

Meeting called to order by President James Duncan Jr.

Members present on roll call: James Duncan Jr., Len Manning, Kellie Flaherty, Gary Johnson, Corby Stark.

Members absent on roll call: Jamey Flaherty, Jena Paquette.

Others present: Linda Heimstead, Eric Jorgensen, Anna Ball, David Patterson.

Public Comments: No Public Comments

To consider and possibly act to approve the September 3rd, 2024 Regular Board Meeting Agenda. **Motion by Corby Stark to amend agenda item #18 to read, Discussion and possible action regarding possible raise order at 201 Second Avenue East. Second by Kellie Flaherty. All in Favor. Carried. Motion by Corby Stark to approve the amended September 3rd, 2024 Regular Board Meeting Agenda. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve the August 5th, 2024 Regular Board Meeting minutes. **Motion by Len Manning to approve the August 5th, 2024 Regular Board Meeting minutes. Second by Corby Stark. All in Favor. Carried.**

Fire Chief Report: No report submitted.

Police Chief Report: Read by James Duncan Jr. It was noted the Balsam Lake Centuria Police Department hired Seth Ilgen as the new Departments Police Officer with a start date after Labor Day.

Library Director Report was given by Linda Heimstead. It was noted the department is still looking to hire a part-time youth services librarian.

Discussion and possible action regarding Freedom Fest Traffic & Fireworks Traffic. **Motion by Corby Stark to table discussion regarding Freedom Fest Traffic & Fireworks Traffic. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Amplified Device Permit Application #3089, Ben Wheeler. Questions regarding event liability insurance was discussed. It was noted that the performer for the event will be Chris Kruze. A statement was made by the Village board that this performer can have upwards of a thousand people attend their event. **Motion by Corby Stark to approve Amplified Device Permit Application #3089, Ben Wheeler and to invite Ben Wheeler to attend the Special Board meeting on September 11th, 2024 to further discuss event details. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to approve CUP Application #90 Gary Hansen, 115 Pine Crest Road, Request for Minor Subdivision. Zoning District 300-6 Village Residential. **Motion by Len Manning to approve CUP Application #90 Gary Hansen, 115 Pine Crest Road, Request for Minor Subdivision as presented. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding boat cleaning station easements within the Village of Balsam Lake, BLPRD. **Motion by Len Manning to have the attorney for the BLPRD draft a new lease agreement that states the lease is renewable annually. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to appoint Eric Jorgensen & Duane Hejny to the Planning Commission. **Motion by Len Manning to appoint Eric Jorgensen & Duane Hejny to the Planning Commission. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding possible raise order at 201 Second Avenue East. James Duncan Jr. has been in contact with Randy Stone. It was noted the Village of Balsam Lake should inquire if Randy Stone has power of attorney for Rosemary Stone. If not, moving forward the Village should be in contact with Rosemary Stone. The Village reviewed an email from the Village Attorney stating if the cost to repair the home is more than 50% of the assessed value of the building a raze order can be issued. It was noted there is a 30-day period for interested parties to object. The cost to raze the building would be paid for by the Village and can be put on the tax rolls. **Motion by Lenn Manning to authorize the building inspector Ben Campbel to issue a raze order for 201 Second Avenue East and for the building inspector to work in partnership with the Village Attorney on the documentation. Second by Gary Johnson. On Roll Call: Kellie Flaherty, yes; Len Manning, yes; Gary Johnson, yes; Corby Stark, abstain; James Duncan Jr. No. Motion Carried.**

Discussion and possible action regarding mobile home license fee. **Motion by Gary Johnson to keep the annual mobile home license fee the same for 2025. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding Polk County GIS coordinators response to property address creation for parcel #106-00699-0800, Park Drive, Elaine Klimek. **Motion by Len Manning to see if parcel #106-00699-0800 could be addressed as 820-A. Second by Kellie Flaherty. All in Favor. Carried.**

Public Works Report was given by Director David Patterson.

Discussion and possible action regarding bid for maintenance project at Village Sewer Plant. **Motion by Corby Stark to approve a bid for services from Monarch Paving Company for \$28,620.80 for a sewer plant paving project. Second by Len Manning. On Roll Call: Kellie Flaherty, yes; Len Manning, yes; Corby Stark, yes; James Duncan Jr., yes. Carried.**

Discussion and possible action on lift station communication systems. Currently the Village Crew manages four different styles of dialers for the Village lift stations. Director of Public Works stated he is in the process of attaining bids for replacing the current communication systems for the lift stations.

Discussion and possible action on Village owned equipment. David Patterson stated the 1990 F700 is in need of repairs. Currently the breaks in the truck need repair. David Patterson is in the process of attaining bids for a used replacement truck. More information will be compiled for the next Sewer/Water/M&E Committee Meeting.

Discussion and possible action regarding water & sewer connections for Pine Island. The Village Board approve a water and sewer connection service for Pine Island. Because the service lines are deeper than others throughout town, David Patterson stated installing a new connection for the new services could cost the Village Board more than what the Public Works Director can approve. The estimated cost could be between \$3,000.00 to \$4,000.00. **Motion by Len Manning to authorize David Patterson to approve spending up to \$4,000.00 for the costs to install a new water and sewer line connection for the Pine Island property. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding tractor repairs. **Motion by Len Manning to approve tractor repair bids for \$3,944.00. Second by Kellie Flaherty. All in Favor. Carried.**

Parks Committee Report was given by Kellie Flaherty.

To consider and possibly act to approve purchasing hanging baskets for Main Street for 2025. **Motion by Corby Stark to approve purchasing 21, 18" Western Pulp Fiber Baskets with Swivel Hooks that contain Solid Improved Purple Wave Petunias from Prow-Lawn costing \$1,680.00 for Main Street in 2025. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve operating agreement for Endeavors for 2025. **Motion by Corby Stark to approve the proposed contract submitted by Endeavors for janitorial services for the Pine Park restrooms, Balsam Lake Beach restrooms and the picnic area at the beach, starting May 23rd, 2025 through September 2nd, 2025. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve goose hunting designation times and hunting zones within the Village for 2024. **Motion by Len Manning to approve goose hunting within the Village starting on September 4th, 2024 in the following locations, Village Sewer Plant, By Wards Resort, North of Pillar Bank and Metcalf's Field (upon approval from property owners). Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve bid for repairing the Highway 46 Boat Landing. **Motion by Len Manning to approve a bid for services from Monarch Paving Company to repair the Highway 46 Boat Landing costing \$12,142.63 and to be expensed through the streets capital improvements budget. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Public Works and Clerk Treasurer Departments wage increase for 2025. **Motion by Gary Johnson to approve a 3.5% wage increase for the following Village Employees effective January 1st, 2024: David Patterson, Lary Hoen, Myles Schleusner, Daryl Ince, Anna Ball, Lori Duncan and Amy VanDeBrake. All in Favor. Carried.**

Finance Committee was given by James Duncan Jr.

Discussion and possible action regarding financing for Playground Equipment at Pine Park. **Motion by Corby Stark to approve giving the Parks Committee a loan through the general fund for \$15,000.00 with a minimum payment installment of \$5,000.00 a year, over the course of three years. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding bid for replacing pavilion roof at Pine Park. **Motion by Len Manning to have David Patterson submit a bid for the public works department for services for replacing the pavilion roof in Pine Park. Second by Corby Stark. All in Favor. Carried.**

Discussion and possible action regarding maturing CD. **Motion by Corby Stark to approve enrolling current CD at Marine Credit Union into a new 6 Month CD program at an APY of 5.00% APY. Second by Kellie Flaherty. On Roll Call: Kellie Flaherty, yes; Len Manning, yes; Gary Johnson, yes; Corby Stark, yes; James Duncan Jr. yes. Carried.**

To consider and possibly act to approve August 30th, 2024 Treasurers Report. **Motion by Corby Stark to approve the August 30th, 2024 Treasurers Report. Second by Gary Johnson. All in Favor. Carried.**

Building Permit Log Report was reviewed. It was noted the Village Board would like to see the proposed building costs for projects be added to future reports.

September Meetings: Wednesday 11th, Public hearing @ 5:00 p.m., Planning Commission @ 5:00 p.m., Special Board Meeting @ 6:00 p.m., Monday 16th, Finance Committee @ 4:30 p.m., Sewer/Water/M&E Committee @ 6:00 p.m., Public Protection Committee Meeting @ 6:30 p.m.

No announcements.

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action regarding property at 204 First Avenue East. Motion by Len Manning to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action regarding property at 204 First Avenue East. Second by Gary Johnson. All in Favor. Carried.

Motion by Kellie Flaherty to adjourn. Seconded Corby Stark. Carried. 8:06 p.m.

unapproved minutes

Amy VanDeBrake, Clerk Treasurer
Anna Ball, Deputy Clerk Treasurer