

**Village of Balsam Lake Municipal Building 404 Main Street Balsam Lake**  
**Regular Meeting of the Balsam Lake Board of Trustees, Monday March 4<sup>th</sup>, 2024 at 6:00 pm**

“Notice is hereby given to the public and the news media pursuant to Wisconsin Statute that a Village Board meeting of the Village Board of the Village of Balsam Lake, Polk County, Wisconsin, will be held as indicated below for the purpose of transacting such business as indicated on the following agenda. Discussion and possible action could be taken on any agenda item.”

**Agenda:**

1. Call to order.
2. Roll Call.
3. Conducting Village Board Meeting-there will be no public input to the board after public comments, except during a properly called public hearing.
4. Public Comments-3 minutes per person.
5. To consider and possibly act to approve the March 4<sup>th</sup>, 2024 Regular Board Meeting Agenda.
6. To consider and possibly act to approve the February 5<sup>th</sup>, 2024 Regular Board meeting minutes, February 19<sup>th</sup>, 2024 Special Board Meeting Minutes and February 19<sup>th</sup>, 2024 Emergency Board Meeting Minutes.
7. Fire Chief Report-Monthly Activity.
8. Police Chief Report-Monthly Activity.
9. Review Letter of Intent from Joshua Skoug.
10. Public Works Report-Monthly Activity.
11. Library Director Report-Monthly Activity.
12. Discussion and possible action on automatic door opener, Linda Heimstead.
13. Discussion and possible action on purchasing procedure for library director.
14. Review Balsam Lake Library Annual Report.
15. Discussion and possible action regarding public concern with lights at Lucky Seven Stores.
16. Chamber of Commerce Report-Monthly Activity.
17. To consider and possibly act to approve Street Closure Permit #24-01, KJ's New North.
18. To consider and possibly act to approve Vendor Permit #24-01, Brickfire Pizza LLC Food Truck.
19. To consider and possibly act to approve Vendor Permit #24-02 3 Chief's Frybread LLC Food Truck.
20. To consider and possibly act to approve Resolution No. 2024-01, Establishing Water Property Tax Equivalent for Water Utility.
21. Discussion and possible action regarding Zoning Administrator having jurisdiction to review and approve electrical inspections, Ben Campbell.
22. Discussion and possible action regarding proposed new building ordinance, Ben Campbell.
23. Discussion and possible action on Resolution No 2024-02. Establishing Building Permit Fees.
24. Discussion and possible action regarding lease with Snowmobile Club.
25. Discussion and possible action to allow the Polk County Snowmobile Club to have water & sewer services.
26. Parks Committee Report, Kellie Flaherty.
27. Update on Pine Tree Donation Program.
28. Discussion and possible action on tree in Pine Park for custom chainsaw carving.
29. Finance Committee Report, Jim Duncan
30. Discussion and possible action regarding Fire Chief purchasing procedure.
31. Discussion and possible action on financing options and loan information from Pillar Bank.
32. Discussion and possible action to get a bid for Dam repairs.
33. Discussion and possible action regarding vacant building policy.
34. To consider and possibly act to approve February 29<sup>th</sup>, 2024 Treasurers Report.

35. Building Permit Log Report.
36. Set committee meetings for March 2024.
37. To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion with Scott Anderson regarding property within the Village.
38. To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action regarding utility easements for water treatment plant.
39. Announcements.
40. Adjournment.

Posted on Thursday February 29<sup>th</sup>, 2024 at the Municipal Building, Pillar Bank, [www.balsamlakevillage.com](http://www.balsamlakevillage.com)