty. All in Favor. Carried.**

Discussion regarding refuse concern from resident in Balsam Lake Estates. The Village has had a long-standing refuse policy. After consulting the Village Attorney, it was noted the Village should enact a village ordinance. In addition, the Waterman Sanitation refuse contract was reviewed by the Village Board.

EDC Updates were given by Mr. Terry Hauer.

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Industrial Park Property. **Motion by Aimee Newbauer to go into closed session pursuant**

**to Wisconsin Statute 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Industrial Park Property. Second by Jamey Flaherty. All in Favor. Carried. Motion by Kellie Flaherty to go into open session. Second by Aimee Newbauer. All in Favor. Carried. Statement: Motion by Jena Paquette to list the Village owned property within the Industrial Park for \$50,000.00 with a commercial listing agent. Second by Kellie Flaherty. On Roll Call: Jamey Flaherty, yes; Aimee Newbauer, yes; Jena Paquette, yes; Kellie Flaherty, yes; Jim Duncan, yes. Carried.**

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Industrial Park Property. **No motion was made to go into closed session as Mr. Nelson was not in attendance. The Developers agreement will expire December 31<sup>st</sup>, 2023, thus the Village Board will have to hold a Special Board meeting in December to further the discussion of an extension.**

Finance Committee was given by Jim Duncan.

To consider and possibly act to approve November 30<sup>th</sup>, 2023 Treasurers Report. **Motion by Aimee Newbauer to approve the November 30<sup>th</sup>, 2023 Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

The building permit log report was reviewed for the month of November.

The Village Caucus will be held at the Municipal Building on Tuesday January 9<sup>th</sup>, 2024 at 6:00 p.m.

**Motion by Aimee Newbauer to adjourn. Seconded by Len Manning. Carried. 7:30 p.m.**

unapproved minutes

Amy VanDeBrake, Clerk Treasurer