

Meeting called to order by President James Duncan Jr.

Members present on roll call: James Duncan Jr., Jamey Flaherty, Kellie Flaherty, Gary Johnson, Jena Paquette, Len Manning, Corby Stark.

Others present: Mark Anderson, Jennifer Delgado, Linda Heimstead, Eric Jorgensen, Jeff Reed, Kerry Bryan, Linda LaMere, Dick Welty, Tim Moore, Tiffany Morton.

Public Comments:

To consider and possibly act to approve the June 3rd 2024 Regular Board Meeting Agenda. **Motion by Kellie Flaherty to approve the June 3rd, Regular Board Meeting Agenda. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve the May 6th, 2024 Regular Board meeting minutes. **Motion by Len Manning to approve the May 6th, 2024 Regular Board meeting minutes. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve property address, Linda LaMere. In working with Polk County GIS Coordinator Brad Runeberg, it was identified that Carlson Island and Bear Island both have addresses in the 900 block. The property that was annexed into the Village is further north than the 900 block. Mr. Runeberg stated the Village could give the property a village address such as 1050 State HWY 46 N or could go with a county address such as 1826 State HWY 46. **Motion by Len Manning to approve addressing Linda LaMere's property and addressing the property as 1050 State Highway 46 N. Second by Gary Johnson. All in Favor. Carried.**

Discussion and possible action regarding Driveway Permit Application #24-01, Janet Mabry. The Mabry family is looking to install a driveway off Pheasant Lane. This driveway would be used for mostly for farm implement and heavy equipment traffic. The current ordinance states driveways shall not exceed 30 feet in length; however, the family is requesting a 60-foot driveway to allow for safer access for large equipment. **Motion by Len Manning to approve Driveway Permit Application #24-01 being constructed at a maximum of 60 feet in length off Pheasant Lane and with the condition that the property owner shall pay to install culverts and shall be responsible for all other expenses for the driveway. Second by Jena Paquette. All in Favor. Carried.**

Discussion and possible action regarding Driveway Permit Application 24-02, KJ's New North. Jen Delgado was in attendance representing KJ's New North. KJ's New North would like to install a parking area on the south side of their establishment. The parking lot would be 40 feet wide and patrons would enter the parking area on the east side of their property and angle park facing west. The patrons would then back out of their parking spot not backing onto County Road I, then drive forward out the current west driveway. There would be approximately 5 parking spots and possibly one handicap parking spot. **Motion by Corby Stark to approve Driveway Permit Application 24-02, KJ's New North as presented. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Fence Permit #24-18, 105 Perry Mound Road, Mary Jo Nissen. Mark Nissen stated to the Clerk on June 3rd, 2024 that Mary Jo Nissen is not interested in moving forward with the fence permit application as they will now be landscaping the area. No action was taken.

Discussion and possible action regarding payment support for 2024 Freedom Fest Fireworks, Tiffany Morton. Tiffany Morton was in attendance representing the Balsam Lake Homeowners Association. The Homeowner's Association is again hosting the Freedom Fest Fireworks and they are looking for donations. The Village historically budgets \$5,000.00 annually for Freedom Fest Fireworks. This year the Homeowners are requesting \$7,000.00 for payment support for the 2024 Freedom Fest Fireworks. **Motion by Len Manning to approve 2024 Freedom Fest Fireworks payment support for \$7,000.00 with \$5,000.00 being expensed from the 2024 budget and \$2,000.00 being expensed from the Fireworks Savings Account. Second by Kellie Flaherty. On Roll Call: James Duncan Jr., yes; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, abstained; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve Fireworks Display Permit Application 24-01, Hollywood Pyrotechnics, Inc. It was noted the Fireworks would be located in the same spot as last year as there was positive feedback from the community. **Motion by Len Maning to approve Fireworks Display Permit Application 24-01, Hollywood Pyrotechnics, Inc. Second by Kellie Flaherty. All in Favor. Carried.**

Fire Chief report was given by Mark Anderson. This past month there were nine rescue runs and four fire calls. James Duncan Jr. will be holding a Fire Hydrant Training at the Balsam Lake Fire Hall on Tuesday June 4th, 2024 at 6:00 p.m. hosting Apple River Fire Department and others who aid in Fire Protection Services within the Village of Balsam Lake.

Public Protection Committee report was given by Jena Paquette.

Discussion and possible action regarding Fire Protection Agreement between the Apple River Fire Department and the Village of Balsam Lake for 2024. The Village Board reviewed the agreement from Apple River Township for Apple River Fire Department support in 2024. The cost to the Village would be \$36,400.00 or \$1,400.00 per full section of coverage by ARFD. Kerry Bryan was in attendance. Mr. Bryan stated the contract is for fire protection services only on first call. Rescue run support will continue to be provided as mutual aid. **Motion by Corby Stark to approve the 2024 payment support contract with Apple River Fire Department costing the Village \$36,400.00 from cash reserves. Second by Kellie Flaherty. On Roll Call: James Duncan Jr., yes; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, yes; Len Manning, no; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve quote from Industrial Safety for Draeger SCBAs. **Motion by Len Manning to approve purchasing 2 Draeger SCBA's from Industrial Safety with \$7,666.00 expensed out of the BLFD capital equipment outlay account at \$7,000.00 to be expensed from the BLFD fundraising account. Second by Jamey Flaherty. On Roll Call: James Duncan Jr., yes; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

To consider and possible act to enter into negotiation with Milltown Fire Association for merging Departments. **Motion by Len Manning to enter into negotiations with Milltown Fire Association for merging Departments. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to appoint members from Village Board to serve on the Ad-Hoc Fire Department Committee. **Motion by Corby Stark to appoint Gary Johnson and Len manning to the ad-**

hock public protection committee to assist with the merging of fire departments. Second by Kellie Flaherty. All in Favor. Carried.

Police Chief report given by Eric Jorgensen. Chief Jorgenson reports there will be ample police coverage Memory Day and Freedom Fest celebrations. The Chief is hopeful as there are a few individuals who have inquired about the vacant officer positions with the BLCPD.

Discussion and possible action regarding Animal Control/ Animal Humane Officer Agreement, Darel Hall. Darel Hall was in attendance. Mr. Hall stated he is currently employed with many municipalities as a private contractor serving as their Animal Humane Officers. Concerns were heard regarding what happens if a dog was picked up in the Village and it is a dog from the township, how billing would be handled. Mr. Hall states he is the Animal Humane Officer for Balsam Lake Township and Apple River so the bill would be sent to the respective municipality. **Motion by Len Manning to approve a hiring Darel Hall as the Animal Control/ Animal Humane Officer through December 31st, 2024 on a trial basis. Second by Gary Johnson. All in Favor. Carried.**

Library report was given by Linda Heimstead.

Chamber of Commerce Report was given by Angela Chandler.

To consider and possibly act to approve Amplified Device Permit #3084-BLCC. **Motion by Jena Paquette to approve Amplified Device Permit #3084-BLCC. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Temporary Class B Beer License #1165 & #1166, BLCC. **Motion by Kellie Flaherty to approve Temporary Class B Beer License #1165 & #1166, BLCC. Second by Jena Paquette. All in Favor. Carried.**

To consider and possibly act to approve Street Closure Permit #24-02 1st Ave East to Pearl Street, BLCC. **Motion by Corby Stark to approve Street Closure Permit #24-02 closing 1st Avenue East from Main Street to Pearl Street. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Vender Permit Application #24-28, Freedom Fest, Kelch Concessions. **Motion by Corby Stark to approve Vender Permit Application #24-28. Freedom Fest, Kelch Concessions. Second by Gary Johnson. All in Favor. Carried.**

Public works report was given by Assistant Director Timothy Moore.

To consider and possibly act to approve Resolution 2024-05 Compliance Maintenance Report. **Motion by Gary Johnson to approve Resolution 2024-05 Compliance Maintenance Report. Second by Jena Paquette. All in Favor. Carried.**

Discussion and possible action regarding Plow Truck change order from Allstate Peterbilt. **Motion by Len Manning to approve a plow truck change order for \$2,000.00. Second by Jamey Flaherty. On Roll Call: James Duncan Jr., yes; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

Streets & Buildings Committee report was given by Corby Stark.

To consider and possibly act to approve replacing the municipal Building HVAC system. **Motion by Len Manning to table agenda item. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to approve financing for municipal building HVAC project. **Motion by Len Manning to table agenda item. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to replace back stairs on Municipal Building. **Motion by Kellie Flaherty to approve hiring Justin Duncan to repair and replace the rear boardwalk, support poles and stairs to the municipal building costing \$10,990.00. Second by Jena Paquette. On Roll Call: James Duncan Jr., abstained; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve contract proposal from Fahrner Asphalt Sealers LLC for line painting. **Motion by Jena Paquette to hire Fahrner Asphalt Sealers for line striping costing \$6,248.00. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to appoint Darryl Ince to the Zoning Board of Appeals Board. **Motion by Jamey Flaherty to appoint Darryl Ince to the Zoning Board of Appeals Board. Second by Corby Stark. All in Favor. Carried.**

Labor Committee report was given by Jamey Flaherty.

To consider and possibly act to approve advertising for a Public Works Street Crew Employee. **Motion by Jena Paquette to approve advertising for a full-time public works street crew employee. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to approve advertising for a full-time Deputy Clerk Treasurer. **Motion by Jamey Flaherty to approve advertising for a full-time Deputy Clerk Treasurer. Second by Kellie Flaherty. All in Favor. Carried.**

Finance Committee report was given by James Duncan Jr.

To consider and possibly act to enroll Village funds into a new cash investment program. **Motion by Corby Stark to enroll \$100,000.00 of Village funds into a new cash investment program for a one-year term at a 5.25 APY, with the funds documented as the old county highway property sale income. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Balsam Lake Brewery/Market, 101 First Ave E-Renewal Class B Beer License #1145 and Class C Wine License #1146, Amplified Device Permit #3074, Renewal Operator License #1481-1486, Original Operator License #1487׽. **Motion by Kellie Flaherty to approve Renewal Class B Beer License #1145 and Class C Wine License #1146, Amplified Device Permit #3074, Renewal Operator License #1481-1486, Original Operator License #1487׽ for Balsam Lake Brewery/Market, 101 First Ave E. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to approve Balsam Lake Café, 405 Main Street-Renewal Class B Beer #1147 and Class C Wine #1148, Amplified Device Permit #3082, Renewal Operator License #1528-1529.

Motion by Corby Stark to approve Renewal Class B Beer #1147 and Class C Wine #1148, Amplified Device Permit #3082, Renewal Operator License #1528-1529 for Balsam Lake Café, 405 Main Street. Second by Jena Paquette. All in Favor. Carried.

To consider and possibly act to approve Balsam Lake Lodge, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1160, Amplified Device Permit #3083, Renewal Operator License #1530-1531, Original Operator License #1534-1538 & #1541-1545.

Motion by Corby Stark to approve Renewal Class B Beer and Class B Liquor License #1160 with the exceptions intoxicating beverages shall not be served or consumed in any parking lot nor on the docks, approval of Amplified Device Permit #3083, Renewal Operator License #1530-1531, Original Operator License #1534-1538 & #1541-1545 for Balsam Lake Lodge, 264 County Road I. Second by Jena Paquette. All in Favor. Carried.

To consider and possibly act to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1144, Amplified Device Permit #3073, Renewal Operator License #1476,1478,1479, Original Operator License #1477 & 1480.

Motion by Corby Stark to approve Renewal Class B Beer and Reserve Class B Liquor License #1144 excluding the sale of intoxicating beverages being consumed or served on the sidewalks and parking lot, approval of Amplified Device Permit #3073, and Renewal Operator License #1476,1478,1479, Original Operator License #1477 & 1480 for Barred Owl, 111 Main Street. Second by Gary Johnson. On Roll Call: James Duncan Jr., yes; Corby Stark, yes; Gary Johnson, yes; Jena Paquette, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.

To consider and possibly act to approve Doc's Pub & Eatery, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1150, Cigarette License #2033, Amplified Device Permit #3075, Renewal Operator License #1488-#1490, Original Operator License #1491-1494.

Motion by Len Manning to approve Renewal Class B Beer and Class B Liquor License #1150 excluding sidewalks, approval of Cigarette License #2033, Amplified Device Permit #3075, Renewal Operator License #1488-#1490, Original Operator License #1491-1494 for Doc's Pub & Eatery, 305 Main Street. Second by Corby Stark. All in Favor. Carried.

To consider and possibly act to approve Highway 46 Store, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1154, Cigarette License #2031, Renewal Operator License #1522-1527.

Motion by Jamey Flaherty to approve Renewal Class A Beer License and Class A Liquor License #1154, Cigarette License #2031, Renewal Operator License #1522-1527 for the Highway 46 Store, 800 State Road 46 N. Second by Len Manning. All in Favor. Carried.

To consider and possibly act to approve HopSack, 105 Main Street-Renewal Class B Beer License #1152 and Class C Wine License #1153, Amplified Device Permit #3076, Renewal Operator License #1495 & #1532, Original Operator License #1552.

Motion by Corby Stark to approve Renewal Class B Beer License #1152 and Class C Wine License #1153, Amplified Device Permit #3076, Renewal Operator License

#1495 & #1532, Original Operator License #1552 for HopSack, 105 Main Street. Second by Gary Johnson. All in Favor. Carried.

To consider and possibly act to approve Indianhead Supper Club, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1163, Amplified Device Permit #3081, Renewal Operator License #1518-1519, Original Operator License #1520-1521. **Motion by Jamey Flaherty to approve Renewal Class B Beer and Class B Liquor License #1163, Amplified Device Permit #3081, Renewal Operator License #1518-1519, Original Operator License #1520-1521 for Indianhead Supper Club, 107 Indianhead Shores Drive. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1149 and Class C Wine License #1165, Amplified Device Permit #3077, Renewal Operator License #1496-1497. **Motion by Corby Stark to approve Renewal Class B Beer License #1149 and Class C Wine License #1165, Amplified Device Permit #3077, Renewal Operator License #1496-1497 for KJ's New North, 104 First Avenue East. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Lucky Seven General Store, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1156 Cigarette License #2032, Renewal Operator License 1498-1502. **Motion by Len Manning to approve Renewal Class A Beer License and Class A Liquor License #1156 Cigarette License #2032, Renewal Operator License 1498-1502 for Lucky Seven General Store, 101 Main Street. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1158, Renewal Operator License #1503-1505. **Motion by Corby Stark to approve Renewal Class B Beer License #1158 and Renewal Operator License #1503-1505 for Reeds Sunnyside Marina, 252 County Road I. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve The Thirsty Otter, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1164, Amplified Device Permit #3080, Renewal Operator License #1511-1517, #1539-1540. **Motion by Jena Paquette to approve Renewal Class B Beer and Class B Liquor License #1164, Amplified Device Permit #3080, Renewal Operator License #1511-1517, #1539-1540 for The Thirsty Otter, 101 County Road I. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1159, Amplified Device Permit #3078, Renewal Operator License #1506-1508, Original Operator License #1509. **Motion by Kellie Flaherty to approve Renewal Class B Beer and Class B Liquor License #1159, Amplified Device Permit #3078, Renewal Operator License #1506-1508, Original Operator License #1509 for Top Spot Tavern, 209/ 211 Main Street. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1161, Class C Wine License #1162, Amplified Device Permit #3079; Renewal Operator License #1510. **Motion by Corby Stark to approve Renewal Class B Beer License #1161, Class C Wine License**

#1162, Amplified Device Permit #3079; Renewal Operator License #1510 for Viv's Kitchen & Cater, 214 Main Street. Second by Len Manning. All in Favor. Carried.

To consider and possibly act to approve Mobile Home Park License: Lakeview Park #88-24 and Reeds Sunnyside #89-24, Balsam Lake Estates #90-24, Birchwood #91-24, Wards Resort #92-24. **Motion by Kellie Flaherty to approve Mobile Home Park License: Lakeview Park #88-24 and Reeds Sunnyside #89-24, Balsam Lake Estates #90-24, Birchwood #91-24, Wards Resort #92-24. Second by Jena Paquette. All in Favor. Carried.**

To consider and possibly act to approve May 31st, 2024 Treasurers Report. **Motion by Corby Stark to approve the May 31st, 2024 Treasurers Report. Second by Jena Paquette. All in Favor. Carried.**

Building Permit Log was reviewed.

June Meetings: Tuesday 11th, Finance Committee @ 5:00 p.m., Monday 17th, Parks Committee @ 5:30 p.m., BLCPD Commissioners Meeting in Balsam Lake @ 6:30 p.m., Monday 24th, Special Board Meeting @ 5:00 p.m.

No announcements.

Motion by Len Manning to adjourn. Seconded Kellie Flaherty. Carried. 8:15 p.m.

unapproved minutes

Amy VanDeBrake, Clerk Treasurer