

Meeting called to order by Chairperson Corby Stark at 5:15 p.m.

Members present on roll call: Corby Stark, Aimee Newbauer, Kellie Flaherty

Others present: Dave Patterson, Jim Duncan, Linda Heimstead, Dianne Stevens-Neal

No public comments.

Discussion regarding ADA accessibility for Balsam Lake Library. Dianne Stevens-Neal was in attendance and presented an ADA accessibility report conducted for the Balsam Lake Library. A few highlights from the report were as followed: there needs to be two handicap parking signs in the municipal parking lot at the approved ADA height, the municipal door to enter the library is too heavy, the back bathroom needs a new toilet along with a lowered mirror, new compliant faucet and lowered coat hooks. Dianne Stevens-Neal noted the library grant funds can be used to modify the back bathroom to make it ADA compliant. **Motion by Aimee Newbauer to allow the library to make updates to the back bathroom to make it ADA compliant utilizing the library grant funds. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action with commercial property agent. Item tabled until next meeting.

Discussion and possible action on street repairs for 2024. Director of Public Works, David Patterson noted updates on the highway 46 project.

Discussion and possible action regarding bid from Pro-Lawn to make sidewalk by Municipal Building ADA compliant. David Patterson contacted Pro-Lawn to attain a bid for making the sidewalk by the municipal building ADA compliant. Dianne Stevens-Neal stated once the bid is ready, to let her know as she will add that cost into a new grant she is working on.

Discussion and possible action on heating system for the Balsam Lake Fire Hall. The furnace at the Fire Hall is no longer working. The furnace is over 20 years old. Currently the public works department is monitoring the temperature in the building to make sure there are no freeze ups. **Motion by Corby Stark to recommend to the Board hiring Maxwell Heating & Air Conditioning Inc. to replace the furnace at the Fire Hall costing \$6,890.00. Second by Aimee Newbauer. All in Favor. Carried.**

Discussion and possible action on repairing street alley on Second Avenue West north to West Main Street. Jim Duncan would like to hold a special finance meeting to prioritize spending for projects in 2024.

Discussion and possible action on replacing municipal building windows. The last bid for replacing the exterior windows on the municipal building was \$105,000.00.

Discussion and possible action on replacing stairway for municipal building. No action was taken.

Motion to adjourn by Aimee Newbauer. Seconded by Corby Stark All in Favor. Carried. 5:33 p.m.